

LOS ANGELES COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES

MINUTES – REGULAR MEETING

Wednesday, February 10, 2016

Closed Session 4:00 p.m.

Public Session 6:00 p.m.

Los Angeles Pierce College

Student Community Center/Great Hall – Building 1900
6201 Winnetka Avenue • Woodland Hills, California 91371

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 4:00 p.m. with President Scott J. Svonkin presiding.

The following members were present: Mike Eng, Mike Fong, Andra Hoffman, Sydney K. Kamlager, Ernest H. Moreno, Nancy Pearlman, and Scott J. Svonkin. Student Trustee Milo Anderson was present.

Chancellor Francisco C. Rodriguez was present.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

None.

RECESS TO CLOSED SESSION

There being no objection, the regular meeting recessed to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (see Attachment A).

The regular meeting recessed to Closed Session at 4:01 p.m.

RECONVENE REGULAR MEETING

The regular meeting of the Board of Trustees of the LACCD reconvened at 6:15 p.m. with President Scott J. Svonkin presiding.

The following members were present: Mike Eng, Mike Fong, Andra Hoffman, Sydney K. Kamlager, Ernest H. Moreno, Nancy Pearlman, and Scott J. Svonkin. Student Trustee Milo Anderson was present.

Chancellor Francisco C. Rodriguez was present.

Student Trustee Anderson led the Pledge of Allegiance to the Flag.

REPORT OF ACTIONS TAKEN IN CLOSED SESSION – FEBRUARY 10, 2016

President Svonkin indicated that The Ralph M. Brown Act requires that certain matters determined in Closed Session be reported out during the public session that follows.

The Board took no action that The Ralph M. Brown requires to be reported.

APPROVAL OF MINUTES

Motion by Trustee Moreno, seconded by Trustee Fong, to approve the following minutes:

Regular Meeting and Closed Session: December 9, 2015
Regular Meeting and Closed Session: January 13, 2016
Regular Meeting: January 27, 2016

Student Trustee Advisory Vote: Aye (Anderson)
APPROVED: 7 Ayes

WELCOMING REMARKS BY PRESIDENT KATHLEEN F. BURKE, LOS ANGELES PIERCE COLLEGE

Dr. Kathleen F. Burke, President, Los Angeles Pierce College (LAPC), welcomed everyone to the College. She introduced the following individuals from LAPC:

Mr. David Do, ASO President; Ms. Anna Bruzzese, Academic Senate President; Mr. Fernando Oleas, AFT Chapter President; Mr. Henry Chang, AFT Staff Chapter Chair; Mr. James Theoharris, Representative, Building and Construction Trades Council; Ms. Victoria Romero, Supervisory Unit; Ms. Donna Mae Villanueva, Representative, Teamsters Local 911; Ms. Sheri Berger, Vice President, Academic Affairs; Mr. Rolf Schleicher, Vice President, Administrative Services; and Mr. Earic Dixon-Peters, Vice President, Student Services (who was not present).

Dr. Burke acknowledged the employees and students of LAPC who were in attendance. She expressed her appreciation to Mr. Larry Kraus, Associate Vice President, Administrative Services; Dr. Mark Henderson, Information Technology Manager; and Mr. Paul Nieman, Director of Facilities; and their respective staffs for their efforts in preparing for the Board meeting. She also expressed her appreciation to Ms. Cheryl Smith and Ms. Elayne Klein of her office for their efforts as well. She extended a special appreciation to Mr. Ashkan Kohanpoolad, Student Assistant, who steamed all of the table cloths being used for the Board meeting.

ANNOUNCEMENTS FROM THE COLLEGE PRESIDENTS

Ms. Renee D. Martinez, President, Los Angeles City College (LACC), announced that the Nursing NCLEX scores for LACC came in at 91 percent.

Dr. Monte E. Perez, President, Los Angeles Mission College (LAMC), announced that LAMC was one of six community colleges in the nation to be selected as part of the National Science Foundation (NSF) Kickstarter Program. He indicated that the purpose of this program is to provide technical assistance to access NSF funding.

Dr. Linda D. Rose, President, Los Angeles Southwest College (LASC), announced that a recent shooting incident at LASC was handled quickly with no injuries. She commended the Sheriff's Department for its immediate response. She indicated that a debriefing will be held on Thursday, February 11.

Dr. Erika A. Endrijonas, President, Los Angeles Valley College (LAVC), announced that she recently received notification that LAVC has again been designated as a "Tree Campus USA" campus by the Arbor Day Foundation. She indicated that LAVC is the only community college in California with this designation.

