ORDER OF BUSINESS
ANNUAL ORGANIZATIONAL AND REGULAR MEETING
Wednesday, July 10, 2013
Public Session 2:00 p.m.
Closed Session
(Immediately Following Public Session)

East Los Angeles College
Performing & Fine Arts Complex S2 – Recital Hall
1301 Avenida Cesar Chavez
Monterey Park, CA 91754-6099

I. Roll Call (2:00 p.m.) Location: Performing & Fine Arts Complex S2 – Recital Hall

II. Flag Salute

III. Oath Office
   • Nancy Pearlman, Administered by Paul Koretz, Council Member, Council District 5
   • Michael Eng, Administered by John Chiang, California State Controller
   • Ernest H. Moreno, Administered by Gloria Molina, Los Angeles County Supervisor, 1st District

IV. Election of Officers: President and Vice President(s)

V. Recess
   • Location: Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room 201

VI. Reconvene Public Session (Performing & Fine Arts Complex S2 – Recital Hall)

VII. Roll Call

VIII. Welcoming Remarks by Marvin Martinez, President, East Los Angeles College

IX. Approval of Minutes: Regular Meetings and Closed Sessions: June 12, 2013 and June 26, 2013

X. Reports from Representatives of Employee Organizations at the Resource Table

XI. Announcements from the College Presidents

XII. Public Agenda Requests
   1. Oral Presentations
   2. Proposed Actions

XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters
XIV. Reports and Recommendations from the Board
   • Reports of Standing and Special Committees
   • Proposed Actions
     BT1. Resolution – District Classified Employees Retirement
     BT2. Conference Attendance Ratification/Authorization
     BT3. Appoint Community Members to Chancellor Search Committee

XV. Reports from the Chancellor and College Presidents
   • Report from the Chancellor regarding activities or pending issues in the District

XVI. Consent Calendar

   Matters Requiring a Majority Vote
   BF1. Budget Revisions and Appropriation Transfers
   BSD1. Ratifications for Business Services
   BSD2. Business Services Routine Report
   FPD1. Facilities Planning and Development Routine Report
   FPD2. Authorize Master Procurement Agreements
   HRD1. Personnel Services Routine Actions
   ISD1. Approval of Educational Programs and Courses
   PC1. Personnel Commission Actions
   • Correspondence

   Matters Requiring a Super Majority Vote
   BF2. 2012-2013 Budget Adjustments to Income/Appropriations

XVII. Recommendations from the Chancellor – None

XVIII. Notice Reports and Informatives

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters

XXI. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment “A” for Closed Session agenda).
   Location: Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room 201

XXII. Reconvene Public Session Location: Performing & Fine Arts Complex S1 – Vincent Price Art Museum (VPAM) Conference Room 201

XXIII. Roll Call

XXIV. Report of Actions Taken in Closed Session – July 10, 2013

XXV. Adjournment
Next Regularly Scheduled Board Meeting
Wednesday, July 24, 2013
(Public Session scheduled for 2:00 p.m.)
Educational Services Center
Board Room – First Floor
770 Wilshire Blvd.
Los Angeles, CA 90017

In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.
I. Public Employee Employment  
(pursuant to Government Code section 54957)

A. Position: Chancellor

II. Conference with Labor Negotiator  
(pursuant to Government Code section 54957.6)

A. District Negotiators: Adriana D. Barrera

   Employee Units: All Units

   All Unrepresented Employees

B. District Negotiators: Adriana D. Barrera
   Michael Shanahan

   Employee Unit: Building and Construction Trades

C. District Negotiators: Adriana D. Barrera
   Michael Shanahan

   Employee Unit: Academic Administrators
D. District Negotiators: Adriana D. Barrera
   Michael Shanahan
   Employee Unit: Clerical/Technical

E. District Negotiators: Adriana D. Barrera
   Michael Shanahan
   Employee Unit: Supervisory

F. District Negotiators: Adriana D. Barrera
   Michael Shanahan
   Employee Unit: Local 99

G. District Negotiators: Adriana D. Barrera
   Michael Shanahan
   Employee Unit: Faculty

III. Public Employee Discipline/Dismissal/Release/Charges/Complaints
    (pursuant to Government Code section 54957)

IV. Conference with Legal Counsel - Existing Litigation
    (pursuant to Government Code section 54956.9(a))

A. Taisei Construction Corporation v. LACCD

B. Sinanian Development, Inc. v. LACCD

C. Anning-Johnson Company v. FTR, LACCD, et al.


F. Premier Tile and Marble v. FTR, LACCD, et al.

G. Robertson's Ready Mix Ltd. v. FTR, LACCD, et al.


J. LACCD v. Teresa Grenot


V. Conference with Legal Counsel – Anticipated Litigation
(pursuant to Government Code section 54956.9(b)

A. Claim for delay damages for construction at Los Angeles Trade-Technical College
SUBJECT: RESOLUTION – DISTRICT CLASSIFIED EMPLOYEES RETIREMENT

WHEREAS, The classified employees identified below have been employed with the Los Angeles Community College District for many years; and

WHEREAS, The classified employees have contributed significantly toward providing the highest quality of services to our students and the public on behalf of the Los Angeles Community College District; now, therefore, be it

RESOLVED, That the Personnel Commission and the Board of Trustees of the Los Angeles Community College District do hereby commend the employees for their contributions and extend best wishes in their retirement.

Steve Veres, President
Board of Trustees

David Iwata, Chair
Personnel Commission

SUMMARY OF RETIRED CLASSIFIED EMPLOYEES

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Classification</th>
<th>Years Of Service</th>
<th>Location</th>
<th>Retirement Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Singer</td>
<td>Alan</td>
<td>Instructional Assistant, Industrial Technology</td>
<td>41</td>
<td>Trade Tech</td>
<td>6/4/13</td>
</tr>
<tr>
<td>David</td>
<td>Myrna</td>
<td>Office Assistant</td>
<td>23</td>
<td>Pierce</td>
<td>5/31/13</td>
</tr>
<tr>
<td>Meldrum</td>
<td>Melody</td>
<td>Office Assistant</td>
<td>22</td>
<td>City</td>
<td>6/29/13</td>
</tr>
<tr>
<td>Eisner</td>
<td>Rhonda</td>
<td>Instructional Assistant, Language Arts</td>
<td>17</td>
<td>Valley</td>
<td>6/15/13</td>
</tr>
</tbody>
</table>

Chancellor and Secretary of the Board of Trustees

By____________________ Date__________
Subject: CONFERENCE ATTENDANCE RATIFICATION/AUTHORIZATION

A. Ratify payment of necessary expenses for Steve Veres, member of this Board of Trustees, to have attended the Dr. John W. Rice Diversity & Equity Awards ceremony (California Community Colleges) held on July 9, 2013 in Sacramento, California.

   Background: To be funded by the Office of Diversity Programs, Los Angeles Community College District Office.

B. Authorize payment of necessary expenses for Michael J. Griggs, student member of this Board of Trustees, to attend the Community College League of California Student Trustees Workshop to be held on August 16-17, 2013 in Garden Grove, California.
Subject: APPOINT COMMUNITY MEMBERS TO CHANCELLOR SEARCH COMMITTEE

Appoint the following community members to the Chancellor Search Committee:

Raymond Cheng

Mr. Cheng is a licensed Architect in the state of California and the Senior Capital Construction Program Manager for Cedars-Sinai Medical Center where he oversees $1.7 billion in the planning, construction and development of new facilities.

Prior to his tenure at Cedars-Sinai, Mr. Cheng was founder and former President of Hannon Development Inc., an architectural and construction firm producing over two hundred regionally and locally recognized projects from 1983 to 2000. He currently serves on the Planning Commission for the City of San Marino and as Chairman of the Design Review Commission for the City of San Gabriel. Earlier in his career, Mr. Cheng was appointed by Governor Pete Wilson to serve on the California Architects Board from 1993 to 2002, including terms as President, Vice President and Secretary.

Currently, Mr. Cheng is Chair of the East Los Angeles College Foundation and Chair of the Governing Board of Garfield Medical Center. Born in Hong Kong and raised in Los Angeles, he is a product of East Los Angeles College and holds a bachelor’s degree in architecture from California State Polytechnic University, Pomona.

David Rattray

David Rattray, Senior Vice President of Education and Workforce Development (EWD), oversees the EWD Department at the Los Angeles Area Chamber of Commerce and UNITE-LA, the School-to-Career Partnership of Los Angeles. Mr. Rattray officially joined the Chamber in 2003 after being a strategic partner for several years. Since 1998, he has led UNITE-LA in building business and educational partnerships toward a goal of improving the academic achievement and enthusiasm for learning for all Los Angeles students. He served on the L.A. City Workforce Investment Board and Youth Council and is Vice Chair of the State Workforce Investment Board’s Lifelong Learning Committee. Mr. Rattray earned his M.B.A. from the University of Southern California.

Background: On May 1, 2013, the Board of Trustees approved the establishment of the Chancellor Search Committee. Mr. Raymond Cheng and Mr. David Rattray have agreed to serve on the committee as community members.
Subject: BUDGET REVISIONS AND APPROPRIATION TRANSFERS

Ratify acceptance of $5,090,111 in income as recommended by the Chief Financial Officer/Treasurer. In accordance with Title 5 of the California Code of Regulations, Section 58307, authorize all the appropriation transfers between major expenditure categories (EXHIBIT I).

Recommended and Approved by:
Adriana D. Barrera, Interim Chancellor
### BUDGET REVISIONS AND APPROPRIATION TRANSFERS
#### ALL FUNDS, EXCLUDING BUILDING BOND FUND
**July 10, 2013**

**NEW INCOME (Attachment I)**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td>810000-849900</td>
</tr>
<tr>
<td>State</td>
<td>860000-869999</td>
</tr>
<tr>
<td>Local</td>
<td>870000-889999</td>
</tr>
<tr>
<td>Interfund Transfer In</td>
<td>891000-892999</td>
</tr>
<tr>
<td>Other Financing Sources</td>
<td>893000-897999</td>
</tr>
<tr>
<td>Contribution to Restricted Program</td>
<td>898000-899999</td>
</tr>
<tr>
<td><strong>Total New Income</strong></td>
<td></td>
</tr>
</tbody>
</table>

**EXPENDITURES**

<table>
<thead>
<tr>
<th>ACCOUNT</th>
<th>Budget</th>
<th>Revisions</th>
<th>Transfers</th>
<th>Revised Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificated Salaries</td>
<td>100000-199999</td>
<td>251,056,924</td>
<td>435,278</td>
<td>251,492,202</td>
</tr>
<tr>
<td>Classified Salaries</td>
<td>200000-299999</td>
<td>147,146,808</td>
<td>659,845</td>
<td>147,806,654</td>
</tr>
<tr>
<td>Employee Benefits</td>
<td>300000-399999</td>
<td>146,407,875</td>
<td>134,490</td>
<td>146,542,365</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>400000-499999</td>
<td>36,802,209</td>
<td>152,676</td>
<td>35,954,885</td>
</tr>
<tr>
<td>Contract Services</td>
<td>500000-599999</td>
<td>100,006,578</td>
<td>1,650,045</td>
<td>101,656,623</td>
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<tr>
<td>Capital Outlay</td>
<td>600000-699999</td>
<td>31,990,497</td>
<td>106,950</td>
<td>32,097,447</td>
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<tr>
<td>Other Outgo</td>
<td>700000-709999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Other Debt Services</td>
<td>710000-719999</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Tuition Transfers</td>
<td>720000-729999</td>
<td>11,649</td>
<td>-</td>
<td>11,649</td>
</tr>
<tr>
<td>Interfunds Transfers</td>
<td>730000-739999</td>
<td>8,017,064</td>
<td>-</td>
<td>8,017,064</td>
</tr>
<tr>
<td>Direct Support/Indirect Costs</td>
<td>740000-749999</td>
<td>230</td>
<td>-</td>
<td>230</td>
</tr>
<tr>
<td>Loan/Grants</td>
<td>750000-759999</td>
<td>344,215,527</td>
<td>39,238</td>
<td>344,254,765</td>
</tr>
<tr>
<td>Other Financing Sources (Except 7902)</td>
<td>760000-759999</td>
<td>29,215,016</td>
<td>1,911,588</td>
<td>31,126,604</td>
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<tr>
<td>Reserve for Contingency*</td>
<td>790200</td>
<td>24,381,565</td>
<td>-</td>
<td>24,381,565</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,118,251,742</strong></td>
<td><strong>5,090,111</strong></td>
<td>-</td>
<td><strong>1,123,341,853</strong></td>
</tr>
</tbody>
</table>

* Reserve for Contingency balance is $24.38 million, which is 5% of the Unrestricted General Fund revenue (excluding General Reserve)

All budget revisions and transfers herein are submitted for the Board of Trustees approval in accordance with Title 5 of California Regulations, Sections 58307 and 58308. Appropriation transfers between major expenditure categories are within funds/grants that have been previously received and approved by the Board of Trustees. These transfers have been reviewed by the college administrators and approved by the college Vice Presidents of Administration and College Presidents.

