The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 2:13 p.m. with President Sydney K. Kamlager presiding.

On roll call the following members were present: Gabriel Buelna, Mike Fong, Andra Hoffman, Sydney K. Kamlager, Ernest H. Moreno, and Steven F. Veres. Absent: Scott J. Svonkin (arrived at 2:38 p.m.). Student Trustee Christopher Martinez was present.

Chancellor Francisco C. Rodriguez was present.

FLAG SALUTE

Ms. Marcie Sakadjian of the Los Angeles Pierce College Farm led the Pledge of Allegiance to the Flag.

President Kamlager noted that this day marks the 50th anniversary of the assassination of Dr. Martin Luther King Jr.

There being no objection, President Kamlager indicated that the Board meeting would be adjourned in the memory of Mr. Stephon Clark, who was shot and killed on March 18, 2018 by two police officers in Sacramento. As a personal privilege, she indicated that the Board meeting would be adjourned in the memory of her grandmother, Mrs. Thelma Lee Bruce, who passed away on Sunday, April 1.

WELCOME REMARKS BY ERIKA A. ENDRIJONAS, PRESIDENT, LOS ANGELES VALLEY COLLEGE

Dr. Erika A. Endrijonas, President, Los Angeles Valley College (LAVC), welcomed everyone to the College. She introduced and acknowledged the following individuals from LAVC:

Ms. Ileen Sutter, Senior Secretary, Office of the President; Ms. Armine Galukyan, Executive Assistant, Office of the President; Ms. Karen Daar, Vice President, Academic Affairs; Mr. Florentino Manzano, Vice President, Student Services; Mr. Mike Lee, Vice President, Administrative Services; Mr. Mathew Jordan, Dean; Dr. Deborah diCesare, Dean; Dr. Laurie Nalepa, Dean; Mr. Doug Marriott, Director of Workforce Training; Ms. Michelle Fowles, Dean; Dr. Annie G. Reed, Associate Dean; Ms. Ruby Christian-Brougham, AFT Chapter President; Dr. Larry Nakamura, AFT Senate; Mr. Raul Castillo, Executive Director, LAVC Foundation; and Ms. Joanne Waddell, Faculty Member.
APPROVAL OF MINUTES

Motion by Trustee Buelna, seconded by Trustee Hoffman, to approve the following minutes:

Special Meeting – September 9, 2017
Special Meeting and Closed Session – November 15, 2017
Special Meeting and Closed Session – January 31, 2018
Regular Meeting and Closed Session – March 7, 2018

Student Trustee Advisory Vote: Aye (Martinez)
APPROVED: 6 Ayes
Absent: Trustee Svonkin

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

The following individuals reported from the Resource Table:

Ms. Joanne Waddell, President, Los Angeles College Faculty Guild, Local 1521;
Ms. Christzann Ozan, Higher Education Division Delegate, SEIU Local 99; and Ms.
Leslie Silva Alegre, ASU President, LAVC, and Student Representative at the Resource Table.

PUBLIC AGENDA REQUESTS

Oral Presentations

President Kamlager read the cautionary language for speakers and their personal responsibility and, potentially, personal liability for defamatory remarks.

President Kamlager entertained a motion to allocate two minutes per speaker.

Motion by Trustee Moreno, seconded by Trustee Buelna, to allocate two minutes per speaker.

Student Trustee Advisory Vote: No (Martinez)
APPROVED: 4 Ayes (Buelna, Kamlager, Moreno, Veres)
2 Noes (Fong, Hoffman)
Absent: Trustee Svonkin

The following individuals addressed the Board regarding the importance of the Dream Resource Center at LAVC to provide more resources for DACA students:

Ms. Alejandra Jimenez, Ms. Dana Herrera, Ms. Nadia Marin, Mr. Dani Martinez,
Ms. Gemma Jimenez, Ms. Sahara Flores, Mr. Zack Knorr, and Dr. Ruby Christian-Brougham

(Trustee Svonkin arrived at 2:38 p.m.)

Dr. Ron Mossier addressed the Board with his concerns regarding the waste of natural resources, active shooter situations on campus, and email safety.

Mr. Mark Mathes addressed the Board regarding the need for a Sustainability Coordinator at each of the nine colleges.
The following individuals addressed the Board regarding the positive impact that the LAVC Nursing Program and the Vicky Chang Scholarship has had in helping them to achieve their educational goals:

Ms. Joan Alejo Espiritu, Mr. Erick Reyes, and Ms. Sona Pivazyan

Proposed Actions

None

REQUESTS TO ADDRESS THE BOARD – MULTIPLE AGENDA MATTERS

None

* * *

There being no objection, Com. No. BT7. Resolution – Commending the 2018 Los Angeles Community College District Jack Kent Cooke Foundation Scholarship Semifinalists was taken out of order.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

Proposed Actions

The following action item, considered as a part as if fully set forth hereto and certified copies of which will be on file in the Office of the Board of Trustees, was presented by the Board of Trustees and action taken as indicated.

Com. No. BT7. Resolution Commending the 2018 Los Angeles Community College District Jack Kent Cooke Foundation Scholarship Semifinalists

Trustee Veres discussed the background of the Jack Kent Cooke Foundation Scholarship. He introduced and commended the following semifinalists:

- Matin Ghavamizadeh – Los Angeles Valley College (LAVC)
- Kevin Bernal-Rivera – Los Angeles Trade-Technical College (LATTC)
- Tahmineh Dehbozorgi – Los Angeles Pierce College (LAPC)
- Hannah Gehrels – Los Angeles City College (LACC)
- Nefry Godoy – West Los Angeles College (WLAC)
- Daniel Gomez – East Los Angeles College (ELAC)
- Jasmine Hernandez – Los Angeles Valley College (LAVC)
- Lily Keshshishian – Los Angeles Pierce College (LAPC)
- Tara Makabi – Los Angeles Pierce College (LAPC)
- Adriana Perez-Munuzuri – East Los Angeles College (ELAC)
- Jonathan Portillo – Los Angeles Valley College (LAVC)

Trustee Veres acknowledged the following Jack Kent Cooke faculty advisors:

- Mr. Florentino Manzano, LAVC; Ms. Danielle Muller, LACC; Ms. Anafe Robinson, LAPC; and Mr. David Espanza, LATTC.