Ms. Iris I. Ingram, Vice President, Administrative Services, WLAC, announced that the WLAC Dental Hygiene Program has been approved as a Bachelor's Degree Program by the Accrediting Commission for Community and Junior Colleges (ACCJC).

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

The following individual reported from the Resource Table:

Ms. Joanne Waddell, President, Los Angeles College Faculty Guild, Local 1521.

PUBLIC AGENDA REQUESTS

Oral Presentations

President Svonkin read the cautionary language for speakers and their personal responsibility and, potentially, personal liability for defamatory remarks.

The following individuals addressed the Board regarding adult education and the importance of the Board of Trustees to approve the Adult Education Block Grant:

Ms. Candace Lee, Mr. Richard Fischetto, Mr. Matthew Kogan, Mrs. Jinga Willis, Ms. Laura Chardiet, Mr. Stanley Wilson, Mrs. Colleen Schwab, Miss Delmi Olivera, Ms. Kellie Williams, and Ms. Corinne Smith.

Ms. Lee distributed a copy of her remarks.

Ms. Linda Vasquez addressed the Board regarding the Basic Skills and Student Outcomes Transformation Program. She distributed a document containing general information regarding this program and a list of workshops.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

Proposed Actions

The following action items, considered as a part as if fully set forth hereto and certified copies of which will be on file in the Office of the Board of Trustees, were presented by the Board of Trustees and action taken as indicated.

Com. No. BT1. Resolution – District Classified Employees Retirement

Motion by Trustee Moreno, seconded by Trustee Fong, to adopt Com. No. BT1. as follows:

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<u>Last Name</u>	<u>First Name</u>	<u>Job Classification</u>	<u>Years of Service</u>	<u>Location</u>	<u>Retirement Date</u>
Fong	Cheuk	Senior Programmer Analyst	31	ESC	1/19/16
Michaels	Peter	Assistant Computer & Network Support Specialist	15	City	1/26/16

ADOPTED: 7 Ayes

Com. No. BT2. Resolution – Women’s History Month

For the record, President Svonkin noted that Board Member Kamlager’s name was added to this resolution.

Motion by Trustee Pearlman, seconded by Trustee Moreno, to adopt Com. No. BT2. as amended as follows:

The following resolution is presented by Board Members Svonkin, **and Hoffman, and Kamlager**:

WHEREAS, The month of March is National Women's History Month; and

WHEREAS, Women’s History Month had its origins as a national celebration in 1981 when Congress passed Public Law 97-28, which authorized the President to proclaim the week beginning March 7, 1982 as “Women’s History Week”; and

WHEREAS, In 1987 after being petitioned by the National Women’s History Project, Congress passed Public Law 100-9, which designated the month of March 1987 as “Women’s History Month”; and

WHEREAS, Since 1995, an annual Presidential proclamation has been issued designating the month of March as “Women’s History Month”; and

WHEREAS, Women have made significant contributions in the fields of medicine, science, engineering, education, public policy, and sports toward the development and growth of our great nation; and

WHEREAS, Women comprise a majority of the student population within the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Los Angeles Community College District hereby reaffirms its commitment to equal opportunity access by supporting and enhancing services, courses, and programs that enable women to attain their educational and career goals; and be it further

RESOLVED, That the Board of Trustees of the Los Angeles Community College District hereby joins with the nation in celebrating March as Women's History Month.

Student Trustee Advisory Vote: Aye (Anderson)
ADOPTED AS AMENDED: 7 Ayes

Com. No. BT3. Resolution – Support the Volunteer Income Tax Assistance (VITA) Program

President Svonkin noted that Board Member Fong's name was added to this resolution.

Motion by Trustee Fong, seconded by Trustee Moreno, to adopt Com. No. BT3. as amended as follows:

The following resolution is presented by Board Members S Svonkin **and Fong**:

WHEREAS, The VITA program offers free tax help to people who generally make \$54,000 or less; and

WHEREAS, VITA also offers this service to persons with disabilities, the elderly, and limited English-speaking taxpayers who need assistance in preparing their own tax returns; and

WHEREAS, Internal Revenue Service certified volunteers provide free basic income tax return preparation with electronic filing for qualified individuals; and

WHEREAS, The Board of Equalization has established several partnerships with educational institutions that include California State Polytechnic University, Pomona, California State University, Dominguez Hills (CSUDH), California State University, Northridge (CSUN), and the Rio Hondo Community College District; and

WHEREAS, These educational institutions have developed the course curriculum and offer a VITA Tax Preparation college credit class to interested students; and