Reviewed by: [Signature]

Jeannette L. Gordon
Chief Financial Officer/Treasurer
NEW INCOME AND GRANTS

<table>
<thead>
<tr>
<th>BTA NUMBER</th>
<th>FUND/GRANT NAME</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>P-0254</td>
<td>California Alliance for the Long Term Strengthening of Transfer Engineering Programs</td>
<td>$938</td>
</tr>
<tr>
<td></td>
<td>To adjust funding to assist twenty (20) Community College Engineering instructors in developing Tablet PC-enhanced curriculum and developing online courses using CCC Confer, as part of the Summer Engineering Teaching Institute (SETI). In addition, Pierce College will develop a Southern California Joint Engineering Program (JEP) that will allow engineering students from any of the participating institutions to take online courses delivered through CCC Confer that are not available on their home campus. These additional funds bring the program total to $99,550. Funding is from United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>D-0749, D-0750, D-0751, D-0752, D-0753, D-0754, D-0755, D-0756, D-0757</td>
<td>Pell Grant 2012-2013</td>
<td>$246,865</td>
</tr>
<tr>
<td></td>
<td>To accept the 2012-2013 Pell Grant allocation for Administrative Cost Allowance (ACA) and increase the budget to match the Department of Education final allocation of funds. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>D-0807, D-0808, D-0809, D-0810, D-0811, D-0812, D-0813, D-0814, D-0815</td>
<td>Pell Grant 2011-2012</td>
<td>$26,230</td>
</tr>
<tr>
<td></td>
<td>To accept the 2011-2012 Pell Grant allocation for Administrative Cost Allowance (ACA) and increase the budget to match the Department of Education final allocation of funds. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>P-0299</td>
<td>Title V Cooperative with Pierce and West</td>
<td>$424,981</td>
</tr>
<tr>
<td></td>
<td>To establish funding to increase enrollment and completion rates of Latino students in the Pierce College and West Los Angeles College service areas. The program will develop and share resources to increase faculty knowledge of and skills in using the Quality Matters rubric for course design, and effectively assessing student learning outcomes from online courses and programs. Funding is from the United States Department of Education.</td>
<td></td>
</tr>
<tr>
<td>S-0372</td>
<td>Youth Opportunity Boyle Heights</td>
<td>$42,000</td>
</tr>
<tr>
<td></td>
<td>To establish funding for workshops of twenty-five (25) hours each which will provide OSHA 10 and Work Readiness Training to participants referred to and enrolled in the program. Funding is from the United States Department of Labor.</td>
<td></td>
</tr>
</tbody>
</table>
**Youth WorkSource System**

To establish funding for Work Readiness Workshops which will assist students in the development of resumes, cover letters and thank you letters to employers. The program will train a maximum of three hundred students. Funding is from the United States Department of Labor.

**UCLA Bridges to the Baccalaureate Program**

To establish funding to be used to substantially increase the average number of underrepresented minority students transferring from the community colleges (Los Angeles Valley College and Pierce College) into Life Science majors at UCLA. The program intends to increase the average number of underrepresented minority transfers into Life Science majors at UCLA from three per year to fifteen per year by the end of the grant period. Funding is from the United States Department of Health and Human Services.

**California State Preschool Program**

To adjust funding used to provide an early childhood education program for income eligible families. Funds will be used to increase accessibility to the college by providing child care services to student parents and to provide as a supervision/field training site for the instructional division. The contract will affect three hundred and ninety six (396) students/parents combined (district-wide). These additional funds bring the program total to $2,952,225. Funding is from the California Department of Education.

**Dwight David Eisenhower Hispanic Serving Institutions Fellowship**

To establish funding to attract qualified students to the field of transportation and research, and advance transportation workforce development. Students will be exposed to the field of transportation and will gain experience in the field through research. Three (3) students will directly benefit from the program. Funding is from the United States Department of Transportation.

**TOTAL FEDERAL**

$903,784
State

**Disabled Students Programs and Services**

To adjust college allocations to align with the revised amounts provided by the State Chancellor's Office for additional DHH and PADS/DSPS/DDL funds as detailed in the Second Principal Apportionment (P2). Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0747

**California Work Opportunity and Responsibility for Kids (CalWORKs) Child Care Program**

To return unused CalWORKs Child Care funds to the State Chancellor's Office. The unused funds are reported by Pierce College and have been approved for reallocation to Los Angeles Trade-Technical College for the CalWORKs Work Study program. Funding is from the California Community Colleges Chancellor's Office (CCCCO).

D-0704

**Pennsylvania Department of Labor-Office of Vocational Rehabilitation Scholarship**

To establish funding for expenses related to a student's education and training. Funding is from the Commonwealth of Pennsylvania, Department of Labor & Industry.

S-0335, W-0762

**Puente Project**

To establish funding to help underrepresented students at two-year institutions successfully transfer to a four-year college. A counselor and English instructor will work in tandem to tailor educational plans and writing skills training to prepare participants for a baccalaureate program. Thirty-five students will be enrolled in the project. Funding is from The Regents of the University of California.

C-0549, H-0523, M-0426, M-0480, S-0399, T-0530, T-0588, T-0604, W-0652, W-0653, W-0774, W-0785

**Foster and Kinship Care Education**

To increase funding to be used to provide over four hundred (400) hours of training to licensed foster parents. Classes consist of general parenting information, as well as specific information related to the needs of foster families, including how to work with social workers, how to advocate for the rights of foster children, how to pick a therapist, how to understand the foster care system, and how to work with the educational system. These additional funds bring the program total to $1,233,330. Funding is from the California Community Colleges Chancellor's Office (CCCCO).
Enrollment, Growth Retention Assessment, Remediation and Retention

To establish funding for an assessment readiness and remediation program for candidates and a retention program for enrolled students. The program will allow participants access to support services, review courses, and software for NCLEX-RN prep. All students who enroll in the RN program (40 per semester) will benefit from retention and remediation support services. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Career and Technical Education (CTE) Community Collaborative Project (Valley, Mission, Pierce)

To establish funding for Los Angeles Mission College, Los Angeles Valley College, and Pierce College to form a collaborative to develop and enhance their CTE capacity within the valley region of Los Angeles. The project will focus on Agriculture and Natural Resources, Arts Media and Entertainment, Education, Child Development, Family Services, and the Public Services industries. The collaborative understands the need to create a pipeline of better skilled workers and seeks to build the capacity to provide continuous and lifelong educational services. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Career and Technical Education (CTE) Community Collaborative Project (Harbor, Southwest, West)

To establish funding for Los Angeles Harbor College, Los Angeles Southwest College, and West Los Angeles College to form a collaborative to develop and enhance CTE capacity within the harbor region of Los Angeles. The project will focus on Information Technology with a special emphasis towards cyber security and multimedia, and finance and business emphasizing international trade. The collaborative understands the need to create a pipeline of technically skilled workers and seeks to build the capacity to provide continuous and lifelong educational services. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Career and Technical Education (CTE) Community Collaborative Project (City, East, Trade)

To establish funding for Los Angeles City College, Los Angeles Trade-Technical College, and East Los Angeles College to form a collaborative to develop and enhance their CTE capacity within the midtown region of Los Angeles. The project will focus on all industry sectors with each college committing to unite their resources and unify local area stakeholders in order to better prepare CTE students for future jobs and careers. Engineering, health, and arts/media/entertainment industries will be some of the industry sectors that will be focused on. Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

Link Learning Collaborative

To establish funding for the Los Angeles City College and Los Angeles Unified School District Linked Learning Collaborative to work together to deepen and strengthen the Hollywood High School and LA Global Studies Linked Learning partnership. The collaborative will develop a computer science and information technology pathway using an integrated approach and will devise a road map that identifies programs for study that can be pursued at Los Angeles City College. Funding is from The Foundation for California Community Colleges.
**Child Development Training Consortium Stipend Program**

To increase funding to address the critical shortage of qualified early childhood teachers in the state of California. The program will assist child development program students in meeting the educational requirements for any of the Child Development Permits. Eligible participants are college students who are currently employed in Child Development programs and are taking coursework to earn California Child Development permits. An estimated twenty-four (24) to sixty (60) students will be enrolled in the program. These additional funds bring the program total to $88,750. Funding is through the California Department of Education/Child Development Division.

**Trade Adjustment Assistance (TAA)**

To reduce funding due to two participants dropping out of the program. Funding is from the State of California – Employment Development Department.

**Student Financial Aid Administration**

To process adjustments to college allocations to align budgets with funding provided by the State Chancellor’s Office in the Second Principal Apportionment (P2). Funding is from the California Community Colleges Chancellor’s Office (CCCCO).

**Youth Empowerment Strategies for Success**

To establish funds for a 30-hour special edition (YESS) Independent Living Training module. The program will serve an average of twenty-five (25) students per module. Upon graduation the youth will receive an Independent Living Certification which will allow them to apply for special programs and benefits available to emancipated foster youth. Funding is from the Foundation for California Community Colleges.

**California State Preschool Program**

To adjust funding used to provide an early childhood education program for income eligible families. Funds will be used to increase accessibility to the college by providing child care services to student parents and to serve as a supervision/field training site for the instructional division. The contract will affect three hundred and ninety six (396) students/parents combined (district-wide). These additional funds bring the program total to $2,952,225. Funding is from the California Department of Education.

**TOTAL STATE**

$1,861,632
Local

H-0551  **Bookstore**

To augment the Student Transport account in the Bookstore fund at Los Angeles Harbor College from funds collected from students paying for their oceanography boat trip.

W-0754, W-0784  **Instructional Materials**

To augment the Unallocated General Purpose account in the Instructional Materials fund at West Los Angeles College from funds generated by textbook rentals.

E-0754, E-0775, E-0818  **Dedicated Revenue-Rental of College Sites**

To accept revenues generated from the rental of college sites to augment the Salaries and Contracts-Personal Services accounts.

D-105  **International Medical Insurance (IMED) Fees**

To accept funding collected from International Medical Insurance Fees at the colleges and to augment the International Medical Insurance account.


To provide funding at Los Angeles Trade-Technical College to conduct non-credit instruction and vocational/extension training workshops and to purchase instructional equipment. Funding is from the Peralta Colleges Foundation, Honeywell International Inc., Cosmetology Department fees, NCS Pearson, the Southern California Regional Transit Training Consortium, PSI trainings, Foundation for California Community Colleges, and Fashion Show ticket sales.

V-0498, V-0624  **GED Testing**

To accept revenues generated by providing GED Testing services to be used to augment the Other Expense and Unallocated-General Purpose account.

M-0545  **Contract Education -Teacher Pathway Program**

To establish funding for the Teacher Pathway Program. A cohort of forty Youth Policy Institute (YPI) participants will receive assistance with enrolling in college and attaining their CA Child Development Assistant Permit. Funding is from the Youth Policy Institute (YPI).

T-0512, T-0513  **Contract Education-Street Maintenance Technology (Winter and Spring 2013)**

To establish funding to provide technical knowledge and skills training to Bureau of Street Services employees who wish to advance to supervisor and superintendent levels. The program will offer specialized courses that allow students to focus on a specific area that will enhance their job skills such as Report Writing and Heavy Equipment Operator. After completing the required units for graduation, the participants will earn a Certificate or Associates degree. Approximately seventy eight (78) participants will enroll for the courses. Funding is from the City of Los Angeles, Department of Public Works, Bureau of Street Services.
**Contract Education-Valley Assessment Center –LACOE**

To establish funding to be used to assess participants’ work-related needs. Spanish, Armenian, Russian, and speaking Farsi vocational technicians will provide language translation services. The program anticipates doing approximately 1,500 assessments in this contract period. Funding is from the Los Angeles County Office of Education.

73,150

**Contract Education-YouthBuild**

To establish funding to deliver fee-based credit and non-credit short-term education, training and technical services in order to meet community and partner needs. Approximately ninety (90) students will benefit from this program. Funding is from the Los Angeles County Office of Education.