Trustee Veres announced that the three LACCD winners are Hannah Gehrels, Kevin Bernal-Rivera, and Matin Ghavamizadeh and stated that they will each receive $40,000 per year for three years.

Motion by Trustee Buelna, seconded by Trustee Svonkin, to adopt Com. No. BT7. as follows:

The following resolution is presented by Trustee Veres:
WHEREAS, The Jack Kent Cooke Foundation is a private, independent foundation dedicated to advancing the education of exceptionally promising students who have financial need; and

WHEREAS, The Jack Kent Cooke Foundation supports exceptional students from elementary school to graduate school through scholarships, grants, direct service, and knowledge creation and dissemination; and

WHEREAS, Since 2000, the foundation has awarded $175 million in scholarships to more than 2,300 students from 8th grade through graduate school, along with comprehensive counseling and other support services, in addition to providing over $97 million in grants to organizations that serve such students; and

WHEREAS, The Jack Kent Cooke Foundation Undergraduate Transfer Scholarship honors excellence by supporting outstanding community college students with financial need to transfer to and complete their bachelor’s degrees at the nation’s top four-year colleges and universities; and

WHEREAS, The selection process is rigorous and highly competitive with thousands of applicants across the nation; and

WHEREAS, Twelve LACCD students out of a pool of nearly 2,500 have been selected as semifinalists for the Jack Kent Cooke Undergraduate Transfer Foundation Scholarship; and

WHEREAS, Each selected recipient will receive up to $40,000 per year for up to three years of study to complete their bachelor’s degree and then will be eligible to apply for a scholarship to graduate school worth up to a total of $75,000; and

WHEREAS, The twelve LACCD semifinalists were selected on the basis of their academic performance, leadership, perseverance, and service to others; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby commends and congratulates

Georgine Akpah of Los Angeles Valley College
Kevin Bernal-Rivera of Los Angeles Trade Technical College
Tahmineh Dehbozorgi of Los Angeles Pierce College
Hannah Gehrels of Los Angeles City College
Matin Ghavamizadeh of Los Angeles Valley College
Nefry Godoy of West Los Angeles College
Daniel Gomez of East Los Angeles College
Jasmine Hernandez of Los Angeles Valley College
Lily Keshishian of Los Angeles Pierce College
Tara Makabi of Los Angeles Pierce College
Adriana Perez-Munuzuri of East Los Angeles College
Jonathan Portillo of Los Angeles Valley College

in recognition of their achievement of being selected as semifinalists for the Jack Kent Cooke Undergraduate Transfer Foundation Scholarship; and be it further
RESOLVED, That the LACCD Board of Trustees and Chancellor congratulate the 2018 Jack Kent Cooke Undergraduate Transfer Foundation Scholarship semifinalists for their outstanding success and commitment to excellence, hard work and expresses their gratitude and appreciation to them for being outstanding representatives of the Los Angeles Community College District.

Trustee Veres indicated that there was a pool of approximately 2,500 selected finalists across America. He requested that the Counseling and Financial Aid offices at each college encourage as many applications for the pool as possible.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes

* * *

Reports of Standing and Special Committees

Trustee Moreno reported on the Facilities Master Planning & Oversight Committee meeting of March 21, 2018.

Trustee Fong reported on the Legislative & Public Affairs Committee meeting of March 21, 2018.

Trustee Hoffman indicated that the Budget & Finance Committee meeting of March 21, 2018 was cancelled. She reported on the California Community College Trustees (CCCT) Board meeting of March 16-17, 2018.

Trustee Veres reported on the Institutional Effectiveness & Student Success Committee meeting of March 21, 2018.

Trustee Buelna indicated that the DACA/Immigration Task Force is scheduled to meet on Thursday, April 5, at 2:00 p.m. at LATTC. He recommended that the District as a whole look into the need for the Dream Resource Centers to provide adequate resources for DACA students.

Trustee Hoffman reported on the Sexual Assault, Sexual Harassment, and Title IX Task Force Committee meeting of March 21, 2018.

Trustee Fong reported on the Workforce Development Task Force Committee meeting of March 14, 2018.

Proposed Actions (continued)

The following action items, considered as a part as if fully set forth hereto and certified copies of which will be on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Com. No. BT1. Resolution – District Classified Employee Retirement

Motion by Trustee Svonkin, seconded by Trustee Moreno, to adopt Com. No. BT1. as follows:

WHEREAS, The classified employee identified below has been employed with the Los Angeles Community College District for many years; and
WHEREAS, The classified employee has contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby recognize the employee for his service and extend best wishes in her retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years of Service</th>
<th>Location</th>
<th>Retirement Date</th>
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<td>Calvin</td>
<td>Financial Aid Supervisor</td>
<td>16</td>
<td>City</td>
<td>2/25/2018</td>
</tr>
</tbody>
</table>

ADOPTED: 7 Ayes

Com. No. BT2. 2018 California Community College Trustees Board of Directors Election

Motion by Trustee Moreno, seconded by Trustee Svonkin, that the following individuals be elected to the CCCT Board of Directors for 2018 per Trustee Hoffman's recommendation:

1. Ann Ransford, Glendale CCD*
2. Eric Payne, State Center CCD
3. Brent Hastey, Yuba CCD*
4. Don Edgar, Sonoma County CCD*
5. Suzanne Woods, Palo Verde CCD

* Incumbent

Student Trustee Advisory Vote: Aye (Martinez)

ADOPTED: 6 Ayes (Buelna, Fong, Hoffman, Moreno, Svonkin, Veres)
1 Abstention (Kamlager)

Trustee Svonkin requested that a report be provided to the Board prior to the next CCCT Board of Directors election regarding the recruitment process and diversity of the CCCT Board.

