

LOS ANGELES COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

MINUTES – REGULAR MEETING

Wednesday, August 6, 2014

Public Session 3:30 p.m.

Educational Services Center • Board Room

770 Wilshire Boulevard • Los Angeles, California 90017

The regular meeting of the Board of Trustees of the Los Angeles Community College District (LACCD) was called to order at 3:36 p.m. with President Scott J. Svonkin presiding.

The following members were present: Mona Field, Ernest H. Moreno, Nancy Pearlman, Miguel Santiago, Scott J. Svonkin, and Steve Veres. Absent: Mike Eng (arrived at 3:40 p.m.). Student Trustee LaMont G. Jackson was present.

Chancellor Francisco C. Rodriguez was present.

Trustee Field led the Pledge of Allegiance to the Flag.

Chancellor Rodriguez introduced the three new College Presidents as follows:

Dr. Erika A. Endrijonas, President, Los Angeles Valley College (LAVC); Dr. Otto W.K. Lee, President, Los Angeles Harbor College (LAHC); and Dr. Linda Rose, President, Los Angeles Southwest College (LASC).

President Svonkin welcomed the three new College Presidents.

(Trustee Eng arrived at 3:40 p.m.)

APPROVAL OF MINUTES

Motion by Trustee Veres, seconded by Trustee Field, to approve the following minutes:

Regular Meeting and Closed Session – June 11, 2014
Regular Meeting and Closed Session – June 25, 2014
Regular Meeting and Closed Session – July 9, 2014

Student Trustee Advisory Vote: Aye (Jackson)

APPROVED: 7 Ayes

REPORTS FROM REPRESENTATIVES OF EMPLOYEE ORGANIZATIONS AT THE RESOURCE TABLE

None.

ANNOUNCEMENTS FROM THE COLLEGE PRESIDENTS

Mr. Marvin Martinez, President, East Los Angeles College (ELAC), announced that Dr. David C. Lizarraga, an alumnus of ELAC, who is currently the President and CEO of TELACU Millennium, has been selected as one of the 2014 California Community College Distinguished Alumni Winners. He will be presented with this award at the Community College League of California (CCLC) Annual Convention to be held on November 20-22, 2014.

Mr. Martinez announced that on Thursday, September 11, 2014 at 6:30 p.m., the Executive Latino Leadership Association (ELLA) will be sponsoring an annual recognition event at ELAC during which Chancellor Rodriguez will be recognized. He indicated that invitations would be forthcoming for this event.

Mr. Martinez announced that on August 20, 2014 from 5 to 9 p.m., ELAC would be hosting an event entitled "ELAC Live," which is an event to welcome new and continuing students for the Fall 2014 semester.

Mr. Martinez announced that on November 1, 2014 from 10 a.m. to 5 p.m., ELAC will host the Latino Book and Family Festival.

Mr. Laurence B. Frank, President, Los Angeles Trade-Technical College (LATTC), announced that on Friday, September 26, 2014, LATTC will be hosting an ex-offender employer breakfast. He indicated that several workforce centers will be helping at this event in terms of providing employment opportunities for ex-offenders. He indicated that a personal invitation would be sent to the Board members regarding this event.

President Svonkin requested that a program such as Outlook be set up by the District through which the Board members can be notified of and invited to major events such as these. He requested that Chancellor Rodriguez and Mr. Jorge Mata, Chief Information Officer, Information Technology, work on coordinating this.

PUBLIC AGENDA REQUESTS

Oral Presentations

President Svonkin read the cautionary language for speakers and their personal responsibility and, potentially, personal liability for defamatory remarks.

Ms. Jean Gilmore addressed the Board regarding a music class from Los Angeles Southwest College (LASC) missing from her transcript. President Svonkin requested that Chancellor Rodriguez investigate this matter with the assistance of the LASC administration.

Ms. Wanda Solomon addressed the Board regarding her continuing educational endeavors.

