



**INTER-OFFICE CORRESPONDENCE
LOS ANGELES COMMUNITY COLLEGES
OFFICE OF THE CHANCELLOR**

TO: Members of the Board of Trustees
FROM: Adriana D. Barrera, Interim Chancellor
DATE: October 2, 2013
SUBJECT: BOARD LETTER FOR OCTOBER 9, 2013 MEETING

Board Meeting Location

Next week's Board meeting will be held at Los Angeles City College. The meeting times and locations are as follows:

<u>Meetings</u>	<u>Time</u>	<u>Location</u>
Legislative and Public Affairs Committee	1:00 p.m. – 2:00 p.m.	Student Union Building, Multi-Purpose Room, 3 rd Floor
Break	2:00 p.m. – 2:15 p.m.	
Budget and Finance Committee	2:15 p.m. – 3:15 p.m.	Student Union Building, Multi-Purpose Room, 3 rd Floor
Break	3:15 p.m. – 3:30 p.m.	
Convene for Public Session	3:30 p.m.	Student Union Building, Multi-Purpose Room, 3 rd Floor
Recess to Closed Session	Immediately Following Public Session	Student Union Building, Multi-Purpose Room, 3 rd Floor
Convene for Closed Session	Approximately 15 minutes After conclusion of Public Session	Student Union Building, Foundation Conference Room, 3 rd Floor
Reconvene for Public Session	Immediately Following Closed Session	Student Union Building, Foundation Conference Room, 3 rd Floor

Legislative and Public Affairs Committee Meeting (Eng, Pearlman, Santiago)

The committee will meet from 1:00 p.m. to 2:00 p.m. in the **Student Union Building, Multi-Purpose Room 3rd Floor**. For the committee's agenda, **refer to Attachment A**.

Budget and Finance Committee Meeting (Svonkin, Moreno, Eng)

The committee will meet from 2:15 p.m. to 3:15 p.m. in the **Student Union Building, Multi-Purpose Room 3rd Floor**. For the committee's agenda, **refer to Attachment B**.

Parking

Parking for Board Members and Chancellor will be located in **Parking Lot #4**. You may park specifically in the northeast area, Row 2D of parking Lot #4. A campus map has been included for your convenience.

Agenda Format

Under Reports from the Chancellor, the following will take place:

- Reports from the Chancellor regarding District activities or pending issues
 - Presentation on Achieve the Dream from Los Angeles City College
 - Annual Report of the Joint Labor Management Benefits Committee

Confidential Matters

The attached correspondence is confidential and should not be shared with other persons.

- **Office of General Counsel**
 - Enclosed for your review is background information pertaining to District-related litigation matters. ***(Refer to Attachment C)***
 - Enclosed for your review is background information pertaining to Bond-related litigation matters. ***(Refer to Attachment D)***
 - Enclosed for your review is an update pertaining to the status on personnel actions. ***(Refer to Attachment E)***
 - Enclosed for your review is an update pertaining to complaints of discrimination/harassment. ***(Refer to Attachment F)***
- **Human Resources** – Enclosed for your review is information pertaining to employment and disciplinary actions. **Due to its size, this document will be sent via U.S. mail.**

Other Matters

- Enclosed for your information is a resolution which a previous Board had approved. Board member Field had requested a copy of this resolution. ***(Refer to Attachment G)***
- Enclosed for your information is a table regarding the receipt of completed audits of college and District Foundations. Board member Svonkin had requested this information. ***(Refer to Attachment H)***

Please let me know should you have any questions regarding the meeting.