Trustee Svonkin recommended the creation of a resolution supporting women who work alone cleaning in hotels and other business environments.

Trustee Hoffman will contact a woman who spoke at the Women's March and the Labor Breakfast to speak to the Board.

President Kamlager recommended the formation of an equity platform to look at the raw data of diversity reporting in relation to recruitment and promotion to improve institutional effectiveness.

Com. No. BT3. Resolution – Sexual Harassment Awareness Month

Motion by Trustee Buelna, seconded by Trustee Svonkin, to adopt Com. No. BT3. as follows:

The following resolution is presented by Trustee Hoffman:
WHEREAS, Sexual harassment is illegal, a form of sex discrimination, and is a violation of Title VII of the Civil Rights Act of 1964; and

WHEREAS, April has been declared National "Sexual Harassment Awareness Month" and is intended as a means of educating employees to the many actions and behaviors and their consequences that can contribute to and cause a hostile or offensive work and learning environment; and

WHEREAS, The "Me Too" movement spread virally in October 2017 as a hashtag used on social media to help demonstrate the widespread prevalence of sexual assault and harassment, especially in the workplace has brought about vital conversations about sexual violence into the mainstream; and

WHEREAS, California Law AB 1825 mandates sexual harassment training for supervisors and the Los Angeles Community College District’s Prohibited Discrimination and Harassment Policy supports an education and training program for all employees; and

WHEREAS, The Los Angeles Community College District’s Chancellor and College Presidents support having all employees educated and trained about federal and state laws concerning sexual harassment violations; and

WHEREAS, The Title IX/Sexual Harassment Task Force first met on December 13, 2017 to:
- Review District Title IX/Sexual Harassment policies and administrative regulations,
- Provide recommendations that strengthen district policies and administrative regulations with the goal of promoting a safe educational, employment, and business environment free from prohibited discrimination and unlawful harassment, and
- Create greater awareness of Title IX and Sexual Harassment at LACCD; and

WHEREAS, Since its conception, the Title IX/Sexual Harassment Task Force has engaged in robust conversations about Title IX policies and procedures, has participated in three presentations regarding Title IX, and has reviewed and discussed both real-life and fictional scenarios issues pertaining to Title IX, hostile work environment, and bullying; and

WHEREAS, Creating a harassment-free community requires the ongoing commitment on the part of everyone to foster an environment that recognizes the worth and potential of every individual and promote the highest degree of respect among members of our college community; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of the Title IX/Sexual Harassment Task Force, the District’s Office of Diversity Programs, and the Employee Assistance Program (EAP) to educate the college community about the significant impact and legal and liability ramifications of sexual harassment in the workplace and on our campuses; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District does hereby proclaim the month of April 2018 as "Sexual Harassment Awareness Month," and encourages all employees to increase their knowledge of the many types of sexual harassment and to engage in and promote an environment of mutual respect and dignity in the workplace; and be it further

RESOLVED, That the Board applauds the work of the Title IX/Sexual Harassment Task Force headed by Trustee Hoffman and advised by President Kathleen Burke, and looks forward to the recommendations of the Task Force to further strengthen and improve the District's policies to eradicate all forms of harassment in the LACCD workplace.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes

Com. No. BT4. Resolution – Observation of Denim Day 2018

Motion by Trustee Svonkin, seconded by Trustee Hoffman, to adopt Com. No. BT4. as follows:

The following resolution is presented by Trustee Hoffman:

WHEREAS, The United States Government has declared April as "Sexual Assault Awareness Month" and the Peace Over Violence has declared April 25, 2018 as "Denim Day" in Los Angeles County; and

WHEREAS, In April 2017 over 12 million individuals in all 50 states and 118 foreign countries observed the 18th Annual Denim Day and wore jeans with a purpose and commitment to educating themselves and others about sexual violence; and

WHEREAS, Both events are intended to draw attention to the fact that rape and sexual assault remains a serious issue in our society; and

WHEREAS, Harmful attitudes about rape and sexual assault allow these crimes to persist and allow victims/survivors to be re-victimized; and

WHEREAS, Denim Day is also intended as a means of calling attention to misconceptions and misinformation about rape and sexual assault and the reality that many in today's society remain disturbingly uninformed with respect to issues of assault and forcible rape; and

WHEREAS, With proper education on the matter, there is compelling evidence that we can be successful in reducing incidents of this alarming and psychologically damaging crime; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District strongly supports the efforts of Peace Over Violence to educate the community about the significant impact of rape and sexual assault; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District encourages all employees to wear denim on April 25, 2018 in observance of Denim Day 2018 and in recognition of this international symbol of protest against erroneous and destructive attitudes about sexual assault.

Ms. Waddell requested that for future Denim Day resolutions, a link to the history of Denim Day be included.