Proposed Actions

None.

REQUESTS TO ADDRESS THE BOARD – MULTIPLE AGENDA MATTERS

None.

REPORTS AND RECOMMENDATIONS FROM THE BOARD

Reports of Standing and Special Committees

President Svonkin reported on the Budget & Finance Committee meeting.

President Svonkin announced the following Standing Committee appointments:

Budget & Finance Committee

Mr. Ernest H. Moreno, Chair; Mr. Mike Eng, Vice Chair; Mr. Steve Veres, Member

Facilities Master Planning & Oversight Committee

Mr. Steve Veres, Chair; Mr. Scott J. Svonkin, Vice Chair; Mr. Ernest H. Moreno, Member; Ms. Nancy Pearlman, Alternate

Institutional Effectiveness & Student Success Committee

Mr. Mike Eng, Chair; Ms. Mona Field, Vice Chair; Mr. Ernest H. Moreno, Member

Legislative & Public Affairs Committee

Mr. Mike Eng, Chair; Ms. Mona Field, Member; Mr. Miguel Santiago, Member; Mr. Steve Veres, Alternate

President Svonkin announced that he is establishing three ad hoc committees as follows:

Ad hoc Committee on environmental issues (which will be active for six months)
Trustee Nancy Pearlman, Chair and Trustee Field, Member

Ad hoc Committee on Student Outreach and Recruitment
Trustee Mike Eng, Chair and Trustee Ernest H. Moreno, Member

Ad Hoc Committee on Campus Safety and Emergency Preparedness to be established later in the year that would look at all of the campuses and update their plans for emergency preparedness

Proposed Actions

The following action item, considered as a part as if fully set forth hereto and a certified copy of which will be on file in the Office of the Board of Trustees, was presented by the Board of Trustees and action taken as indicated.

Com. No. BT1. Resolution – District Classified Employees Retirement

Motion by Trustee Field, seconded by Trustee Pearlman, to adopt Com. No. BT1. as follows:

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<u>Last Name</u>	<u>First Name</u>	<u>Job Classification</u>	<u>Years of Service</u>	<u>Location</u>	<u>Retirement Date</u>
Miller	Renee	Employee Relations Secretary	22	District	7/4/2014
Campi	Fred	Administrative Aide	20	City	7/15/2014
Keropian	Judy	Assistant Administrative Analyst	17	City	7/15/2014
Romanski	Joann	Library Technician	17	Pierce	7/15/2014
King	Terry	Payroll Assistant	14	Harbor	7/14/2014

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED: 7 Ayes

REPORTS FROM THE CHANCELLOR AND COLLEGE PRESIDENTS

Reports from the Chancellor Regarding District Activities or Pending Issues

At Chancellor Rodriguez's request, the three new College Presidents discussed their backgrounds and their goals for their respective colleges.

Chancellor Rodriguez reported that he had visited all nine colleges, which he had wanted to accomplish before the start of the Fall 2014 semester. He noted the sense of pride that the employees of the Educational Services Center (ESC) possess with respect to serving the students. He indicated that a Director of Marketing and External Relations would be hired at the ESC to assist in coordinating public relations and marketing. He introduced Dr. Kathleen F. Burke, President, Los Angeles Pierce College (LAPC), and asked her to discuss a marketing campaign being conducted to get the word out about enrollment at the three Valley colleges.

Dr. Burke distributed a document entitled "Valley Colleges Marketing Campaign 2014-2015." She gave a PowerPoint presentation and discussed the document with respect to wrapping two buses as a way to market the three Valley colleges on various metro bus routes in the Valley. She indicated that the website to get more information is www.my3colleges.com.

Chancellor Rodriguez reported that Dr. Brice W. Harris, Chancellor, California Community Colleges (CCC), is requesting to use one of the LACCD colleges for a press conference focused on statewide student success goals that were recently adopted by the CCC Board of Governors. He indicated that the press conference is tentatively scheduled for Wednesday, August 27, 2014 at 11 a.m.