28,000

**Contract Education-Workplace English as a Second Language (ESL)**

To establish funding to train current employees of Carlisle Interconnect Technologies in a customized Workplace ESL training program. The program will provide instruction for a maximum of ten (10) participants. Funding is from Carlisle Interconnect Technologies.

5,100

**Journalism Program**

To accept revenue generated from journalism activities to cover program expenditures.

8,535

**Business Entrepreneurial Stewardship Training (BEST)**

To provide funding for entrepreneurial training that is critical for an individual wishing to start a new business or to enhance or refocus his/her current business. The program will introduce students to hands-on knowledge, talent, experiences, skill-sets and passion for facilitating a vision or dream to own a business. The program will serve approximately twenty (20) participants each year. Funding is from Workforce Investment System.

236,560

**Green Business Los Angeles**

To provide funding to launch a Los Angeles city-wide Green Business Certification Center model that will receive support from the District’s nine-college infrastructure. The design will provide efficient delivery of information and business services while allowing convenient access to workshops, seminars, and training events throughout the City. Funding is from the City of Los Angeles.

297,275

**LAVC Job Training**

To establish funding for employment training services provided to participants in the South Bay service delivery area. There are one hundred and eleven (111) individuals who will receive customized training through this program. The training regimen will consist of customer service, vocational English, and technical training focusing on the areas of healthcare, transportation, manufacturing, and child development. Funding is from the South Bay Workforce Investment Board.

145,278
S-0452  

Achieving the Dream

To accept $70,407 from the Kresge Foundation through MDC Inc., as a matching challenge grant, awarded as a result of fundraising efforts by Los Angeles Southwest College. The Achieving the Dream Program’s initiative is to help more community college students succeed, particularly students of color and low-income students; and to engage faculty, staff, and administrators in a process of using data to identify gaps in student achievement and to implement and improve strategies for closing the gap. Funding is from the Kresge Foundation through MDC Inc.

P-0283  

Donation

To accept a donation to cover expenses related to Community Services workshops at Pierce College. Funding is from the 51st District Agricultural Association.

S-0363  

Donation

To accept a donation to be used for the Los Angeles Southwest College Football program. Funding is from the Los Angeles Southwest Foundation.

TOTAL LOCAL

$2,324,695

OTHERS:  
Adjustment of Fund

D-0851  

California Work Opportunity and Responsibility to Kids (CalWORKs)  
($20,000)

To adjust funding for the CalWORKs program at Los Angeles Valley College, by returning the funds to the State Chancellor’s Office in order to reallocate them to the CalWORKs-Child Care program at Los Angeles Valley College.

D-0850  

California Work Opportunity and Responsibility to Kids (CalWORKs) – Child Care Program

To accept additional funding from the State Chancellor’s Office for the CalWORKs-Child Care program at Los Angeles Valley College, as a result of unspent CalWORKs funding that was approved for reallocation.

TOTAL OTHERS

$0

TOTAL INCOME

$5,090,111
Subject: RATIFICATIONS FOR BUSINESS SERVICES

In accordance with the California Education Code and Los Angeles Community College District Board Rules, the following routine transactions are reported for ratifications:

A. **PURCHASE ORDERS** 1,034 issued from May 1, 2013 to May 31, 2013 which totaled $2,634,360.

B. **FACILITIES ORDER FORMS** 50 issued from May 1, 2013 to May 31, 2013 which totaled $196,194.

C. **AGREEMENTS FOR ART MODELING SERVICES** 15 issued which totaled $1,690.

D. **LEASE OF FACILITIES FOR DISTRICT USE**

   Agreement Nos.: 4500187589; 4500187927; 4500187913

   (Total Cost: $47,704)

E. **CONTRACT EDUCATION AGREEMENT**

   Agreement No.: 4500183540(amend)

   (Total Income: $6,500)

F. **LICENSE AGREEMENTS**

   Agreement Nos.: 4500164539(renew); 4500187565

   (Total Cost: $56,479)

G. **MAINTENANCE AGREEMENTS**

   Agreement Nos.: 4500187397; 4500187925; 4500187404; 4500136291(amend); 4500148352(renew); 4500164867(renew); 4500186736; 4500185619; 4500187210

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date: ___________________________
H. STUDENT INTERN AGREEMENTS
Agreement Nos.: 4500125276(renew); 4500187403
(Total Cost: $0)

I. WORK STUDY AGREEMENTS
Agreement Nos.: 4500175596(renew); 4500187363
(Total Cost: $4,000)

J. SERVICE AGREEMENTS
Agreement Nos.: 4500179954(amend); 4500180819(extend); 4500187908; 4500155549(extend); 4500164077(extend); 4500140557(extend); 4500174649(amend); 4500177426(amend); 4500179030(amend); 4500182816(amend); 4500182818(amend); 4500182819(amend); 4500187599; 4500187606; 4500187955; 4500169717(renew); 4500132618(renew); 4500162808(renew); 4500175811(renew); 4500141287(renew); 4500187547; 4500187926; 4500140324(extend); 4500170281(extend); 4500184624; 4500134264(renew); 4500162784(renew); 4500172735(renew); 4500187722; 4500187840; 4500187842; 4500187843; 4500130415(renew); 4500145053(renew); 4500161924(renew); 4500162591(renew); 4500164869(amend); 4500179013(extend); 4500187806; 4500187844; 4500187988; 4500187210
(Total Cost: $1,070,767)

K. SPECIAL GRANT FUNDED AGREEMENTS
Agreement Nos.: 4500176170(renew); 4500136623(amend); 4500150809(extend); 4500161922(renew); 4500177162(extend); 4500183202(renew); 4500187146; 4500169138(extend); 4500187814
(Total Expense: $327,883)

L. SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR
M.  SETTLEMENT OF CLAIMS

Claim Nos.: 13-104; 13-114; BC490236

(Total Cost: $48,552)
Subject: BUSINESS SERVICES ROUTINE REPORT

I. AUTHORIZED SERVICE AGREEMENT

Authorize an agreement with ADP Benefit Services Kentucky Inc., assignee of SHPS Human Resource Solutions, Inc., to provide for a third-party administration of the District’s Flexible Spending Account (FSA) and Health Reimbursement Account (HRA) plans, during the period of January 1, 2014 to December 31, 2014, inclusive, at a total cost not to exceed $135,000. This one year contract is recommended by the JLMBC and Business Services.

Background: This agreement will replace the previous agreement that will have existed for the maximum total duration of five (5) years. The previous agreement was issued as a result of a competitive Request for Proposal (RFP) No. 10-14 issued on June 14, 2010. During the duration of the previous agreement the Board approved the HRA Plan which services were incorporated into the original FSA Plan agreement. This one year agreement will provide for the continued and uninterrupted management of the FSA and HRA Plans of which the HRA Plan is scheduled to expire as of December 31, 2014. A new RFP is to be established to enter into a new agreement to provide for FSA Plan services and the management of existing HRA Plan funds. Funding is through Districtwide account funds.

II. AUTHORIZED DESTRUCTION OF RECORDS

Authorize the destruction of the following Los Angeles Pierce College Financial Aid Class 3 Disposable records. Twenty boxes containing approximately 4,500 student financial aid documents from the Academic Years 2004-2006.

Background: In accordance with Title V of the California Code of Regulations and the Board’s Records Policy (Board Rule 7706 et seq.), the Vice President of Administrative Services has determined that the listed Class 3 Disposable Records are no longer needed in paper format since they have been preserved and maintained beyond their required retention, and that no records included in this Action conflict with the Board’s Records Retention Policy.

Recommended and Approved by:
Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: __________________________ Date __________________________

Eng Santiago
Field Svokin
Moreno Veres
Pearlman Griggs

Student Trustee Advisory Vote
III. RATIFY SERVICE AGREEMENTS

A. Ratify agreement with Los Angeles Unified School District (LAUSD) to provide follow-up services for the Harbor Youth WorkSource Center which serves eligible students to connect them with education and employment for Los Angeles Harbor College during the period July 1, 2012 to June 30, 2013, inclusive, at a total cost not to exceed $120,000.

Background: In the performance of this sub-agreement LAUSD provides student information data for all new enrollees, conducts home visits, recruits program participants, identifies employer sites in the community and place 100 Workforce Investment Act/Harbor Youth WorkSource Center eligible youth. Funding is from City of Los Angeles, Community Development Department grant funds.

B. Ratify amendment to extend Agreement No. 4500127442 with Phoenix Business Consulting to provide project and application support for the Office of Information Technology, increasing the total contract amount from $3,194,164 to $3,515,314 from July 1, 2013 to December 31, 2013, at an additional cost not to exceed $321,150.

Background: This agreement was approved by the Board of Trustees on March 11, 2009 (Com. No. BSD 1). New and ongoing projects include upgrading SAP Portal from 6.0 to 7.30, designing and configuring Portal iViews, migrating custom applications in SAP Portal 7.30, fixing all ECC upgrade related issues; supporting Open Enrollment Project; designing new SAP Portal Home Page; designing and configuring the SAP HCM system for enhancements in Personnel Administration, Organizational, Payroll, Benefits and Time Management modules; developing ABAP functions and BAPIs; developing SAP Workflows for CATs, Payroll, etc; implementing CE related functionalities in SAP Time and Payroll as part of ECC Upgrade; troubleshooting and supporting SAP transactions across the modules; enhancing and supporting Material, Personnel, Organization, and Time Management, Payroll, etc. This extension will allow Information Technology staff to work with the Personnel Commission to recruit and hire full-time regular employees. Funding is through Information Technology SAP funds.

IV. RATIFY ACCEPTANCE OF DONATION

Ratify the following donation and express appreciation to the donor for its contribution to the District’s educational program.

Los Angeles Southwest College

Cash donation of $149,622 from Los Angeles Southwest College Foundation for the Los Angeles Southwest College Football program.
V. AUTHORIZE PAYMENTS

Authorize payments of the following expenditures:

A. $6,495 to CalWORKs Association for registration fees of Region 7 participants who attended the California Community Colleges CalWORKs Association 4th Annual Training Institute Conference in Long Beach, CA for Los Angeles Mission College during the period April 15, 2013 to April 17, 2013, inclusive.

Background: The California Community Colleges, Chancellor’s Office allocates CalWORKs Regional funds yearly to 10 regions throughout the state of California to encourage collaboration and regional activities. Los Angeles Mission College received the funds for 2012-2013 as the representative of Region 7 which includes nine LACCD colleges, Pasadena City College, Glendale Community College, El Camino College, El Camino Compton Center, and Santa Monica College. A total of 23 participants including two L.A. County DPSS representatives attended this conference. Funding is through the CalWORKs Regional Efforts Dollars funds.

B. $368 to the State of California Department of General Services, Office of Administrative Hearings for conducting hearings under an administrative law judge during the month of March 2013.

Background: The services of an administrative law judge were required to adjudicate legal actions filed by District employees. Funding is through the Districtwide Legal fund.

C. $5,850 to ADR Services, Inc. for providing mediation hearing services on May 30, 2013 and June 13, 2013.

Background: Mediation hearing services were provided on behalf of District employees. Funding is through Personnel operations Legal funds.
Subject: FACILITIES PLANNING AND DEVELOPMENT ROUTINE REPORT

The following items are recommended for approval by Facilities Planning and Development as part of the Consent Calendar for the Board of Trustees Meeting Agenda for the date shown.

The Consent Calendar may be approved with a single vote. Any member of the Board of Trustees has the authority to remove any item listed and have it included on the Action Calendar for a separate vote.

Information regarding each item on the Consent Calendar can be found in FPD1 – Resource Document.

I. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENTS

A. Authorize Amendment No. 7 to Agreement No. 33170 with Terry A. Hayes Associates, Inc. to continue the provision of environmental consulting services for the revised Subsequent Environmental Impact Report (SEIR) for the Firestone Educational Services Center at East Los Angeles College.

B. Authorize Amendment No. 5 to Agreement No. 32300 with Quatro Design Group to provide additional design services for the Media Arts Center project at Los Angeles Mission College.

C. Authorize Amendment No. 4 to Agreement No. 50143 with AMEC Environmental & Infrastructure, Inc. to provide continued geotechnical investigation services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Southwest College.

D. Authorize Amendment No. 2 to Agreement No. 50169 with ACSA Incorporated to provide continued design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College.