*Student Trustee Advisory Vote: Aye (Martinez)*
*ADOPTED: 7 Ayes*

**Com. No. BT5. Resolution – In Support of a Fully Funded and Equitable 2020 Census Count**

Motion by Trustee Svonkin, seconded by Trustee Veres, to adopt Com. No. BT5. as follows:

The following resolution is presented by Trustees Buelna, Fong, and Veres:

**WHEREAS,** The Los Angeles Community College District (LACCD) is committed to ensuring that all of our students have equal access to an affordable education and receive the financial and supportive resources needed to excel academically and to be prepared for careers in today’s highly competitive marketplace; and

**WHEREAS,** In order to help achieve this essential purpose, we as a nation must take immediate steps to meet the constitutional mandate that the decennial census counts everyone living in the United States; and

**WHEREAS,** The decennial census provides the baseline for not only the apportionment of House of Representative seats impacting our county and state; but also the distribution of federal assistance – an impact that is estimated at well over $600 billion yearly in grants and direct assistance to state and local public entities; and

**WHEREAS,** In an official report to Congress regarding risks associated with the 2020 census, the General Accountability Office (GAO) raised “serious concerns about the [U.S. Census] Bureau’s ability to conduct a cost-effective enumeration” and classified the Bureau’s management and oversight of the census as a “high-risk area”; and

**WHEREAS,** The GAO pointed out a series of critical uncertainties surrounding the Census Bureau’s IT programs, systems and contractors (including the use of online surveys, follow-up on non-responses and ensuring that respondent’s personal information is secured); and

**WHEREAS,** Congressional concerns have also been raised over the Administration’s budget for funding the 2020 census, which would result in reducing the number of partnership specialists needed in the field to follow up on a projected higher number of non-response households that require personal visits; and
WHEREAS, In response to these funding and operational concerns, Congress included in the recently enacted FY 18 Omnibus Agreement $2.8 billion for the Census Bureau, which is $1.3 billion higher than last fiscal year, to fund urgent preparations for the 2020 census; and

WHEREAS, There is growing public concern that the herculean task of ensuring a thorough and fair census count is having to be conducted in an atmosphere of fear and intimidation as a result of current Administration immigration policies, especially for our DACA students and families in the communities LACCD serves; and

WHEREAS, The U.S. Department of Justice has requested the Census Bureau to add a totally untested citizenship question to the 2020 census, which is contrary to our constitutional mandate requiring a count of all persons living in the U.S. and, if approved, threatens the Bureau’s ability to achieve an inclusive and equitable enumeration across the U.S.; and

WHEREAS, Congressional, state and local public and community leaders and census experts have called for the rejection of this Justice Department’s request in the strongest terms, citing the heightened level of fear and intimidation this question would generate, resulting in lower response rates and serious undercount; now, therefore, be it

RESOLVED, That the Board of Trustees hereby calls on the Administration and Congress to fully fund the needed system and operational improvements including expanding the number of partnership specialists in the field and funding a larger field operation to address nonresponse follow-up promptly and efficiently; and be it further

RESOLVED, That the Board of Trustees calls on the Administration to fully disclose how it intends to implement online survey submissions and ensure that there is both technical and operational support in the field as well as information security protections for respondents; and be it further

RESOLVED, That the Administration and Congress work together to ensure that the integrity of the 2020 census count is performed in a nonpartisan manner that enhances the public trust and results in a full count that is reflective of the extraordinary diversity and, at the same time, inclusiveness of our nation.

Trustee Veres suggested the creation of a subcommittee to develop ways to facilitate and partner with local agencies in the census efforts.

A friendly motion was made and accepted by the maker and seconder of the motion to amend Com. No. BT5. to add language protesting the removal of the ability to self-identify as LGBTQ and to require specific African descent information.

Student Trustee Advisory Vote: Aye (Martinez)  
ADOPTED AS AMENDED: 6 Ayes (Buelna, Fong, Hoffman, Kamlager, Svonkin, Veres)  
1 No (Moreno)
Com. No. BT6. Resolution – Observance of National Community College Month

Motion by Trustee Svonkin, seconded by Trustee Fong, to adopt Com. No. BT6. as follows:

The following resolution is presented by Trustee Fong:

WHEREAS, The Los Angeles College Board of Trustees is in support of the goals and ideals of National Community College Month; and

WHEREAS, There are more than 1,462 public and private community colleges in the United States, and 114 Community Colleges in California; and

WHEREAS, There are more than 2.4 million students enrolled in for-credit and not-for-credit programs in California community colleges; and

WHEREAS, Community college students are a more diverse group in terms of age, income, race, and ethnicity than students attending traditional colleges and universities, making community colleges essential to providing access to postsecondary education; and

WHEREAS, Community colleges enrich and enhance communities across the country, socially, culturally, and politically; and

WHEREAS, Community colleges are affordable and close to home for most people in the United States; and

WHEREAS, Community colleges allow students to take courses part-time while working full-time, creating opportunities for educational and career advancement that otherwise would not be available; and

WHEREAS, The community colleges provide job training for workers who have lost their jobs or are hoping to find better jobs, helping millions of people in the United States support themselves and their families; and

WHEREAS, The community colleges contribute annually to the Nation's economic growth by helping to provide a skilled workforce, critical to our Nation's continued success and prosperity in the global economy of the 21st century; and

WHEREAS, The Association of Community College Trustees, and community colleges nationwide recognize April as National Community College Month; now, therefore, be it

RESOLVED, That the LACCD Board of Trustees supports the goals and ideals of National Community College Month; and be it further

RESOLVED, That the LACCD Board of Trustees congratulates the State and Nation's community colleges, and their students, governing boards, faculty, and staff, for their contributions to education and workforce development, and for their vital role in ensuring a brighter, stronger future for our communities.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes
Com. No. BT8. Resolution – Asian/Pacific American Heritage Month

Motion by Trustee Buelna, seconded by Trustee Hoffman, to adopt Com. No. BT8. as follows:

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, In May 1990, President George H. W. Bush declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, In May 1991, Governor Pete Wilson proclaimed the month of May as Asian/Pacific Islander Heritage Month in California—the Golden State; and

WHEREAS, The city of Los Angeles has declared the month of May as Asian/Pacific American Heritage Month; and

WHEREAS, The Los Angeles Community College District (LACCD) currently employs 478 full-time personnel of Asian/Pacific ancestry; and

WHEREAS, Asian/Pacific students comprise 12.3 percent of the District’s total enrollment; and