Student Trustee Jackson reported that the LACCD would be partnering with the Pomona Fairplex and the Los Angeles County Fair to schedule September 11, 2014 as "LACCD Day" at the Fair. He indicated that LACCD employees and students will be able to attend the Fair for free on this day and that a booth would be set up for the purpose of publicizing and marketing the LACCD and its programs.

CONSENT CALENDAR

Matters Requiring a Majority Vote

Motion by Trustee Veres, seconded by Trustee Eng, to adopt the Consent Calendar as amended on Matters Requiring a Majority Vote.

President Svonkin requested that Board members identify agenda items about which they had questions.

Com. No. BF1. Budget Revisions and Appropriation Transfers

Com. No. BSD1. Ratifications for Business Services

With respect to Item J. Leases, Use Permits and Civic Center Permits of District Facilities as it relates to the use of parking facilities at the colleges by outside firms, President Svonkin requested assurance that the District is charging the right amount for the parking facilities and that the agreements cover liabilities.

Com. No. BSD2. Business Services Routine Report

Dr. Adriana D. Barrera, Deputy Chancellor, noted the following amendment:

...

II. RATIFY SERVICE AGREEMENTS

~~A. Ratify renewal of Agreement No. 4500197047 with Phoenix Business Consulting to provide support for critical time sensitive SAP programming to meet business requirements for the JLMBC (Joint Labor and Management Benefits Committee) and Adjunct Faculty related to the POP (Premier Only Plan) changes, from August 1, 2014 to September 30, 2014, inclusive, increasing the total contract amount from \$180,000 to \$ 222,000 at a total additional cost of \$ 42,000.~~

~~Background: This agreement was approved by the Board on March 12, 2014 (Com. No. BSD 2). This contract will enable the organization to support time sensitive projects and will allow for time for the Information Technology division to work with the Personnel Commission to eliminate the need for this consultant. This contract is for one individual to provide ABAP Webdynpro development, for Payroll and other SAP HR applications development; design, configuration, and implementation of new functionality in the SAP in support of the Open Enrollment Project for Actives' and Adjuncts' enrollment, to implement related additional business functionality for SAP systems that support HR. Funding is through Information Technology SAP funds.~~

Withdrawn.

Com. No. FPD1. Facilities Planning and Development Routine Report

Com. No. FPD2. Authorize Master Procurement and Service Agreements

Com. No. HRD1A. Personnel Services Routine Actions

Com. No. HRD1B. Personnel Services Routine Actions

Com. No. ISD1. Approval of Educational Programs and Courses

President Svonkin requested that the Board members and Chancellor Rodriguez be provided with the minutes of the District Curriculum Committee, the committee that recommends the courses for approval by the Board of Trustees.

(Trustee Field left at 4:43 p.m.)

Com. No. ISD2. Approve Community Services Offerings

Com. No. PC1. Personnel Commission Actions

Com. No. HRD1. Authorize Employment Actions for College Presidents

Correspondence

The Student Trustee's vote did not apply to HRD1A., HRD1B., PC1., and the Correspondence.

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED AS AMENDED: 6 Ayes Absent: Trustee Field

(Trustee Field returned at 4:45 p.m.)

Matters Requiring a Super Majority Vote

Com. No. FPD3. Adopt Resolution of Intent to Convey Easement to City of Los Angeles at Los Angeles Valley College

Motion by Trustee Eng, seconded by Trustee Field, to adopt Com. No. FPD3.

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED: 7 Ayes

RECOMMENDATIONS FROM THE CHANCELLOR

Com. No. CH1. Appointments to the District Citizens' Oversight Committee for Propositions A/AA and Measure J Bond Programs

Motion by Trustee Field, seconded by Trustee Moreno, to adopt Com. No. CH1.