II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Ratify Amendment No. 1 to Agreement No. 33402 with James Heimler, Architect, Inc. (JHAI) to provide additional design services for the Student Learning Environments (SLE) - Center for the Sciences Technology Upgrade project at Pierce College.

Recommended and approved by: Adriana D. Barrera, Interim Chancellor
III. AUTHORIZE TERMINATION FOR CONVENIENCE OF PROFESSIONAL SERVICES AGREEMENT

Authorize the termination for convenience of Agreement No. 33643 with AON Fire Protection Engineering Corporation to provide engineering services for the Campus Wide Fire Alarm Monitoring Upgrade project at West Los Angeles College.

IV. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Authorize the adoption of construction plans and specifications for the following projects:
- South Gym Modernization project 31C.5146.03, B1C.5146.03 at Los Angeles City College
- Da Vinci Hall Modernization project 31C.5108.03, B1C.5108.03 at Los Angeles City College
- Transportation and Accessibility Improvements – Phase 1 project 40J.5202.03.01 at East Los Angeles College

V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Authorize a contract with Western Group, Inc. to provide general construction services for the Technology and Learning Center – Storm Water Pollution Prevention Plan (SWPPP) Monitoring project at West Los Angeles College.

B. Authorize a contract with Masters Contracting Corporation to provide general construction services for the Storm Water Infiltration & Catch Basins Inserts project at West Los Angeles College.

VI. RATIFY CONSTRUCTION CONTRACT

Ratify a contract with Cicero Engineering to provide general construction - playground modification services for the Child Development Center project at Los Angeles Mission College.

VII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 7-PE to Contract No. 33149 with Woodcliff Corporation; and Change Order Nos. 3 and 4 to Contract No. 33595 with Byrom-Davey, Inc.

VIII. RATIFY CHANGE ORDERS FOR CONSTRUCTION CONTRACTS LESS THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY

Ratify the following: Change Order No. 2 to Contract No. 33669 with Ramco General Engineering & Building Contractor; Change Order Nos. 1 and 2 to Contract No. 33563 with Rafael 26 Construction Inc.; and Change Order No. 1 to Contract No. 33550 with Renbay Construction Corp.
IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACTS

A. Authorize Acceptance of Completion of Contract No. 33443 with Ranbay Construction to provide general construction services for the Bailey Library Modernization - Phase 2 project at East Los Angeles College.

B. Authorize Acceptance of Completion of Contract No. 33649 with Sierra Group to provide general construction services for the Academic Network Integrated Backbone project at East Los Angeles College.

C. Authorize Acceptance of Completion of Contract No. 33476 with KPRS Construction Services, Inc. to provide general construction services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Library Border & Wayfinding Phase 2 project at Los Angeles Valley College.

X. AUTHORIZE AMENDMENT TO DESIGN BUILD AGREEMENT

A. Authorize Amendment No. 5 to Agreement No. 32569 with gkkworks for reduced scope for the Maintenance & Operations Facility project at Pierce College.

B. Authorize Amendment No. 8 to Agreement No. 32144 with McCarthy Building Companies, Inc. for additional Design-Build services for the Demolition of Temporary and Obsolete Facilities project at West Los Angeles College.

C. Authorize Amendment No. 3 to Agreement No. 32233 with McCarthy Building Companies, Inc. for reduced scope for the Allied Health & Wellness Center project at West Los Angeles College.

XI. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Ratify Amendment No. 5 to Agreement No. 32882 with Taisei Construction Corporation for additional Design-Build services and deletion of project scope for the Performing Arts Building Improvements project at Pierce College.

B. Ratify Amendment No. 14 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade and School of Math & Sciences projects at Los Angeles Southwest College.

XII. AUTHORIZE AMENDMENT OF LEASE AGREEMENT

Authorize Amendment No. 1 of Lease Agreement No. 33344 with McGrath RentCorp. d/b/a Mobile Modular Corp. to extend the term twenty four (24) months for seventeen (17) modular units for the Student Learning Environments (SLE) - North of Mall and Student Learning Environments (SLE) - South of Mall projects at Pierce College.

XIII. RATIFY ASSUMPTION OF LEASE

Ratify the assumption of a Lease between Taisei Construction Corporation (Taisei) and Williams Scotsman, Inc. for the continued provision of temporary swing space facilities at Pierce College.

XIV. AUTHORIZE PURCHASE ORDER

Pursuant to Education Code 81651, authorize the purchase of educational films and videos from Freedom Scientific BLV Group LLC for use in teaching classes at the Library/Learning Crossroads Building project at Pierce College.
<table>
<thead>
<tr>
<th>XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Authorize payment from Bond proceeds to City of Los Angeles, Department of Recreation and Parks-Valley Plaza Recreation Center for soft ball field rental services for the Monarch Parking Structure project at Los Angeles Valley College.</td>
</tr>
<tr>
<td>B. Authorize payment from Bond proceeds to AT&amp;T for relocation, removal and installation of fiber optic and copper cables and the associated terminal for the Campus Wide Information Technology Upgrade project at Los Angeles Trade Technical College.</td>
</tr>
</tbody>
</table>
A. MOBILE HANDHELD COMPUTERS AND SOFTWARE

Authorize a Master Procurement Agreement for the entire catalog, with SecureNet Solutions, Inc and ODIN Technologies, Inc. for mobile handheld computers and software for use District-wide and for other public entities, for a period of five (5) years, from start date of July 11, 2013 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability – V1</td>
<td>$1422.41</td>
</tr>
<tr>
<td>4</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability – V2</td>
<td>$1422.41</td>
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<td>6</td>
<td>Dock Power Cable</td>
<td>$5.46</td>
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<tr>
<td>7</td>
<td>USB Cable for Units</td>
<td>$23.00</td>
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<td>8</td>
<td>Spare Battery</td>
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<td>9</td>
<td>Spare Battery Charger</td>
<td>$269.10</td>
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<td>10</td>
<td>Snap-on Magnetic Stripe Reader</td>
<td>$214.50</td>
</tr>
<tr>
<td>11</td>
<td>Mobile Handheld Computer Protective Equipment</td>
<td>$19.50</td>
</tr>
</tbody>
</table>

Recommended and approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ___________________________ Date ___________________________
<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Handheld Mobile Computer, Pistol Grip, with Barcode Scanning and UHF RFID Read Capability</td>
<td>$4,502.85</td>
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<td>2</td>
<td>Passive UHF RFID Add-On Handle for Mobile Computer, Handle Only</td>
<td>$1,666.50</td>
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<tr>
<td>3</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability - V1</td>
<td>$3,153.25</td>
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<tr>
<td>4</td>
<td>Handheld Mobile Computer, with Barcode Scanning and UHF RFID Read Capability - V2</td>
<td>$3,153.25</td>
</tr>
<tr>
<td>5</td>
<td>Handheld Terminal with Camera and Printer</td>
<td>$2,778.05</td>
</tr>
<tr>
<td>6</td>
<td>Dock Power Cable</td>
<td>$19.50</td>
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<tr>
<td>7</td>
<td>USB Cable for Units</td>
<td>$22.25</td>
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<td>8</td>
<td>Spare Battery</td>
<td>$93.50</td>
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<td>9</td>
<td>Spare Battery Charger</td>
<td>$318.75</td>
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<td>10</td>
<td>Snap-on Magnetic Stripe Reader</td>
<td>$283.50</td>
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<td>11</td>
<td>Mobile Handheld Computer Protective Equipment</td>
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<tr>
<td>12</td>
<td>Modular Docking System for Handheld Computers, Dual</td>
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<td>13</td>
<td>Microsoft SQL Compact Edition Server License</td>
<td>$10.00</td>
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<tr>
<td>14</td>
<td>Oracle Berkeley Database License</td>
<td>$10.00</td>
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<tr>
<td>15</td>
<td>Microsoft Visual Studio 2008 License</td>
<td>$499.00</td>
</tr>
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</table>

Contract Minimum: $500          Contract Maximum: $1,000,000.00
Background: These proposed Agreements are identified for award at the amount of $500 for two (2) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders’ catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

- SecureNet Solutions, Inc.
- ODIN Technologies, Inc

This proposed catalog agreement is supported by the District Technology Council (College IT Managers) and District’s Information Technology Department and is intended to be accessible by other public agencies.

The minimum agreement value is determined by the minimum requirement for asset management. The amount awarded is for $500 for fifteen (15) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Asset Management and is available for use district-wide. District-wide Mobile Handheld Computers and Software 40J.5J55.05. (Bid# 142). All Phases.

B. ELECTRIC CARTS

Authorize a Master Procurement Agreement for the entire catalog, with YALE/CHASE EQUIPMENT AND SERVICES, INC., and CART MART, INC for electric carts for use District-wide and for other public entities, for a period of five (5) years, from start date of July 11, 2013 or as soon thereafter as possible in consideration of the guaranteed individual unit pricing as stated.
### AGREEMENT WITH: Yale/Chase Equipment and Services, Inc.

<table>
<thead>
<tr>
<th>Item No</th>
<th>Bid Item Description</th>
<th>Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Flatbed All Terrain Truck, Electric Motor, 3000 Lb Capacity</td>
<td>9,818.06</td>
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<tr>
<td>2</td>
<td>Flatbed Towing Truck, Electric Motor, 3000 Lb Capacity</td>
<td>15,213.72</td>
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<tr>
<td>3</td>
<td>Burden Extended Life Battery Carrier, Electric Motor, 3000 Lb Capacity</td>
<td>14,319.06</td>
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<tr>
<td>4</td>
<td>Flatbed Truck with Driver and Passenger Cab, Electric Motor, 3000 Lb Capacity</td>
<td>11,460.74</td>
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<tr>
<td>5</td>
<td>Trailer, 1500 Lb Capacity</td>
<td>1,943.18</td>
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</table>

Contract Minimum: $1,943.00  
Contract Maximum: $3,000,000.00

### AGREEMENT WITH: CART MART, INC.

<table>
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<tr>
<th>Item No</th>
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<th>Unit Price</th>
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<tbody>
<tr>
<td>1</td>
<td>Flatbed All Terrain Truck, Electric Motor, 3000 Lb Capacity</td>
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<td>2</td>
<td>Flatbed Towing Truck, Electric Motor, 3000 Lb Capacity</td>
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<td>3</td>
<td>Burden Extended Life Battery Carrier, Electric Motor, 3000 Lb Capacity</td>
<td>13,614.00</td>
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<tr>
<td>4</td>
<td>Flatbed Truck with Driver and Passenger Cab, Electric Motor, 3000 Lb Capacity</td>
<td>22,366.00</td>
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<tr>
<td>5</td>
<td>Trailer, 1500 Lb Capacity</td>
<td>1,800.00</td>
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<td>6</td>
<td>Eight (8) Seat Fiberglass Body Panel Electric Transportation Vehicle</td>
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<td>7</td>
<td>Six (6) Seat Aluminum Body Panel Electric Transportation Vehicle</td>
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<td>8</td>
<td>Six (6) Seat Electric Transportation Vehicle</td>
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<td>9</td>
<td>Four (4) Seat Fiberglass Body Panel Electric Transportation Vehicle</td>
<td>8,160.00</td>
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<tr>
<td>10</td>
<td>Four (4) Seat Aluminum Body Panel Electric Transportation Vehicle</td>
<td>10,885.00</td>
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<tr>
<td>11</td>
<td>1200 Pound High Capacity Electric Utility Vehicle</td>
<td>7,763.00</td>
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Board of Trustees
Los Angeles Community College District

<table>
<thead>
<tr>
<th>Com. No. FPD2</th>
<th>Division</th>
<th>FACILITIES PLANNING AND DEVELOPMENT</th>
<th>Date: July 10, 2013</th>
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<th></th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>12</td>
<td>1500 Pound High Capacity Electric Utility Vehicle</td>
<td>9,473.00</td>
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<tr>
<td>13</td>
<td>All-Terrain Gas Engine Utility Vehicle</td>
<td>9,994.00</td>
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<tr>
<td>14</td>
<td>Replacement Tires for Carryall Vehicles</td>
<td>37.00</td>
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<tr>
<td>15</td>
<td>Triple-Ball Hitch Accessory for Carryall 2 Units</td>
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</tbody>
</table>

Contract Minimum: $1,943.00  Contract Maximum: $3,000,000.00

Background:

These proposed Agreements are identified for award at the amount of $1,943.00 for two (2) vendors because it is a Catalogue Agreement.