WHEREAS, The history of the United States encompasses the unique culture and rich legacy passed down from the ancestry of the Asians and Pacific Islanders; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District recognizes the many contributions and accomplishments of the Asians and Pacific Islanders for their tenacity in pursuing the highest standards and ideals attainable; and

WHEREAS, The Board of Trustees of the Los Angeles Community College District encourages the illumination of the rich cultural heritage and ethnic diversity within the greater Los Angeles area as part of the District's commitment to cultural awareness programs; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby declares May as Asian/Pacific American Heritage Month in the Los Angeles Community College District in appreciation of the achievements and contributions made by the Asians and Pacific Islanders to the educational programs of the LACCD and encourages all of its offices and colleges to promote and join in the appropriate celebrations and observances throughout the LACCD community, city, state, and nation.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes

Com. No. BT9. Resolution – Classified School Employee Week

Motion by Trustee Moreno, seconded by Trustee Hoffman, to adopt Com. No. BT9. as follows:

The following resolution is presented by Board Members Moreno, Fong, and Svonkin:
WHEREAS, The week of May 20–26, 2018 has been designated by the State of California as Classified School Employee Week: The Heartbeat of our Schools; and

WHEREAS, Classified employees of the Los Angeles Community College District (LACCD) most often provide the initial contact and meaningfully contribute to the impression that students, faculty, staff, and the community receive of the LACCD; and

WHEREAS, Classified employees, through their skills, strengthen the mission of our colleges by providing the expertise that facilitates the academic and administrative processes that enable students to successfully participate in their chosen educational program; and

WHEREAS, Classified employees provide services that enhance the quality of life at our colleges for our students, faculty, administration, staff, and communities; and

WHEREAS, Classified employees provide service to our diverse student population with dedication, competence, and professionalism; and

WHEREAS, Classified employees direct and assist all levels of District personnel in meeting the needs of the educational community; now, therefore, be it

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby recognizes and expresses its sincere appreciation and respect to these employees and the organizations that represent them for their outstanding efforts and invaluable service and loyalty.

Trustee Hoffman recommended recognizing Classified School Employee Week at the community college level with announcements and activities.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes


Motion by Trustee Buelna, seconded by Trustee Hoffman, to adopt Com. No. BT10. as follows:

The following resolution is presented by Board Members Fong, Moreno, and Svonkin:

WHEREAS, In the early part of the twentieth century, a systematic destruction of thousands of Armenian communities, through massacres and death marches in which some 1.5 million Armenians perished and hundreds of thousands more were uprooted from their homes and ancient homeland, was carried out from 1915 to 1923; and

WHEREAS, Any such systematic destruction of a culture must be remembered and acknowledged in the hope of preventing all such events in the future; now, therefore, be it
RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby designates April 24 of each year as “Day of Remembrance for the Armenian Genocide of 1915 to 1923”; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby encourages the colleges and all of the employees and students to commemorate this historic tragedy and to learn from it.

It was recommended that there be a review of ways to commit to a more accountable means of ensuring that resolutions are more actively implemented across the District.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 7 Ayes

REPORT FROM THE CHANCERLLOR

Report from the Chancellor regarding activities or pending issues in the District

Trustee Svonkin congratulated President Kamlager on her election to the California State Assembly.

On behalf of the College Presidents, the administration, faculty, staff, and students, Chancellor Rodriguez congratulated Assembly Member-Elect Kamlager.

A document entitled “April 2018 – Chancellor’s Monthly Report” was distributed.

For the record, Chancellor Rodriguez indicated that the monthly follow-up documents will be sent electronically.

Chancellor Rodriguez announced that Ms. Brenda Chan, Nursing Instructor, ELAC, has been selected as one of four statewide winners of the 2018 Gerald Hayward Award, which honors outstanding community college faculty for excellence in teaching and in professional activities and who have demonstrated a commitment to their students, profession, and college.

Dr. Endrijonas discussed the efforts being undertaken to improve enrollment including marketing strategies. She recommended the creation of a call center that would operate 24 hours per day for several weeks prior to and immediately after the start of a new semester to assist new students with enrollment, password resets, and general questions.

A question and answer session was conducted regarding the enrollment improvement efforts.

Trustee Buelna recommended that the Personnel Commission conduct a presentation to the full Board as a Committee of the Whole regarding the structure and function of the Personnel Commission within the District. He requested that the Personnel Commissioners be invited to this meeting.

President Kamlager requested that the issue of representation from the Personnel Commission at the Resource Table be revisited in order to ensure that it remains consistent.
Trustee Hoffman recommended that the Committee of the Whole scheduled for the May 9 Board meeting include a presentation by the Personnel Commission regarding the examination process. She requested that this presentation include information as to how the tests are developed, when they were last updated, and whether they are relevant to the positions currently.

RECESS TO THE COMMITTEE OF THE WHOLE

There being no objection, President Kamlager indicated that the regular meeting would recess to a break. She entertained a motion to recess to the Committee of the Whole immediately following the break.

Motion by Trustee Moreno, seconded by Trustee Fong, to recess to the Committee of the Whole following the break.

Student Trustee Advisory Vote: Aye (Martinez) 
APPROVED: 7 Ayes

The regular meeting recessed to a break at 4:40 p.m.

The Committee of the Whole was convened at 5:06 p.m.

Vice President Fong chaired the Committee of the Whole.

On roll call the following members were present: Gabriel Buelna, Mike Fong, Andra Hoffman, Ernest H. Moreno, Scott J. Svonkin, and Steven F. Veres. Absent: Sydney K. Kamlager (returned at 5:10 p.m.). Student Trustee Christopher Martinez was present.

Public Speakers

None

Vice President Fong presented opening remarks.

Presentations/Initiative Reviews

• Bond Program Update

A document entitled “Bond Program Update” was distributed.