Trustee Eng requested that Chancellor Rodriguez review the résumés of the members of the District Citizens' Oversight Committee (DCOC) to make sure they are qualified to serve on the DCOC.

President Svonkin inquired if the rules of the DCOC require that the regional representatives come from one of the colleges or if they can be from the community but not be serving on that college's Citizen's Oversight Committee.

Ms. Camille Goulet, General Counsel, indicated that she would research this issue and provide a response to the Board.

Trustee Field requested that the Board support this item with the understanding that an update would be provided by the appropriate staff in the near future regarding the members, when their terms expire, and the dates of the meetings for the coming year.

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED: 7 Ayes

Com. No. FPD4. Adopt Resolution Ratifying a Construction Contract Issued on an Emergency Basis to Repair a Water Main at West Los Angeles College

Motion by Trustee Veres, seconded by Trustee Field, to adopt Com. No. FPD4.

Student Trustee Advisory Vote: Aye (Jackson)
ADOPTED: 7 Ayes

RECESS TO COMMITTEE OF THE WHOLE

There being no objection, the regular meeting recessed to the Committee of the Whole at 5:09 p.m.

President Svonkin relinquished the gavel to Vice President Veres to chair the Committee of the Whole.

Vice President Veres noted that the following members were present: Mike Eng, Mona Field, Ernest H. Moreno, Nancy Pearlman, Miguel Santiago, Scott J. Svonkin, and Steve Veres. Student Trustee LaMont G. Jackson was present.

Public Speakers

None.

Presentations/Initiative Reviews

- Program Management Office One-Year Update

A document entitled "PMO Status Update" was distributed.

Mr. James D. O'Reilly, Chief Facilities Executive, presented an overview regarding the Program Management Office (PMO) status update. He introduced Ms. Terri Mestas, Program Director, Build—LACCD.

Ms. Mestas expressed her appreciation to the Board members; the College Presidents; Chancellor Rodriguez; the Vice Chancellors; faculty and staff; and especially Mr. O'Reilly and Mr. Thomas Hall, Director, Facilities Planning and Development, for their guidance and support. She gave a PowerPoint presentation and discussed the document with respect to the goal of creating a world class program and ensuring Districtwide bond program success.

A question and answer session was conducted regarding the presentation.

Vice President Veres requested that PMO status updates be provided on a quarterly basis.

Other Business

None.

Adjournment of the Committee of the Whole

There being no objection, Vice President Veres adjourned the Committee of the Whole at 6:08 p.m.

Vice President Veres relinquished the gavel to President Svonkin.

RECONVENE REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees of the LACCD reconvened at 6:15 p.m. with President Scott J. Svonkin presiding.

For the record, President Svonkin noted that the Board members were present.

NOTICE REPORTS AND INFORMATIVES

None.

ANNOUNCEMENTS AND INDICATIONS OF FUTURE PROPOSED ACTIONS BY MEMBERS OF THE BOARD OF TRUSTEES

President Svonkin indicated that Ms. Russjean Wade, the aunt of Ms. Velma Butler, President, AFT College Staff Guild, Local 1521A, passed away recently. On behalf of the Board of Trustees, he extended condolences and requested that the Board meeting be adjourned in her memory.

There being no objection, the Board meeting recessed to a break at 6:08 p.m. and reconvened at 6:15 p.m.

REQUESTS TO ADDRESS THE BOARD OF TRUSTEES – CLOSED SESSION AGENDA MATTERS

President Svonkin read the cautionary language for speakers and their personal responsibility and, potentially, personal liability for defamatory remarks.

Mr. Carlos Covarrubias addressed the Board regarding Com. No. HRD2. Disciplinary Action Regarding Classified Employee Roman Numeral I. Dismissal of Classified Permanent Employee with respect to the charges against him. He distributed a copy of his remarks.

Ms. Janice Washington addressed the Board on behalf of Mr. Covarrubias.