- WHEREAS, Within the Los Angeles Community College District (LACCD), Los Angeles Pierce College and Los Angeles Trade Technical College offer tax preparation assistance with VITA volunteers; and
- WHEREAS, East Los Angeles College, Los Angeles Mission College, Los Angeles Southwest College, and West Los Angeles College are initiating VITA programs; and
- WHEREAS, The VITA Program benefits employees, students, and members of the public at little or no cost to the District and its colleges; and
- WHEREAS, The LACCD colleges may also benefit from the ability to offer the college credit VITA Program class; now, therefore, be it
- RESOLVED, That the LACCD colleges will explore the opportunities provided through the Board of Equalization to offer for credit instruction; and be it further
- RESOLVED, That the Board of Trustees of the LACCD hereby supports and encourages the development of a VITA Program partnership with the Board of Equalization in service to its employees, students, and communities.

Student Trustee Advisory Vote: Aye (Anderson)
ADOPTED AS AMENDED: 7 Ayes

Com. No. BT4. Board Member Absence Ratification

Motion by Trustee Hoffman, seconded by Trustee Eng, to adopt Com. No. BT4.

ADOPTED: 7 Ayes

Com. No. BT5. Travel Authorizations

President Svonkin noted the following amendment:

Authorize payment of necessary expenses for ~~Mike Eng~~, Mike Fong, Andra Hoffman, and Scott J. Svonkin, members of this Board of Trustees, to meet with legislators on March 16-17, 2016 in Washington, DC.

Background: Board Members' travel will be paid out of the 2015-2016 Board Advocacy account. The estimated cost will be \$1,875 per Board Member.

Motion by Trustee Moreno, seconded by Trustee Fong, to adopt Com. No. BT5. as amended.

ADOPTED AS AMENDED: 7 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

Report from the Chancellor Regarding Activities or Pending Issues in the District

Chancellor Rodriguez welcomed the faculty and new and continuing students to the Spring 2016 semester. He expressed his appreciation to Dr. Albert J. Román, Vice Chancellor, Human Resources, and his Human Resources team for hosting a Districtwide job fair on January 30 with the support of District faculty and staff.

Chancellor Rodriguez expressed his appreciation to Trustees Eng, Fong, Svonkin, Hoffman, and Kamlager for attending meetings with state legislators in Sacramento on Monday, February 1 to discuss the LACCD's legislative advocacy agenda.

Chancellor Rodriguez indicated that he is looking forward to attending the next Student Affairs Committee meeting on February 19 and discussing various student-related topics.

Chancellor Rodriguez reported that the LACCD is moving forward on an adult education system for the purpose of improving literacy. He indicated that the District is also moving forward on AB 288 – Dual and Concurrent Enrollment. He announced that the accreditation visits will be held during the week of March 6. He also announced that a signing ceremony for a Memorandum of Understanding with the Consulate General of Mexico will be held at East Los Angeles College on February 17 at 9:30 a.m.

Chancellor Rodriguez requested that the Board meeting be adjourned in the memory of Ms. Doris Webster, Professor of Nursing, Los Angeles Harbor College, and Adjunct Nursing Instructor, Los Angeles Southwest College, who recently passed away. He indicated that Mr. Luis Rosas, who recently retired as Vice President of Academic Affairs at Los Angeles Harbor College, is recovering from an illness and requested that everyone keep Mr. Rosas and his family in their prayers.

President Svonkin relinquished the gavel to Vice President Eng.

CONSENT CALENDAR

Matters Requiring a Majority Vote

Motion by Trustee Moreno, seconded by Trustee Eng, to adopt the Consent Calendar as amended for Matters Requiring a Majority Vote with the exception of Com. No. BSD2. Roman Numeral I. Item B. and Com. No. PC1.

Com. No. BF1. Ratify Budget Revisions and Appropriation Transfers

Com. No. BSD1. Ratify Business Services Actions

Trustee Fong noted the following correction:

. . .

O. SERVICE AGREEMENTS

. . .

4500222076 Educational Services Center. Agreement with the ~~Los Angeles Community Development Department/Los Angeles City Workforce Development Board~~ City of Los Angeles Economic and Workforce Development Department to participate in regional planning efforts that will help align colleges with targeted high schools and ensure more students are identified for the District's Career Pathways project, under the auspices of the Office of Economic and Workforce Development, during the period of March 01, 2016 to December 30, 2016,

inclusive. Los Angeles Community Development Department/Los Angeles City Workforce Development Board will ensure sustainable businesses within its membership are matched with students seeking a correlating work-based learning activity and will measure its success by having student interns evaluate the experience of the internship. Total cost: \$200,000.