Catalogue Agreements are the result of formal competitive bidding and are priced at the responsive bids received using the price for benchmark items, freight costs, discount from the bidders' catalogue and warranty coverage. Participants in the bidding process are advised in advance of this selection process and they must agree to abide by it in order to participate. Catalogue Agreements may be awarded to more than one bidder.

There were three (3) bidders and the awardees are:

- Yale/Chase Equipment and Services, Inc.
- Cart Mart, Inc.

Vehicles shown in these Master Procurement Agreements are not street legal. The minimum agreement value is determined by the minimum requirement for the sponsoring college. The amount awarded is for $1,943.00 for fifteen (15) items. Funding is through Proposition A/AA and Measure J Bond proceeds or through General Funds as applicable. This procurement is initially for Los Angeles Valley and Los Angeles Harbor Colleges and is available for use district-wide. District-wide Electric Carts 40J.5J55.05. (Bid# 143) All Phases.
SUBJECT: PERSONNEL SERVICES ROUTINE ACTIONS

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Total (This Report)</th>
<th>Total (07-01-12 to Date)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Academic Service:</td>
<td>365</td>
<td>5263</td>
</tr>
<tr>
<td>(Faculty, Academic Administration, Academic Supervisors)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Classified Service:</td>
<td>103</td>
<td>1385</td>
</tr>
<tr>
<td>(Clerical, technical, supervisors, maintenance &amp; operations, trades, classified managers, confidential)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3. Unclassified Service:</td>
<td>1365</td>
<td>15640</td>
</tr>
<tr>
<td>(Student workers, professional experts, community services staff, community recreation)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total:</td>
<td>1833</td>
<td>22288</td>
</tr>
</tbody>
</table>


All personnel actions reported herein are in accordance with the Board of Trustees Rules and are within the approved budget. Personnel actions include retirements, employment, leaves, separations/resignations and assignment changes.

The classified assignments noted above have not been certified by the Personnel Commission and are subject to further audit by the Personnel Commission due to SAP transition issues and may be subject to change.

Michael Shanahan
Sr. Associate Vice Chancellor
Human Resources

Karen Martin
Personnel Director
Personnel Commission

Recommended and Approved by:

Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By ___________________________ Date ___________
Subject: **APPROVAL OF EDUCATIONAL PROGRAMS AND COURSES**

I. **APPROVE NEW COURSES**

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Description</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BRDCSTG 022-1</td>
<td>Introductory Radio/Television Activities (1 Unit)</td>
<td>CSU</td>
</tr>
<tr>
<td>BRDCSTG 022-2</td>
<td>Beginning Radio/Television Activities (1 Unit)</td>
<td>CSU</td>
</tr>
<tr>
<td>BRDCSTG 022-3</td>
<td>Intermediate Radio/Television Activities (1 Unit)</td>
<td>CSU</td>
</tr>
<tr>
<td>BRDCSTG 022-4</td>
<td>Advanced Radio/Television Activities (1 Unit)</td>
<td>CSU</td>
</tr>
<tr>
<td>BRDCSTG 024</td>
<td>Music Programming and Podcasting for Radio (3 Units)</td>
<td>CSU</td>
</tr>
<tr>
<td>BRDCSTG 047</td>
<td>Advanced Television Production (4 Units)</td>
<td>CSU</td>
</tr>
<tr>
<td>CAOT 151</td>
<td>Mobile Apps for Academic Success (1 Unit)</td>
<td>CSU</td>
</tr>
</tbody>
</table>

Recommended by:

Donald Gauthier, President, DAS

Recommended and approved by:

Adriana D. Barrera, Interim Chancellor

Yasmin Delahoussaye, Vice Chancellor
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Location</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAOT 152</td>
<td>Mobile Apps for Business (1 Unit) EAST</td>
<td></td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>CO SCI 942</td>
<td>Discrete Structure (3 Units) WEST</td>
<td></td>
<td>WEST</td>
<td>CSU</td>
</tr>
<tr>
<td>DANCETQ 182</td>
<td>Pilates II (1 Unit) EAST</td>
<td></td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 020</td>
<td>Aerobics for Dance (1 Units) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 024</td>
<td>Modern Dance (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 307-1</td>
<td>Swim and Run for Fitness-1 (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 329-1</td>
<td>Body Conditioning I (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 334-1</td>
<td>Walking for Fitness I (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 350-1</td>
<td>Weight Training I (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>KIN 387</td>
<td>Basketball (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>MATH 137</td>
<td>Pre-Statistics Algebra (5 Units) MISSION</td>
<td></td>
<td>MISSION</td>
<td>NT</td>
</tr>
<tr>
<td>READING 022</td>
<td>Effective College Reading (3 Units) SOUTHWEST</td>
<td></td>
<td>SOUTHWEST</td>
<td>NT</td>
</tr>
<tr>
<td>REGNRSG 136</td>
<td>Nursing Simulation Lab Intermediate (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
<tr>
<td>RESNRSG 137</td>
<td>Nursing Simulation Lab Advanced (1 Unit) TRADE</td>
<td></td>
<td>TRADE</td>
<td>CSU</td>
</tr>
</tbody>
</table>
II. RATIFY ADDITIONS TO EXISTING CREDIT COURSES

The following are college additions of individual courses which have been previously adopted by the Board of Trustees.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
<th>Units</th>
<th>Transferability</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOLOGY 009</td>
<td>Man and His Environment: Biological Processes (3 Units)</td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>BIOLOGY 022</td>
<td>Marine Biology (4 Units)</td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>CHEM 212</td>
<td>Organic Chemistry for Science Majors II (5 units)</td>
<td>MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>COMM 122</td>
<td>Communication Across Cultures (3 Units)</td>
<td>HARBOR</td>
<td>CSU</td>
</tr>
<tr>
<td>COMM 190</td>
<td>Communication and New Media (3 Units)</td>
<td>HARBOR</td>
<td>NT</td>
</tr>
<tr>
<td>KIN ATH 517</td>
<td>Intercollegiate Athletics-Water Polo (3 Units)</td>
<td>EAST</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 310</td>
<td>Introduction to Theatrical Lighting (3 Units)</td>
<td>MISSION</td>
<td>CSU</td>
</tr>
<tr>
<td>THEATER 450</td>
<td>Beginning Stage Make-Up (2 Units)</td>
<td>MISSION</td>
<td>CSU</td>
</tr>
</tbody>
</table>

III. APPROVE NEW EDUCATIONAL PROGRAMS

Los Angeles Mission College

A. Associate of Science in Administration of Justice for Transfer (60 Units)

B. Certificate of Achievement in Crime Scene Technology (19 Units)
Subject: PERSONNEL COMMISSION ACTIONS

I. Establishment of New Classifications:

A. Concur with the action of the Personnel Commission to establish the following new SAP system related classifications and allocate the new classes to the noted salary schedules, effective June 11, 2013.

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary Schedule</th>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Leader, SAP ABAP Programming</td>
<td>$8,200.68</td>
<td>$10,159.20</td>
<td>$121,910</td>
</tr>
<tr>
<td>Senior SAP ABAP Programmer</td>
<td>$7,367.92</td>
<td>$9,127.56</td>
<td>$109,530</td>
</tr>
<tr>
<td>Assistant SAP ABAP Programmer</td>
<td>$5,637.45</td>
<td>$6,983.81</td>
<td>$83,805</td>
</tr>
<tr>
<td>SAP Quality Assurance Analyst</td>
<td>$7,367.92</td>
<td>$9,127.56</td>
<td>$109,530</td>
</tr>
</tbody>
</table>

Recommended by: Karen Martin, Personnel Director
**BACKGROUND:** A request to establish several new technical SAP support classes was made by the Chief Information Officer. Upon mutual agreement with the administration, it was determined that the Personnel Commission staff conduct a comprehensive study of all of the District's SAP positions utilized to provide support in the development, upgrade, configuration, and maintenance of the SAP Human Resources, Finance, Plant Maintenance and other related systems such as PCR/PCS, Portal, and On-Line Program Review. This included position audits of all employees and consultants in the areas of SAP programming, SAP functional configuration, SAP enterprise portal, SAP Basis support, and business data warehouse.
Based on the position audit results, information gathered from other agencies about prevalent SAP position structures, and input provided by the Deputy Chancellor, Chief Information Officer, and SAP/ERP Manager, the Personnel Commission staff recommended the following actions:

- Establishment of new classes in the areas of SAP ABAP programming (three), functional configuration of the SAP HR (PY, TM, OM, PA) module (two) and SAP Plant Maintenance module (one), basis administration (one), business data warehouse (one), portal maintenance (one), and quality assurance (one).

It is anticipated that these new classes will replace existing SAP consultant positions, increase employee exposure to system development and enhancement projects, and enhance training opportunities for employees.

- Abolishment of all SAP technical configuration classes (total of three).

These classes are being replaced by the new Senior SAP Functional Business Analyst classes.

- Abolishment of coordinator classes in the business data warehouse and SAP quality assurance area.

These classes are being replaced by the new classes of Business Data Warehouse Developer and SAP Quality Assurance Analyst.

Additionally, a comprehensive salary survey was undertaken to gather salary information on the new subject classes and existing benchmark classes to ensure competitiveness of salary rates allocated to the new and existing SAP job classifications. The recommended salary allocations for the new classes as well as the salary reallocations for existing classes, which are summarized in Section II of this report, are based on the survey findings.
B. Concur with the action of the Personnel Commission to establish the new classification of Student Support Services Representative and allocate the new class to salary schedule 3025.02, effective June 11, 2013.

Salary Schedule 3025.02

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,025.02</td>
<td>$3,191.40</td>
</tr>
<tr>
<td>$36,300</td>
<td>$40,403</td>
</tr>
<tr>
<td>$3,552.10</td>
<td>$4,262.50</td>
</tr>
<tr>
<td>$3,747.47</td>
<td>$4,496.90</td>
</tr>
</tbody>
</table>

BACKGROUND: A request to establish the new class was initiated by the administration of Los Angeles Trade Technical College and supported by all other college administrations. The request for the new class was based on the college's need for a broader specialized clerical job classification that provides general and procedural support services for potential and current students in a variety of student services areas in its new Student Center building. This new class will also create expanded promotional opportunities for employees in specialized clerical student services areas within the District.

C. Concur with the action of the Personnel Commission to establish the new classification of Utility Systems and Controls Specialist and allocate the new class to salary schedule 5854.65, effective June 11, 2013.

Salary Schedule 5854.65

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$5,854.65</td>
<td>$6,176.66</td>
</tr>
<tr>
<td>$70,255</td>
<td>$74,119</td>
</tr>
<tr>
<td>$6,516.37</td>
<td>$78,196</td>
</tr>
<tr>
<td>$6,874.77</td>
<td>$82,497</td>
</tr>
<tr>
<td>$7,252.88</td>
<td>$87,034</td>
</tr>
</tbody>
</table>

BACKGROUND: A request to establish the new class was initiated by the Directors of College Facilities and supported by the Director of Facilities Planning and Development. Due to the construction of new facilities equipped with sophisticated energy technologies, a need for a specialized utility systems position arose that would provide technical support to a college in efficiently monitoring, programming, and maintaining the utility systems and controls of the various buildings at a college campus.
II. **Salary Reallocations of Existing SAP System related Job Classifications:**

Concur with the action of the Personnel Commission to reallocate the following salary schedules, effective June 11, 2013.