RECESS TO CLOSED SESSION

There being no objection, the regular meeting recessed to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (see Attachment A).

The regular meeting recessed to Closed Session at 6:24 p.m.

(Student Trustee Jackson left at 6:25 p.m.)

RECONVENE REGULAR MEETING OF THE BOARD OF TRUSTEES

The regular meeting of the Board of Trustees of the LACCD reconvened at 8:24 p.m. with President Scott J. Svonkin presiding.

The Board members were present with the exception of Trustees Eng and Veres and Student Trustee Jackson.

Chancellor Francisco C. Rodriguez was present.

REPORT OF ACTIONS TAKEN IN CLOSED SESSION – AUGUST 6, 2014

President Svonkin indicated that The Ralph M. Brown Act requires that certain matters be reported after Closed Session during the public session that follows.

With regard to the case of Ricky McGregor v. Suffolk Construction, et al., the Board voted to accept a settlement of \$75,000 regarding an injury at Los Angeles Trade-Technical College arising next to a construction site. A copy of the agreement may be obtained from the General Counsel. The vote was unanimous.

The Board took no further actions required to be reported.

CONSENT CALENDAR

Matters Requiring a Majority Vote

Com. No. HRD2. Disciplinary Action Regarding Classified Employee

President Svonkin entertained a motion to table Com. No. HRD2. until the regularly scheduled Board meeting of August 20, 2014.

Motion by Trustee Field, seconded by Trustee Moreno, to table Com. No. HRD2. until the regularly scheduled Board meeting of August 20, 2014.

APPROVED: 5 Ayes Absent: Trustees Eng and Veres

Tabled.

ADJOURNMENT

There being no objection, the regular meeting was adjourned at 8:25 p.m. in the memory of Ms. Russjean Wade.

FRANCISCO C. RODRIGUEZ
Chancellor and Secretary of the Board of Trustees

By: Laurie Green
Laurie Green
Assistant Secretary to the Board

APPROVED BY THE BOARD OF TRUSTEES:

Scott J. Svobkin
Scott J. Svobkin
President of the Board

Date October 8, 2014



Board of Trustees

LOS ANGELES COMMUNITY COLLEGE DISTRICT
770 Wilshire Boulevard, Los Angeles, CA 90017 213/891-2000

AGENDA

ATTACHMENT A

CLOSED SESSION

Wednesday, August 6, 2014

**Educational Services Center
Hearing Room – First Floor
770 Wilshire Boulevard
Los Angeles, CA 90017**

- I. **Conference with Labor Negotiator**
(pursuant to Government Code section 54957.6)
 - A. District Negotiators: Adriana D. Barrera
Albert Román

Employee Units: All Units

All Unrepresented Employees
 - B. District Negotiators: Ken Takeda
Laurence Frank
Albert Román

Employee Unit: Building and Construction Trades Council
 - C. District Negotiators: Albert Román
Renee Martinez
Farley Herzek

Employee Unit: Academic Administrators, Teamsters Local 911
 - D. District Negotiators: Albert Román
Monte Perez

Employee Unit: SEIU Local 99

- E. District Negotiators: Adriana D. Barrera
Kathleen F. Burke
Marvin Martinez
Albert Román
Jeanette L. Gordon

Employee Unit: Faculty

II. Public Employee Discipline/Dismissal/Release/Charges/Complaints
(pursuant to Government Code section 54957)

III. Conference with Legal Counsel - Existing Litigation
(pursuant to Government Code section 54956.9(d)(1))

- A. *Selwyn Young v. LACCD, Michael Miller and Dan Cowgill*
- B. *Ricky McGregor, Ricky McGregor As Successor-In-Interest of Decedent Valene Armstrong v. Suffolk Construction Company, LACCD*
- C. *Heavy Equipment Rental LLC v. Don Martinez, LACCD, et al.*
- D. *Sandoval & Johnson Construction v. Pinner Construction, LACCD, et al.*