President Svonkin noted the following revision:

~~4500221708~~
45001219856 East. No-cost Use agreement with the Los Angeles Unified School District for use of classrooms at Santee Educational Complex High School providing for students to attend the East Los Angeles College Jaime Escalante Math Program free of cost during the period August 20, 2015 to June 10, 2016, inclusive.

Com. No. BSD2. Approve Business Services Actions

With respect to Roman Numeral I. Authorize Service Agreements Item A. as it relates to an agreement with Account Control Technology (ACT) to provide services to the Central Financial Aid Unit, Trustee Fong noted that the ending date of February 29, 2021 does not exist.

President Svonkin indicated that this date would be corrected.

There was discussion regarding Roman Numeral I. Item B. as it relates to authorizing an agreement with Fairbank, Maslin, Maulin, Metz & Associates – Los Angeles to conduct public opinion survey research and marketing analysis for ballot measure support for facilities and infrastructure modernization under the auspices of the Office of the Chancellor and funded by the Districtwide Marketing account.

Trustee Pearlman requested that Roman Numeral I. Item B. be separated for the vote.

There being no objection, Roman Numeral I. Item B. was separated for the vote.

Com. No. FPD1. Approve Facilities Planning and Development Report

Com. No. FPD2. Authorize Master Procurement Agreement and Ratify Amendment to Master Procurement Agreement

Com. No. HRD1. Personnel Services Routine Actions

Com. No. HRD2. Approve Disciplinary Action Regarding Classified Employee

Com. No. ISD1. Approve New Educational Courses and Programs

Com. No. ISD2. Approve New Community Services Offerings

Com. No. ISD3. Approve Out-of-State Student Travel

Com. No. PC1. Personnel Commission Action

President Svonkin indicated that Chancellor Rodriguez is currently reviewing Roman Numeral III. Establishment of New Classifications Item B. with respect to the Associate General Counsel and Assistant General Counsel. He requested that the action on these two positions be postponed as follows until Chancellor Rodriguez has completed his review:

...

III. Establishment of New Classifications

...

B. ...

~~**Associate General Counsel – Postponed**~~

...

~~**Assistant General Counsel – Postponed**~~

...

Trustee Pearlman offered a friendly amendment to separate Com. No. PC1. as amended for the vote.

The friendly amendment was accepted by the maker and seconder of the main motion.

Correspondence

The Student Trustee's vote did not apply to HRD1., HRD2., ISD3., and the Correspondence.

*Student Trustee Advisory Vote: Aye (Anderson)
ADOPTED AS AMENDED WITH THE EXCEPTION OF COM. NO. BSD2. ROMAN NUMERAL I. ITEM B. AND COM. NO. PC1.: 7 Ayes*

Com. No. BSD2. Roman Numeral I. Item B.

Motion by Trustee Moreno, seconded by Trustee Hoffman, to adopt Com. No. BSD2. Roman Numeral I. Item B.

*Student Trustee Advisory Vote: Aye (Anderson)
ADOPTED: 5 Ayes (Eng, Fong, Hoffman, Moreno, Svonkin)
2 Noes (Kamlager, Pearlman)*

Com. No. PC1. Personnel Commission Actions

Motion by Trustee Fong, seconded by Trustee Moreno, to adopt Com. No. PC1. as amended as previously noted.

*ADOPTED AS AMENDED: 5 Ayes (Eng, Fong, Hoffman, Moreno, Svonkin)
2 Abstentions (Kamlager, Pearlman)*

RECOMMENDATIONS FROM THE CHANCELLOR

General Matters

None.

Matters Requiring a Super Majority Vote

The following action item, considered as a part as if fully set forth hereto and certified copies of which will be on file in the Office of the Board of Trustees, were presented by Chancellor Rodriguez and action taken as indicated.

Com. No. FPD3. Adopt Resolution of Intent to Convey Easement to City of Los Angeles at Los Angeles Trade-Technical College

President Svonkin noted the following revision:

RESOLUTION OF INTENT TO CONVEY EASEMENT TO THE CITY OF LOS ANGELES AT LOS ANGELES TRADE TECHNICAL COLLEGE

- WHEREAS, Education Code Section 81311 requires that before a governing board of a community college district orders the dedication or conveyance of any real property owned by the district for an easement to lay, construct, reconstruct or maintain and operate water, sewer, gas, storm drain pipes or ditches, electric or telephone lines, and access roads over and upon land belonging to the community college district to a public corporation or private corporation; the governing board shall in a regular open meeting by two-thirds vote of all its members adopt a resolution declaring its intention to dedicate or convey the property; and
- WHEREAS, It is the intention of the Los Angeles Community College District ("District") Board of Trustees to consider conveying an easement to City of Los Angeles for purposes of providing a access ramp at the northeast corner of 23rd Street and Grand Avenue and for maintaining a public sidewalk along the north side of 23rd Street and Grand Avenue for the benefit of Los Angeles Trade Tech College. The new ramp and sidewalk is located at the southeastern corner of the campus and is more specifically identified in the "Legal Description" attached herein as Exhibit A; and
- WHEREAS, The District shall hold a public hearing on the adoption of the Resolution to Convey the easement during a regularly scheduled board meeting on Wednesday, March 9, 2016 at 6:00 p.m. at ~~Los Angeles Pierce College, 6201 Winnetka Avenue, Woodland Hills, CA 91371~~ the Los Angeles Community College District, Educational Services Center, 770 Wilshire Boulevard, Board Room – First Floor, Los Angeles, CA 90017, thereafter the Board of Trustees may consider an action to adopt the Resolution to Convey the easement to City of Los Angeles and

WHEREAS, The District will provide notices of the public hearing and the action to adopt the Resolution to Convey and the time and place of the board meeting by publishing this Resolution in a newspaper of general circulation five (5) days before the public hearing and proposed action; as well as not less than ten (10) days before post copies of this Resolution in three public places in the district as prescribed by Education Code section 81312.

NOW, THEREFORE, BE IT

RESOLVED, That the Los Angeles Community College District Board of Trustees declares its intent to convey an easement to City of Los Angeles located at Los Angeles Trade Technical College at 400 W. Washington Boulevard, Los Angeles CA.. The new access ramp and sidewalk is located at the southeast corner of the campus, along 23rd Street between Grand Avenue and Olive Street.

Motion by Trustee Moreno, seconded by Trustee Fong, to adopt Com. No. FPD3. as amended.

Student Trustee Advisory Vote: Aye (Anderson)
ADOPTED AS AMENDED: 7 Ayes

NOTICE REPORTS AND INFORMATIVES

Com. No. CH/A. [Notice] Amend Board Rules Chapter XV – Prohibited Discrimination, Unlawful Harassment, and Sexual Misconduct (Title IX)

Noticed by Chancellor Rodriguez.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS BY MEMBERS OF THE BOARD OF TRUSTEES

Trustee Hoffman requested that when the new Board President is elected in July, discussions be held regarding the importance of the Board members to sit in on the committees of which they are not members. She requested that reports of the standing committee meetings be given during the regular Board meetings.

President Svonkin indicated that this item would be added to the Board agendas.

Chancellor Rodriguez announced that Mr. Thomas Donovan is the new Program Director of Operations for AECOM.

Trustee Kamlager requested that the Board members be provided with the schedule of the meetings of the Los Angeles Regional Adult Education Consortium (LARAEC). She also requested an update as to where the District stands with respect to its State Lobbyist.

President Svonkin reported on the Board members' meetings with the state legislators held in Sacramento on February 1.

Student Trustee Anderson reminded the Board of Trustees that the Student Affairs Committee is a Board committee and according to the Board Rules, there is supposed to be an appointed Board member and an alternate Board member on this committee.

ADJOURNMENT

There being no objection, the regular meeting was adjourned at 7:53 p.m.

FRANCISCO C. RODRIGUEZ
Chancellor and Secretary of the Board of Trustees

By: Laurie Green
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Scott J. Svonkin
Scott J. Svonkin
President of the Board

Date March 9, 2016



Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

AGENDA

ATTACHMENT A

CLOSED SESSION

Wednesday, February 10, 2016

Los Angeles Pierce College
6201 Winnetka Avenue
Woodland Hills, CA 91371

- I. **Public Employee Discipline/Dismissal/Release/Charges/Complaints**
(pursuant to Government Code section 54957)

- II. **Conference with Legal Counsel - Existing Litigation**
(pursuant to Government Code section 54956.9(d)(1))
 - A. *Elizabeth Oved v. LACCD*
 - B. *Norma Reyes v. LACCD and Fernando Sosa*
 - C. *Deonte Williams v. LACCD*
 - D. *Noel Kennedy v. LACCD*
 - E. *FTR International, Inc. v. LACCD*

- III. **Conference with Legal Counsel - Anticipated Litigation**
(pursuant to Government Code section 54956.9(d)(2) and (e)(1))
 - A. Potential litigation – 4 matters