**SAP/ERP Manager**

From Salary Schedule:

- $9,028.38
- $9,524.94
- $10,048.81
- $10,601.49
- $11,184.57

Monthly

- $108,340
- $114,299
- $120,585
- $127,217
- $134,214

Annually

To Salary Schedule:

- $9,427.59
- $9,946.11
- $10,493.14
- $11,070.27
- $11,679.13

Monthly

- $113,131
- $119,353
- $125,917
- $132,843
- $140,149

Annually

**SAP Team Leader (Finance)**

From Salary Schedule:

- $7,287.86
- $7,688.69
- $8,111.57
- $8,557.70
- $9,028.38

Monthly

- $87,454
- $92,264
- $97,338
- $102,692
- $108,340

Annually

To Salary Schedule:

- $7,610.11
- $8,028.67
- $8,470.24
- $8,936.11
- $9,427.59

Monthly

- $91,321
- $96,344
- $101,642
- $107,233
- $113,131

Annually

**SAP Team Leader (Human Resources)**

From Salary Schedule:

- $7,287.86
- $7,688.69
- $8,111.57
- $8,557.70
- $9,028.38

Monthly

- $87,454
- $92,264
- $97,338
- $102,692
- $108,340

Annually

To Salary Schedule:

- $7,610.11
- $8,028.67
- $8,470.24
- $8,936.11
- $9,427.59

Monthly

- $91,321
- $96,344
- $101,642
- $107,233
- $113,131

Annually
ERP Team Leader (Student System)

From Salary Schedule:
$7,287.86  $7,688.69  $8,111.57  $8,557.70  $9,028.38  Monthly
$87,454  $92,264  $97,338  $102,692  $108,340  Annually

To Salary Schedule:
$7,610.11  $8,028.67  $8,470.24  $8,936.11  $9,427.59  Monthly
$91,321  $96,344  $101,642  $107,233  $113,131  Annually

SAP Functional Business Analyst (Finance)

From Salary Schedule:
$5,882.88  $6,206.44  $6,547.79  $6,907.92  $7,287.86  Monthly
$70,594  $74,477  $78,573  $82,895  $87,454  Annually

To Salary Schedule:
$6,143.01  $6,480.87  $6,837.32  $7,213.37  $7,610.11  Monthly
$73,716  $77,770  $82,047  $86,560  $91,321  Annually

SAP Functional Business Analyst (Human Resources)

From Salary Schedule:
$5,882.88  $6,206.44  $6,547.79  $6,907.92  $7,287.86  Monthly
$70,594  $74,477  $78,573  $82,895  $87,454  Annually

To Salary Schedule:
$6,143.01  $6,480.87  $6,837.32  $7,213.37  $7,610.11  Monthly
$73,716  $77,770  $82,047  $86,560  $91,321  Annually

ERP Functional Business Analyst (Student Systems)

From Salary Schedule:
$5,882.88  $6,206.44  $6,547.79  $6,907.92  $7,287.86  Monthly
$70,594  $74,477  $78,573  $82,895  $87,454  Annually

To Salary Schedule:
$6,143.01  $6,480.87  $6,837.32  $7,213.37  $7,610.11  Monthly
$73,716  $77,770  $82,047  $86,560  $91,321  Annually
Assistant SAP/ERP Functional Business Analyst

From Salary Schedule:

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,748.76</td>
<td>$5,009.94</td>
</tr>
<tr>
<td>$5,285.48</td>
<td>$5,576.18</td>
</tr>
<tr>
<td>$5,882.88</td>
<td>$70,594</td>
</tr>
</tbody>
</table>

To Salary Schedule:

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$4,958.74</td>
<td>$5,231.47</td>
</tr>
<tr>
<td>$5,519.20</td>
<td>$5,822.76</td>
</tr>
<tr>
<td>$6,143.01</td>
<td>$73,716</td>
</tr>
</tbody>
</table>

SAP ABAP Programmer

From Variable rate of up to $52.66 ($9127.56/mo):

<table>
<thead>
<tr>
<th>Monthly</th>
<th>Annually</th>
</tr>
</thead>
<tbody>
<tr>
<td>$6,983.81</td>
<td>$7,367.92</td>
</tr>
<tr>
<td>$7,773.16</td>
<td>$8,200.68</td>
</tr>
<tr>
<td>$8,651.72</td>
<td>$103,820</td>
</tr>
</tbody>
</table>

BACKGROUND: The recommended salary reallocations are based on a comprehensive salary study which included data collected for comparable positions from public agencies within California as well as from AonHewitt, Mercer, and the U.S. Department of Labor compensation surveys. The recommended salary reallocations result in a salary increase of 4.42% for the SAP manager, Team Leaders, Business Analysts, and Assistant Business Analysts at the maximum step and a salary decrease of 5.5% for the SAP ABAP Programmer class at the maximum rate.
### III. Classification Studies of SAP System Related Positions

A. Concur with the action of the Personnel Commission to reclassify the following employees, effective June 11, 2013.

<table>
<thead>
<tr>
<th>Incumbent</th>
<th>Job Classification</th>
<th>Monthly Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>*EN 801153</td>
<td>SAP Human Resources Configurator (PA, OM)</td>
<td>Senior SAP Functional Business Analyst (PA, OM) (New)</td>
</tr>
<tr>
<td>*EN 688323</td>
<td>Senior Programmer Analyst</td>
<td>Assistant SAP ABAP Programmer (New)</td>
</tr>
<tr>
<td>*EN 813855</td>
<td>Coordinator, Business Data Warehouse</td>
<td>Business Data Warehouse Developer (New)</td>
</tr>
<tr>
<td>EN 773010</td>
<td>Supervising Systems and Programming Analyst</td>
<td>Team Leader, SAP ABAP Programming (New)</td>
</tr>
<tr>
<td>EN 714487</td>
<td>Supervising Systems and Programming Analyst</td>
<td>SAP Team Leader (Human Resources)</td>
</tr>
<tr>
<td>EN 1042879</td>
<td>Software Systems Engineer</td>
<td>SAP Basis Administrator (New)</td>
</tr>
</tbody>
</table>

*Employees’ salary is being starred rated.*
BACKGROUND: All the positions noted above were studied as part of the aforementioned SAP classification and salary study. Audits of the employees’ positions were conducted in accordance with applicable SEIU Local 721 contract and Education Code provisions. Based on audit findings, staff recommended that the employees’ positions be reclassified as noted in the exhibit. The 2012-2013 fiscal year costs of these actions are approximately $1056. The 2013-2014 fiscal year costs of these actions are approximately $16,920.

B. Concur with the action of the Personnel Commission to approve starred rates for the following employees, effective June 11, 2013.

<table>
<thead>
<tr>
<th>Employee</th>
<th>Job Title</th>
<th>Star Rated Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN 688323</td>
<td>Assistant SAP Programmer</td>
<td>$7370.92</td>
</tr>
<tr>
<td>EN 813855</td>
<td>Business Data Warehouse Developer</td>
<td>$9300.00</td>
</tr>
<tr>
<td>EN 801153</td>
<td>Senior SAP Functional Business Analyst (PA, OM)</td>
<td>$10,550.60</td>
</tr>
<tr>
<td>EN 1023581</td>
<td>SAP ABAP Programmer</td>
<td>$9127.56</td>
</tr>
</tbody>
</table>

BACKGROUND: As a result of the SAP class and salary study some of the affected employees were reclassified to a lower class or placed on a lower reallocated salary schedule. In order to limit the financial loss to those employees, the District Administration requested that the employees be placed on a star rated salary. This star rated salary in in effect for a maximum of 39 months or until the salary schedule of the employees’ new classes surpasses the star rated salary.
Subject: **2012-2013 BUDGET ADJUSTMENTS TO INCOME/APPROPRIATIONS**

Authorize the following budget adjustments to reduce the state general revenue in the Unrestricted General Fund budget by $22,360,924 from the Contingency Reserve, due to the State Chancellor’s Office projected state revenue shortfall of $256.5 million from the expected Redevelopment Development Agency (RDA) residual and asset liquidation payments.

In the General Fund, the following actions are presented for approval. (eBTAs: D-0879, D-0883, and D-0884):

**INCOME** - Decrease $22,360,924

- Reduce the Education Protection Account (Proposition 30) income from $76,271,474 to $76,198,032, or a decrease of $73,442.
- Reduce the State Apportionment by $22,287,482

**APPROPRIATIONS**: - Decrease $22,360,924

- Reduce Contingency Reserve by $22,360,924

**Background**: On June 24, 2013, the State Chancellor’s Office released the 2012-13 Second Principal Apportionment. The report includes a system-wide general apportionment shortfall of $256.5 million, or over 4%, due to the expected shortfall of the RDA residual and asset liquidation payments. As a result, the Los Angeles Community College District’s state apportionment reduction totals $22.36 million.

**FISCAL IMPLICATIONS**: This action reduces the Contingency Reserve by $22,360,924, leaving a balance in the Contingency Reserve of $2,020,641 or 0.29%.

**REQUIRES FIVE (5) AFFIRMATIVE VOTES**

Recommended and Approved by: Adriana D. Barrera, Interim Chancellor

Chancellor and Secretary of the Board of Trustees

By: ______________________ Date: ________________
Subject: AMEND 2013 - 2014 BOARD MEETING CALENDAR

Amend the 2013-2014 Board meeting calendar as follows:

**Board Meeting**

Wednesday, July 10, 2013  
(Annual Organizational Meeting)  
East Los Angeles College

Wednesday, July 24, 2013  
Educational Services Center

Wednesday, August 7, 2013  
Educational Services Center

Wednesday, August 21, 2013  
Educational Services Center

Wednesday, September 11, 2013  
Educational Services Center

Wednesday, September 25, 2013  
Educational Services Center

Wednesday, October 9, 2013  
Los Angeles City College

Wednesday, October 23, 2013  
Educational Services Center

Wednesday, November 6, 2013  
Los Angeles Pierce College

Wednesday, November 20, 2013  
Educational Services Center

Wednesday, December 11, 2013  
Los Angeles Trade-Technical College

Wednesday, December 18, 2013  
Educational Services Center

Wednesday, January 15, 2014  
West Los Angeles College  
Educational Services Center

Wednesday, January 29, 2014  
Educational Services Center

Wednesday, February 12, 2014  
West Los Angeles College  
East Los Angeles College

Wednesday, February 26, 2014  
Educational Services Center

Wednesday, March 12, 2014  
Los Angeles Harbor College

Wednesday, March 26, 2014  
Educational Services Center

Chancellor and  
Secretary of the Board of Trustees  

By  
Date
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<th>Com. No. BT/A</th>
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<th>Board of Trustees</th>
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<td>Wednesday, April 23, 2014</td>
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<td>Wednesday, May 28, 2014</td>
<td>Educational Services Center</td>
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A. Purchase Orders issued as indicated. These are orders issued on campus for purchase not to exceed $83,400 each.

B. Facilities Order Forms.

C. Agreements for Art Modeling Services.

D. LEASE OF FACILITIES FOR DISTRICT USE

4500187589 District Office. Agreement with Noble-Interstate Management Group-California as agent for Noble/Valencia Op Co., LLC, dba Hyatt Regency Valencia to provide accommodations and meals for the Community of Practice in Acceleration Summer Institute funded and sponsored by the ESL/Basic Skills Professional Development Grant during the period June 21, 2013 to June 23, 2013, inclusive. Total cost: $19,000.

4500187927 Mission. Facilities Use agreement with the City of Los Angeles Department of Recreation and Parks for the use of the Hansen Dam Soccer Complex and the Balboa Soccer Complex to be used for the soccer practice and games during the period of February 4, 2013 to June 30, 2013, on designated dates and times. Total cost: $2,130.

4500187913 Southwest. Agreement with Lake Arrowhead Resort to provide room accommodations, food, banquet services and a meeting room for the Passage Program’s students retreat as allowed by the grant, during the period July 22, 2013 to July 25, 2013, inclusive. Total cost: $26,574.

E. CONTRACT EDUCATION AGREEMENT

4500183540 Valley. Amendment No. 1 to agreement with Birmingham High School to conduct an additional class titled “Chicano Studies 8” for advanced studies and enrichment of its students, increasing the total contract amount from $13,000 to $19,500 June 1, 2013 to December 31, 2013, inclusive. Total additional income: $6,500.