Mr. David Salazar, Chief Facilities Executive, gave a PowerPoint presentation and discussed the document with respect to Build—LACCD Program Funding, Current Build—LACCD Projects, and Current Active Projects over $5M.

(Trustee Kamlager returned at 5:10 p.m.)

• Implementation of Measure CC

A document entitled “Measure CC Implementation Update” was distributed.

Mr. Salazar gave a PowerPoint presentation and discussed the document with respect to Measure CC and Implementation, Measure CC Implementation - Categories, Measure CC Implementation - Criteria, Measure CC Implementation - Program-wide, Measure CC - Available Funding Sources, Phased Project Approach, Approved Projects for Initial Funding, Initial Project Request Package for Phase 1, Project Initiation Timeline, Sample Schedule of Measure CC Priority Project, and Summary.
• Multiple Award Task Order Contract (MATOC) Options

A document entitled “Staff Augmentation Model Options” was distributed.

Mr. Salazar gave a PowerPoint presentation and discussed the document with respect to Fundamental Considerations, Options for Staff Augmentation for College Project Teams, Option Number 1 – Projected MATOC, Option Number 2 – Agency CM (Construction Management) – 9 Teams, Option Number 3 – Hybrid MATOC and Agency CM – 3 Teams, Option Number 4 – Hybrid MATOC and Agency CM – 6 Teams, Option Number 5 – Hybrid MATOC and Agency CM – 9 Teams, and Option Number 4 – Hybrid MATOC and Agency CM – 6 Teams FMP&OC Recommended.

A question and answer session was conducted regarding the three presentations.

For the record, Trustee Svonkin indicated that in the near future he does not intend to vote for items that would require that money be spent to change the bond if there is not a bond monitor in place.

Trustee Veres recommended including in the application process for campus construction projects a section that would provide information regarding personal connections to community colleges and a firm commitment to offer these opportunities to District graduates.

Trustee Fong requested that the Board be provided with the breakdown by college of diversity in the internship program with respect to gender and race.

With respect to the issue of student housing, Trustee Buelna requested that all of the College Presidents be included in any future discussions regarding this issue.

Vice President Fong expressed his appreciation to Mr. Salazar for the presentations.

Other Business

None

Adjournment of the Committee of the Whole

There being no objection, the Committee of the Whole meeting was adjounged at 6:45 p.m.

Vice President Fong relinquished the gavel to President Kamlager.

RECONVENE REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees reconvened at 6:45 p.m.

The following members were present: Gabriel Buelna, Mike Fong, Andra Hoffman, Sydney K. Kamlager, Ernest H. Moreno, Scott J. Svonkin, and Steven F. Veres. Student Trustee Christopher Martinez was present.

CONSENT CALENDAR

Matters Requiring a Majority Vote

Motion by Trustee Svonkin, seconded by Trustee Moreno, to adopt the Consent Calendar for Matters Requiring a Majority Vote.
Com. No. BF1. Adopt Budget Revisions and Appropriation Transfers

Com. No. BF2. Amend the List of Organizational Memberships

Trustee Svonkin spoke in opposition to amending the list of Organizational Memberships to include the United States of America Gymnastics due to the alleged abuse of the gymnasts. He requested that this item be separated for the vote.

There being no objection, this item was separated for the vote.

Com. No. BSD1. Ratify Business Services Actions

With respect to Item L. Social Work Field Education Practicum Agreement as it relates to an agreement between LASC and Grand Canyon University (GSU) for the College to provide internship opportunities to selected Master's and Bachelor's GSU students in the Nursing program during the period March 16, 2018 to March 14, 2023, inclusive, Trustee Buelna noted that this item is not related to social workers.

Dr. Robert B. Miller, Vice Chancellor, Finance and Resource Development, indicated that "Social Work Field Education Practicum Agreement" is a standard header that is used. He stated that the header should be amended as follows:

L. **SOCIAL WORK FIELD EDUCATION PRACTICUM AGREEMENT**

4500253860 Southwest. No-cost agreement with Grand Canyon University (GSU) for the College to provide internship opportunities to selected Master's and Bachelor's GSU students in the Nursing program during the period March 16, 2018 to March 14, 2023, inclusive.

There was discussion regarding Item L. with respect to the need to ensure that LACCD students will not be negatively impacted as a result of this agreement.

Trustee Veres requested that Dr. Denise F. Noldon, Interim President, LASC, research this and present further information to the Board. He requested that this item be withdrawn.

There being no objection, Item L. was withdrawn.

**Item L. Withdrawn**

President Kamlager noted the following correction:

... O. **SERVICE AGREEMENTS**...

4500254436 Educational Services Center. Agreement with Narcisa A. Polonio to facilitate a board development and leadership program for the Los Angeles Community College District Board of Trustees and the Chancellor. The engagement will implement a customized board development and technical assistance program that aims to build common purpose for the board and establish clear priorities for the LACCD. The purpose of the engagement is to continue to clarify board/trustee roles and responsibilities, establish the role of the board president, provide on-going technical assistance, coaching services, promote good governance practices that support the
leadership of LACCD, enhance board effectiveness, build an effective board-chancellor team, and cultivate a strong board-chancellor relationship. Includes a full-day retreat in July, 2018 with the Board and Chancellor to finalize the 2017-2018 Chancellor evaluation. During the period March 1, 2018 to September 15, 2018, inclusive. Total cost: $50,000, plus travel expenses.

Trustee Svonkin requested that the following item be separated for the vote:

O. **SERVICE AGREEMENTS**

Various Educational Services Center. Amendments No. 2 to extend agreements with the state lobbyist panel (McCallum Group, Mercury Public Affairs and Chavez Shimasaki aka Strategic Education Services), to provide legislative and consulting services to assist the Los Angeles Community College District. These agreements were established as a result of a Request for Qualifications (RFQ) process. The panel will continue to execute the District’s strategic plan for short and long-range legislative and budgetary priorities through the close of the 2018 state legislative session and the beginning of the 2019 legislative year. Assistance also provided with the government and public service outreach activities in all areas of state government, during the period October 31, 2017 to February 28, 2019, inclusive. Total amount not to exceed: $209,000, plus $20,000 for approved expenses between the three providers.

<table>
<thead>
<tr>
<th>Provider Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500227259 McCallum Group Inc.</td>
<td>$10,000 per month</td>
</tr>
<tr>
<td>4500227263 Chavez Shimasaki aka. Strategic Education Services</td>
<td>$6,000 per month</td>
</tr>
<tr>
<td>4500227264 Mercury Public Affairs</td>
<td>$3,000 per month</td>
</tr>
</tbody>
</table>

There being no objection, this item was separated for the vote.

**Com. No. BSD2. Approve Business Services Actions**

With respect to Roman Numeral VI. Accept Donation of Outdoor Sculpture at Los Angeles City College from the Los Angeles City College Foundation and Authorize Donation Agreement, Trustee Svonkin inquired as to the process for accepting donations such as this.

Dr. Mary P. Gallagher, Interim President, LACC, indicated that she would investigate this and provide a response to the Board.

Trustee Moreno requested that the following items be separated for the vote:

II. **AUTHORIZE SERVICE AGREEMENTS**

A. Authorize an Agreement with Ruffalo Noel Levitz to perform an in-depth assessment and develop a strategic enrollment marketing plan for enrollment growth at Los Angeles Pierce College as Phase 1, during the period April 1, 2018 to September 30, 2018, inclusive, at a total cost not to exceed $80,000.
Background: The contract is being issued pursuant to RFP No. 17-02, which was advertised and posted to the District website and directly sent to prospective providers. A task force to the Enrollment Management Committee, which was comprised of seven individuals in positions including faculty, staff, and administrators, reviewed and scored two responsive proposals. The final proposal was approved by both the Enrollment Management Committee and the Pierce College Council Committee prior to approval by the president. While the overall cost of the RFP as presented amounts to approximately $200,000, we stipulated that the format of the Solicitation of Qualifications (SOQ) was structured to identify the price for each of the tasks to be performed. Based on this criteria the College identified specific tasks to allow it stay within its allotted budget, thus controlling the actual cost for services rendered. The College will only proceed with tasks 1b, 1c, 1d, 1e, 1f, and 1g, all of which totals $79,800. These task include those areas that will assist the College in determining how best to target prospective students and their level of interest in programs offered at the College by conducting surveys and focus groups as well as reviewing and analyzing internal and external data. This information will allow the College to develop targeted marketing materials to increase student enrollment.

C. Authorize Amendment No. 2 to extend agreement 45002499599 with Interact Communications to work collaboratively with the District and all nine colleges for a multi-platform Strategic Enrollment Campaign for Summer 2018 and Fall 2018 semesters. This campaign builds upon the successfully documented Spring 2018 campaign. Interact will provide a templated enrollment campaign suite of materials to be used by the Public Information Officers and/or Public Relations personnel at all 9 LACCD colleges with on-site training to help each college replicate the campaign for future terms. The Fall 2018 campaign to non-enrollees at each of LACCD’s nine colleges will message potential students who have completed the application process within the past year but who have not enrolled in a course, as well as potential continuing students who completed Spring 2018 semester but who have not re-enrolled for Fall 2018. Period of service is May 8, 2018 to October 1, 2018, inclusive at a total of $159,000.

Background: Building upon Interact Communication’s documented success from its initial strategic enrollment campaign for Spring 2018, the primary objective is to further enhance the colleges’ enrollment efforts for the Summer and Fall 2018 sessions, and beyond. The efforts include coordinated outreach with timed emails, social media postings and targeted visual advertising that carries a district-wide enrollment message branded to each college. Tracking and data analysis by Interact for the first 10-week campaign (Dec. 4, 2017 to Feb. 5, 2018) indicated approximately 73,000 enrollments occurred during the campaign. This demonstrates the need to sustain the marketing with additional efforts for Summer and Fall 2018. Campaign enhancements include the addition of videos for social media platforms and a specialized “train the trainer” component by Interact Communications for the colleges’ Public Information Officers and/or PR Managers. This gives them the skill sets, tools and hands-on experience to use the template and process for future campaigns beginning with Late-Start Fall 2018 and into 2019 and beyond. The training is crucial for development of a coordinated, year-round marketing campaign with consistent, thematic messaging unique to each college that will leverage limited resources to a district-wide scale that includes performance standards, response rates and enrollment data that
are consistently tracked and documented. Funding is through Districtwide Communications funds.

There being no objection, these items were separated for the vote.

Com. No. FPD1. Approve Facilities Planning and Development Report

With respect to Roman Numeral VIII. Authorize Amendment to Lease Lease-Back Agreement, Trustee Svkonin inquired for the record as to the definition of “Guaranteed Maximum Price (GMP)” in the background of this item.

Mr. Salazar responded that this means that the contractor would commit to building a project all inclusive for what that number is.

Trustee Svkonin requested that the record reflect the response from staff stating that the GMP is the actual price that this project legally, ethically, morally is supposed to be delivered for.

Com. No. FPD2. Authorize Master Procurement Agreements and Authorize Rescission of Master Procurement Agreements

Com. No. HRD1. Approve Personnel Services Routine Actions

Com. No. ISD1. Approve New Educational Courses and Programs

Com. No. ISD2. Approve New Community Services Offerings

Com. No. ISD3. Approve Out-of-State Student Travel

Com. No. ISD4. Ratify Out-of-State Student Travel

Correspondence

President Kamlager indicated that the following items have been separated for the vote:

   Com. No. BSD1. Item L.