F. LICENSE AGREEMENTS

4500164539 City. Amendment No. 1 to renew agreement with XAP Corporation for participation in an electronic transcript exchange system (eTranscript California), increasing the total contract amount from $4,500 to $9,000, from July 1, 2012 to June 30, 2013, inclusive, for the second year of the agreement. Total additional cost: $4,500.
4500187565  Mission. Agreement with Intecom for use and broadcast rights of courses offered during the period July 1, 2011 to June 30, 2012, inclusive. **Total cost: $51,979.**

G. **MAINTENANCE AGREEMENTS**

4500187397  City. Agreement with Impres Technology Solutions, Inc. to provide Deep Freeze software maintenance services during the period May 11, 2013 to May 10, 2016, inclusive. **Total cost: $7,020.**

4500187925  City. Agreement with Texthelp Systems, Inc. for software maintenance services for its Read and Write gold Dual School and Home software during the period December 1, 2013 to December 31, 2014, inclusive. **Total cost: $2,725.**

4500187404  East. Agreement with Netsecure Corporation to provide maintenance for the Cisco Mars Server located in the Information Technology Department during the period June 1, 2013 to May 31, 2014, inclusive. **Total cost: $8,860.**

4500136291  Harbor. Amendment No. 3 to agreement with Schindler Elevator Corp. for elevator maintenance services, to include two additional elevators located in the parking structure, increasing the total contract amount from $67,222 to $68,570, during the period April 1, 2013 to July 31, 2013, inclusive. **Total additional cost: $1,348.**

4500148352  Harbor. Amendment No. 3 to renew agreement with Executive Technologies to provide maintenance services for SearchExpress document imaging systems for EOPS, increasing the total contract amount from $8,982 to $11,976, from April 1, 2013 to March 31, 2014, inclusive, for the fourth year of the agreement. **Total additional cost: $2,994.**

4500164867  Harbor. Amendment No. 1 to renew agreement with Pacific Business Technologies to provide maintenance services for a Sharp AR-N275 copier/printer located in the Research and Planning Department, increasing the total contract amount from $360 to $760, from July 1, 2013 to June 30, 2015, inclusive, for the third and fourth years of the agreement. **Total additional cost: $400.**

4500186736  Trade-Technical. Agreement with Xerox Corporation to provide maintenance for campus-wide copier system at the college during the period June 1, 2013 to June 30, 2013, inclusive. **Total cost: $35,000.**

4500185619  West. Agreement with Steris Corporation to provide maintenance for the steam sterilizer located in the Science Department during the period May 1, 2013 to April 30, 2014, inclusive. **Total cost: $6,180.**
West Agreement with Rockefeller Philanthropy Advisors, Inc., to provide the Five Day Experiential Learning Institute conducted by the Academy for College Excellence to assist faculty and administrators with adoption of new learning techniques during the period May 23, 2013 to June 30, 2013, inclusive. **Total cost:** $23,520.

H. STUDENT INTERN AGREEMENTS

East Amendment No. 1 to renew no-cost agreement with Presbyterian Intercommunity Hospital to provide clinical training for students enrolled in the Nursing Program during the period August 8, 2013 to August 7, 2014, inclusive, for the fifth year of the agreement.

East No-cost agreement with White Memorial Medical Center to provide clinical training for students enrolled in the Emergency Medical Technician and Respiratory Programs during the period July 1, 2013 to June 30, 2018, inclusive.

I. WORK STUDY AGREEMENTS

Harbor Amendment No. 1 to renew no-cost agreement with Hawaiian Avenue Elementary School for an off-campus work study site from July 1, 2013 to June 30, 2014, inclusive, for the second year of the agreement.

Valley Agreement with Hugh A. Mullen, CPA to provide off-campus work-study program for CalWORKs Program participants during the period February 13, 2013 to May 31, 2013, inclusive. **Total cost:** $4,000.

J. SERVICE AGREEMENTS

City Amendment No. 1 to Sprint Solutions, Inc. for cellular and radio telecommunications services, to increase the total contract amount from $12,644 to $13,524, from July 1, 2012 to June 30, 2013, inclusive. **Total additional cost:** $880.

City Amendment No. 2 to extend agreement with Jason Sanchez to provide Community Services classes on makeup artistry, increasing the total contract amount from $16,100 to $30,900 from March 23, 2013 to August 29, 2013, inclusive. **Total additional cost:** $14,800.

City Agreement with Manisha Javeri to evaluate and write reports on the Collaborative Undergraduate Research in Energy Program funded by the National Science Foundation grant during the period August 1, 2012 to July 31, 2015, inclusive. **Total cost:** $14,979.
Various

District Office. Agreement to extend agreements with the following community college systems in assisting the District, as part of the District's 2012-2013 English as a Second Language/Basic Skills Professional Development grant of American Reinvestment and Recovery Act (ARRA) funds allocated to the District in providing coordination for the regional networks of the statewide Basic Skills Initiative (BSI), and direct support to the colleges participating in each BSI region, under the supervision of the 2013-14 ESL/Basic Skills Professional Development Grant Project Director, increasing the total contract amount from $572,000 to $771,000 from July 1, 2013 to June 30, 2014, inclusive. Total additional cost: $199,000.

1. 4500155549 with Chabot-Las Positas Community College District, on behalf of Chabot College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $104,167 to $151,042 at an additional cost of $46,875 during the fourth year of the agreement.

2. 4500164077 with Contra Costa Community College District, on behalf of Los Medanos College, for the services of a BSI network coordinator for the Bay Area Regional Network, increasing the total contract amount from $62,100 to $103,350 at an additional cost of $41,250 during the third year of the agreement.

3. 4500140557 with Pasadena Community College District, on behalf of Pasadena City College, for the services of a BSI Network Project Director, increasing the total contract amount from $405,729 to $515,729 at an additional cost of $110,000 during the fourth year of the agreement.

4500174649

District Office. Amendments to agreement with San Diego State University Research Foundation to provide professional service and technical services for the California Community Colleges' Success Network of community colleges, in connection with faculty professional development and faculty collaborations through online networks and other infrastructure, under the auspices of the Office of Educational Programs and Institutional Effectiveness. Total additional cost: $75,506.

1. Amendment No. 1: Increases the total contract amount from $83,746 to $129,252 during the period of July 1, 2012 to June 30, 2013, inclusive. Total additional cost: $45,506.
2. **Amendment No. 2**: Increases the total contract amount of the contract from $129,252 to $159,252 during the period of July 1, 2013 to June 30, 2014, inclusive for the second year of the contract. **Total additional cost: $30,000.**

**District Office.** Amendment No. 1 to agreement with Wells Fargo Insurance Services, Inc. to provide brokerage and consulting services in support of the District’s health and welfare benefits programs during the period of August 1, 2012 to July 31, 2015, inclusive, to authorize additional services at the request of Vice President of Administrative Services for additional work regarding our benefit programs including reimbursement of Postage, Printing and Design. **Total additional annual cost not to exceed: $25,000.**

**District Office.** Amendment No. 1 to the agreement with Sonoma Community College District, on behalf of Santa Rosa College, for the services of a BSI network coordinator for the Bay Area Regional Network, in assisting the District, as part of the District’s 2013-2014 English as a Second Language/Basic Skills Professional Development grant, in providing coordination with the regional networks of the statewide Basic Skills Initiative (BSI), and direct support to the colleges participating in the BSI Region, under the direction and supervision of the 2013-14 ESL/Basic Skills Professional Development Grant Project Director to increase the total contract amount from $62,500 to $125,000 during the period July 1, 2013 to June 30, 2014, inclusive. **Total additional cost: $62,500.**

**District Office.** Amendment No. 1 to agreement with Erik Armstrong to implement activities for regional network serving participating colleges in Northern, Southern, and Central California as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Grant to increase the total contract amount from $5,000 to $6,973, during the period July 1, 2012 to June 30, 2013, inclusive. **Total additional cost: $1,973.**

**District Office.** Amendment No. 1 to agreement with Donna Cooper to implement activities for regional network serving participating colleges in Northern, Southern, and Central California as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Grant to increase the total contract amount from $5,000 to $11,569, during the period July 1, 2012 to June 30, 2013, inclusive. **Total additional cost: $6,569.**

**District Office.** Amendment No. 1 to agreement with Janice Connal to implement activities for regional network serving participating colleges in Northern, Southern, and Central California as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Grant to increase the total contract amount from $5,000 to $12,030, during the period July 1, 2012 to June 30, 2013, inclusive. **Total additional cost: $7,030.**
Professional Grant to increase the total contract amount from $5,000.00 to $21,200, during the period July 1, 2012 to June 30, 2013, inclusive. Total additional cost: $16,200.

4500187599 District Office. Agreement with Butte-Glen Community College District as temporary Project Regional Network Coordinator as part of and funded by the California Community College Chancellor's Office ESL/Basic Skills Professional Grant during the period January 1, 2013 to June 30, 2013, inclusive. Total cost: $15,000.

4500187606 District Office. Agreement with North Orange County Community College District, on behalf of Fullerton College, for work as part of and funded by the California Community College Chancellor’s Office ESL/Basic Skills Professional Grant during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $37,350.

4500187955 District Office. Agreement with WestEd to conduct two sessions of “Reading Apprenticeship Online for Community College Instructors” during the period January 14, 2013 to May 17, 2013, inclusive. Total cost: $22,500.

4500169717 Districtwide. Amendment No. 1 to renew agreement with Economic Modeling, LLC., previously known as EMSI, for the continued use of a web-based software that provides regional economic data at the county-level, enabling users to project jobs by industry, occupation, course demand by ZIP code, and population demographics, increasing the total contract amount from $26,000 to $31,500, during the period February 22, 2013 to July 14, 2013, inclusive. Total additional cost: $5,500.

4500132618 East. Amendment No. 4 to renew agreement with Etudes, Inc. to provide hosting, support and system administration services for distance education, increasing the total contract amount from $315,300 to $409,600, from July 1, 2013 to June 30, 2014, inclusive, for the fifth year of the agreement. Total additional cost: $94,300.

4500162808 East. Amendment No. 2 to renew agreement with Kevin Norwall to provide golf classes for the Community Services Department, increasing the total contract amount from $6,300 to $9,500 during the period July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. Total additional cost: $3,200.

4500175811 East. Amendment No. 1 to renew agreement with Boston Reed to provide Pharmacy Technician classes for the Community Services Department, increasing the total contract amount from $35,500 to $70,000 during the period July 1, 2013 to June 30, 2014, inclusive, for the second year of the agreement. Total additional cost: $34,500.
4500141287 Harbor. Amendment No. 3 to renew agreement with Ramona Munsell & Associates to provide technical assistance, grant writing, consultation and advisory services for the Title V Strengthening Hispanic institutions grant project, increasing the total contract amount from $82,932 to $113,796 from October 1, 2012 to September 30, 2013, inclusive, for the fourth year of the agreement. Total additional cost: $30,864.

4500187547 Harbor. Agreement with The RP Group to provide educational services, including but not limited to conducting surveys on the employment outcomes of Career Technical Education programs from August 1, 2012 to August 1, 2013, inclusive. Total cost: $9,000.

4500187926 Harbor. No-cost agreement with College Central Network Inc. for the use of its program to train CalWORKs recipients to work in the field of child development during the period July 1, 2013 to June 30, 2014, inclusive.

4500140324 Mission. Amendment No. 2 to extend agreement with G & K Services, Inc. for rental and maintenance of uniforms for the Maintenance and Operations staff increasing the total contract amount from $31,688 to $33,488 from June 1, 2013 to July 31, 2013, inclusive. Total additional cost: $1,800.

4500170281 Mission. Amendment No. 1 to extend agreement with Tuan Vo to provide consulting services and perform a study of the current college's Computer Science Information Technology Program which will include researching computer science programs in the nearby schools, producing an overall framework for the program, creating educational program, and advise with new computer science lab hardware configuration and software, as required by the Science, Technology, Engineering, and Mathematics grant from July 1, 2012 to September 30, 2013, inclusive. No additional cost.

4500184624 Mission. Agreement with Los Angeles Cable Television Access Corporation – LA Channel to provide broadcasting services for the Instructional Television Program during the period June 15, 2013 to June 30, 2014, inclusive. Total cost: $9,480.

4500134264 Pierce. Amendment No. 4 to renew agreement with Mitchell Masao Nishimoto, M.D. to provide direct medical care services for the Student Health Center, increasing the total contract amount from $82,000 to $102,000 from September 1, 2013 to August 31, 2014, inclusive, for the fifth year of the agreement. Total additional cost: $20,000.
Pierce. Amendment No. 3 to renew agreement with Unilab Corporation dba Quest Diagnostics to provide various laboratory services at prices contracted by Council of Community Clinics and made available to the Student Health Center through membership in the Council, increasing the total contract amount from $56,320 to $74,320 from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. Total additional cost: $18,000.

Pierce. Amendment No. 1 to renew agreement with Notary Public Seminars to conduct “Certified Loan Signing Loan Signing Agent”, “Become a Notary in One Day” and “Child Visitation Monitor” classes for the Community Services Department, increasing the total contract amount from $11,364 to $46,364 from July 1, 2013 to June 30, 2014, inclusive, for the second year of the agreement. Total cost: $35,000.

Pierce. Agreement with MC Catering, Inc. to provide approximately 9,200 lunches for the 2013 Summer Fun Under the Sun Day Camp participants for the Community Services Department during the period June 17, 2013 to August 9, 2013, inclusive. Total cost: $58,000.

Pierce. Agreement with John Tyler dba John Tyler & Associates to conduct CPR training classes for the Community Services Department during the period May 1, 2013 to June 30, 2014, inclusive. Total cost: $25,000.