   Com. No. BSD1. Item O. 4500253847 City. Agreement with Universal Waste Systems to provide waste hauling services for the college during the period March 1, 2018 to February 28, 2023, inclusive. Total cost: $50,000.

   Com. No. BF2.

   Com. No. BSD1. Item O. (State Lobbyist Panel agreements)

   Com. No. BSD2. Roman Numeral II. Items A. and C.

The Student Trustee’s vote did not apply to HRD1., ISD3., ISD4., and the Correspondence.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED AS AMENDED WITH THE EXCEPTION OF THE NOTED ITEMS: 7 Ayes
Com. No. BF2. Amend the List of Organizational Memberships

Student Trustee Advisory Vote: Abstain (Martinez)
FAILED: 2 Ayes (Hoffman, Veres)
5 Noes (Buelna, Fong, Kamlager, Moreno, Svonkin)

President Kamlager requested that Dr. Endrijonas bring this item back at the next Board meeting with more detail.

Dr. Endrijonas indicated that she would do so.

Com. No. BSD1. Item O. Service Agreements Various (state lobbyist) (page 13 of 17)

Discussion was conducted regarding the recommendation to extend the agreements with the state lobbyist panel.

For the record, Trustee Hoffman stated that Chavez Shimasaki represents the Long Beach and Santa Monica Community College Districts, both of which use two-tier funding, which the LACCD Board has been opposed to.

For the record, Trustee Veres stated that it is important to figure out what the conflict approach is.

For the record, Trustee Svonkin stated that he would vote “no” on this item due to the conflict from having multiple firms.

Student Trustee Advisory Vote: Abstain (Martinez)
ADOPTED: 6 Ayes (Buelna, Fong, Hoffman, Kamlager, Moreno, Veres)
1 No (Svonkin)

(Trustee Hoffman left at 8:10 p.m.)

Com. No. BSD2. Roman Numeral II. Authorize Service Agreements A.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 4 Ayes (Buelna, Fong, Kamlager, Veres)
2 Noes (Moreno, Svönkin)
Absent: Trustee Hoffman

Com. No. BSD2. Roman Numeral II. Authorize Service Agreements C.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 4 Ayes (Buelna, Fong, Kamlager, Veres)
2 Noes (Moreno, Svonkin)
Absent: Trustee Hoffman

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. Ch1. Approve Resolution Renaming Building at Los Angeles Pierce College from Agriculture Science Building to Earth Science Building

Motion by Trustee Veres, seconded by Trustee Buelna, to adopt Com. No. Ch1.

Student Trustee Advisory Vote: Aye (Martinez)
ADOPTED: 6 Ayes
Absent: Trustee Hoffman

(Trustee Hoffman returned at 8:15 p.m.)
Matters Requiring a Super Majority Vote

None

NOTICE REPORTS AND INFORMATIVES


Presented by Chancellor Rodriguez.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS BY MEMBERS OF THE BOARD OF TRUSTEES

President Kamlager indicated that for the next Board meeting, the Board would bring back Com. No. BF2., Com. No. BSD1. Item L., and Com. No. BSD1. Item O. Agreement Number 4500253847 for the purpose of providing further information.

President Kamlager indicated that an updated report would be presented at the next Board meeting regarding Districtwide enrollment activities.

President Kamlager indicated that there would be a presentation regarding student housing at a Committee of the Whole meeting as well as a presentation to the full Board by the Personnel Commission at the May or June Board meeting.

Ms. Velma Butler, President, AFT College Staff Guild, Local 1521A, announced that the Joint Labor Management Benefits Committee worked with the Los Angeles Marathon to volunteer or participate in the event. She indicated that 43 classified employees participated in the 5K run/walk on Saturday, March 17, but that there was no information about the Los Angeles College Promise. She stated that the District is planning to participate in next year’s marathon.

Trustee Fong congratulated President Kamlager on her election to the State Assembly and indicated that he is looking forward to working with her in her new capacity.

The Board members expressed their appreciation to President Kamlager for her leadership efforts as Board President and wished her well in her new capacity.

President Kamlager expressed her appreciation for the learning experience during her tenure on the Board. She thanked everyone for their support.

REQUESTS TO ADDRESS THE BOARD REGARDING CLOSED SESSION AGENDA MATTERS

None

RECESS TO CLOSED SESSION

There being no objection, the Board recessed to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (see Attachment A).

The regular meeting recessed to Closed Session at 8:17 p.m.

(Student Trustee Martinez left at 8:18 p.m.)
RECONVENE REGULAR MEETING

The regular meeting reconvened at 10:00 p.m.

The following members were present: Gabriel Buelna, Mike Fong, Sydney K. Kamlager, Ernest H. Moreno, Scott J. Syonkin, and Steven F. Veres. Absent: Andra Hoffman. Student Trustee Christopher Martinez was not present.

REPORT OF ACTIONS TAKEN IN CLOSED SESSION – APRIL 4, 2018

President Kamlager indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported during the public session that follows.

President Kamlager noted that the Board took no actions that The Ralph M. Brown Act requires to be reported.

CONSENT CALENDAR

Matters Requiring a Majority Vote

Com. No. ISD5. Approve Student Discipline – Expulsion without Reconsideration

Motion by Trustee Buelna, seconded by Trustee Fong, to adopt Com. No. ISD5.

ADOPTED: 6 Ayes
Absent: Trustee Hoffman

ADJOURNMENT

There being no objection, the regular meeting was adjourned at 10:05 p.m. in the memory of Mr. Stephon Clark and Mrs. Thelma Lee Bruce.

FRANCISCO C. RODRIGUEZ
Chancellor and Secretary of the Board of Trustees

By: Guadalupe M. Orozco
Administrative Assistant to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Sydney K. Kamlager
President of the Board

Date ______________________