Pierce. Agreement with Freshi Film LLC to conduct classes titled “Game Design & Filmmaking Camp” and “Mobile Apps & Stop Motion Camp” for the Community Services Department during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $40,000.

Pierce. Agreement with World Instructor Training Schools to conduct “Personal Trainer Fitness Certification” classes for the Community Services Department during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $40,000.

Valley. Amendment No. 4 to renew agreement with Augusoft, Inc. for maintenance, license and subscription to use Augusoft Lumens Pro internet/web registration program for the Community Services Department, increasing the total contract amount from $60,600 to $70,600 from July 1, 2013 to June 30, 2014, inclusive for the fifth year of the agreement. Total additional cost: $10,000.
Valley. Amendment No. 4 to renew agreement with Condensed Curriculum International, Inc. to provide EKG Tech classes for the Community Services Department, increasing the total contract amount from $74,080 to $83,000 from July 1, 2013, to June 30, 2014, inclusive, for the fifth year of the agreement. **Total additional cost: $8,920.**

Valley. Amendment No. 4 to renew agreement with Good Times Travel, Inc. to provide various day trips and multi-day tours of Southern California and United States for the Community Services Department, increasing the total contract amount from $20,000 to $30,000 from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. **Total additional cost: $10,000.**

Valley. Amendment No. 2 to renew agreement with Tierra Del Sol Foundation to provide a work crew comprised of four adults with development disabilities as part of their job training program and one supervisor to pick up litter and leaves on campus for the Maintenance and Operations Department, increasing the total contract amount from $29,566 to $45,646 from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. **Total additional cost: $16,080.**

Valley. Amendment No. 2 to agreement with Education To Go to provide various online classes for the Community Services Department, to increase the total contract amount from $23,520 to $25,300 from May 1, 2013 to June 30, 2013, inclusive. **Total additional cost: $1,780.**

Valley. Amendment No. 1 to extend agreement with Career America, LLC for license to use its custom version of Financial Aid TV services including updates, support and maintenance for the Financial Aid Office, increasing the total contract amount from $6,000 to $11,000 from January 7, 2014 to May 19, 2014, inclusive. **Total additional cost: $5,000.**

Valley. Agreement with Brooks Transportation to provide bus transportation services for 2013 Monarch Summer Camp participants for the Community Services Department during the period July 2, 2013 to August 8, 2013, inclusive. **Total cost: $15,800.**

Valley. Agreement with Commercial Meat Company to provide food for 2013 Monarch Summer Camp cookout and overnight activities for the Community Services Department during the period July 1, 2013 to August 20, 2013, inclusive. **Total cost: $4,466.**
4500187988 Valley. Agreement with Eludes, Inc. for Level 5 services for the college's online, hybrid, and web-enhanced courses, including hosting and related services, system administrative support, account/site management, and project training for Distance Education Program during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $58,300.

4500187210 West. Agreement with Rockefeller Philanthropy Advisors, Inc., to provide the Five Day Experiential Learning Institute conducted by the Academy for College Excellence to assist faculty and administrators with adoption of new learning techniques during the period May 23, 2013 to June 30, 2013, inclusive. Total cost: $23,520.

K. SPECIAL GRANT FUNDED AGREEMENTS

4500176170 East. Amendment No. 1 to renew agreement with California Community Colleges Chancellor's Office for that agency to fund the Associate Degree for Nursing Program for up to 50 students during the period July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. No additional expense.

4500136623 Mission. Amendment No. 9 to agreement with California Community Colleges Chancellor’s Office for that agency to fund the Foster Kinship Care Education Program, to increase the total contract amount from $976,045 to $976,322 from July 1, 2012 to April 3, 2013 to June 30, 2013, inclusive. Total additional expense: $277.

4500150809 Mission. Amendment No. 3 to extend agreement with the Community College Foundation for that agency to fund the Permanence and Safety – Model Approach to Partnerships in Parenting Program, to offer potential foster and adoptive parents training courses to follow their interest in becoming caregivers, increasing the total contract amount from $90,000 to $105,000 from August 1, 2013 to January 31, 2014, inclusive. Total additional expense: $15,000.

4500161922 Mission. Amendment No. 2 to renew agreement with California Community Colleges Chancellor’s Office for that agency to fund the Career Technical Education Transition Program, increasing the total contract amount from $96,359 to $140,384 from July 1, 2013 to June 30, 2014, inclusive, for the third year of the agreement. Total additional expense: $44,025.

4500177162 Mission. Amendment No. 3 to extend agreement with Foundation for California Community Colleges for that agency to fund the Youth Empowerment Strategies for Success Program to provide training for 40 Foster Youth Participants to prepare them for emancipation and support them in their education, increasing the total contract
amount from $112,700 to $167,550 from July 1, 2013 to December 31, 2013, inclusive. **Total additional expense: $54,850.**

4500183202 **Trade-Technical.** Amendment No. 2 to renew agreement Foster Care Counts for that agency to fund the Guardian Scholars Program, for up to 25 students, increasing the total contract amount from $37,500 to $50,000 during the period January 1, 2013 to June 30, 2013, inclusive. **Total additional expense: $12,500.**

4500187146 **Trade-Technical.** Agreement with Northern Virginia Community College for that agency to fund the Trade Adjustment for Workers Program for displaced workers during the period October 1, 2012 to September 30, 2016, inclusive. **Total expense: $149,831.**

4500169138 **Valley.** Amendment No. 2 to extend agreement with California Community Colleges Chancellor’s Office for that agency to fund the Job Development Incentive Training – Health Care Program that links participants to the nursing field by creating a career ladder from July 1, 2013 to August 31, 2013, inclusive. **No additional expense.**

4500187814 **Valley.** Agreement with Foundation for California Community Colleges for that agency to fund the Youth Development Services, Youth Empowerment Strategies for Success – Los Angeles Project during the period July 1, 2013 to December 31, 2013, inclusive. **Total additional expense: $51,400.**

L. **SHORT TERM AGREEMENTS PREPARED AT SITE LOCATIONS FOR SERVICES, RENTAL & MAINTENANCE OF EQUIPMENT, AND LICENSE & MAINTENANCE OF SOFTWARE $5,000 OR LESS PER YEAR**

4500185404 **District Office.** Agreement with The RP Group to provide services related to the "Leading from the Middle Academy" program for the California Community Colleges’ Success Network (3CSN) Program from January 1, 2013 to December 31, 2013, inclusive. **Total cost: $1,500.**

4500186540 **East.** Agreement with IBE Digital to provide maintenance for a Konica copier located in the Learning Center during the period February 1, 2013 to January 31, 2014, inclusive, with a 30-day termination clause. **Total cost: $500.**

4500186997 **East.** Agreement with JSTOR to provide math and statistical database for the Library during the period June 29, 2013 to June 28, 2014, inclusive. **Total cost: $800.**

4500186999 **East.** Agreement with EBSCO to provide Science Full Text program for the Math Department during the period June 29, 2013 to June 28, 2014, inclusive. **Total cost: $1,789.**
East. Agreement with Maria De Leon to provide workshops for the Foster & Kinship Program during the period May 7, 2013 to June 30, 2013, inclusive. **Total cost: $4,900.**

East. Agreement with Maria Arvizu to provide workshops for the Foster & Kinship Program during the period May 6, 2013 to May 31, 2013, inclusive. **Total cost: $2,000.**

East. Agreement with Rosa M. Flores to provide Spanish translation services for Foster & Kinship Care Program workshop materials during the period May 13, 2013 to June 15, 2013, inclusive. **Total cost: $4,950.**

East. Agreement with Ace Business Machines to provide maintenance for a Accroprint Time and Date Stamp machine used in the Physical Plant Office during the period May 21, 2013 to May 20, 2014, inclusive. **Total cost: $230.**

East. Agreement with Ace Business Machines to provide maintenance for a Rapid Print Time and Date Stamp machine used in the Physical Plant Office during the period March 18, 2013 to March 17, 2014, inclusive. **Total cost: $230.**

East. Agreement with Axcess Video, Inc., to provide maintenance for the Visix Content Manager used in the Information Technology Department during the period May 8, 2013 to May 7, 2014, inclusive. **Total cost: $4,090.**

East. Agreement with Maria Dolores Alvidrez to provide workshops for the Foster & Kinship Program during the period May 11, 2013 to June 30, 2013, inclusive. **Total cost: $4,900.**

East. Agreement with Beatriz Lopez to provide workshops for the Foster & Kinship Program during the period May 11, 2013 to June 30, 2013, inclusive. **Total cost: $4,900.**

East. Agreement with Kiarissa Palacios to provide workshops for the Foster & Kinship Program during the period May 11, 2013 to June 30, 2013, inclusive. **Total cost: $4,900.**

East. Agreement with Luminarias Restaurant to provide banquet services for 70 people under the CalWORKs Program as allowed by the grant on June 14, 2013. **Total cost: $1,996.**

East. Agreement with Luminarias Restaurant to provide banquet services for 170 people for the CalWORKs program as allowed by the grant on June 27, 2013. **Total cost: $4,780.**
Agreement with Gladys Andueza to provide workshops for the Foster & Kinship Program during the period May 11, 2013 to June 30, 2013, inclusive. Total cost: $4,900.

Agreement with California State University Dominguez Hills to provide OSHA Health Hazard Awareness training for employees on June 15, 2013. Total cost: $2,200.

Agreement with National Instruments to provide Academic Site License for the Engineering Department during the period June 5, 2013 to September 1, 2013, inclusive. Total cost: $1,500.

Agreement with Donald Cristobal to provide disc jockey services, as allowed by the MESA grant during the Recognition Banquet held on May 20, 2013. Total cost: $300.

Agreement with Patricia Galarza-Calderon to provide Spanish translation services for Foster & Kinship Care Program workshop materials during the period May 13, 2013 to June 15, 2013, inclusive. Total cost: $4,950.

Agreement with Sage Publications to provide CQ Researcher database for the Library during the period June 29, 2013 to June 28, 2014, inclusive. Total cost: $888.

Agreement with Radisson Hotel Whittier to provide banquet services as allowed by the Collaborative Institution grant held on May 23, 2013. Total cost: $1,329.

Agreement with Canon Business Solutions to provide maintenance for an IR7095 copier located at the South Gate Center during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $4,300.

Agreement made with Harvest Financial to teach retirement planning to Community Services Department students during the period February 1, 2013 to June 30, 2013, inclusive. Total cost: $700.

Agreement with the Southern California Marine Institute to provide teaching cruise for the students of the Oceanographic department on April 23, 2013, inclusive. Total cost: $1,080.

Agreement with Horizon Coach Lines to provide roundtrip bus services for the students of both Mary Star High School on May 21, 2013 and Gardena High School students on May 23, 2013 to and from the Harbor College. Total cost: $1,798.
Mission. Agreement with California State University Los Angeles College of Extended Studies and International Programs to provide EKG Technician training to a WorkSource Program participant during the period March 25, 2013 to May 15, 2013, inclusive. Total cost: $1,099.

Mission. Agreement with Aegis RapidText, Inc. to provide video closed captioning services for the Student Services Department during the period May 1, 2013 to September 30, 2013, inclusive. Total cost: $600.

Mission. Agreement with First Student Charter Bus to provide bus transportation services for the Child Development Center during the period May 3, 2013 to May 9, 2013, inclusive. Total cost: $376.

Mission. Agreement with SecureAuth Corp. for license to use its Discreet software including maintenance, upgrade and support for the Information Technology Department during the period February 2, 2013 to February 19, 2014, inclusive. Total cost: $758.

Mission. Agreement with S C V Party Rental for rental of 12 white linen table cloths for the Faculty and Staff Diversity’s Armenian Cultural Celebration on May 7, 2013. Total cost: $226.

Mission. Agreement with Fran Cameron to conduct workshops on the topics of behaviors of foster children and helping them through the education system for the Foster and Kinship Care Education Program participants during the period April 29, 2013 to June 30, 2013, inclusive. Total cost: $450.


Mission. Agreement with Melissa Estrella to conduct workshops on the topics of issues related to independent living for the Foster and Kinship Care Education Program participants during the period May 3, 2013 to June 30, 2013, inclusive. Total cost: $150.

Mission. Agreement with Marisela C. Magana to conduct workshops on the topics of issues related to independent living for the Foster and Kinship Care Education Program participants during the period May 3, 2013 to June 30, 2013, inclusive. Total cost: $250.
Mission. Agreement with Dee L. Shepher-Look to conduct workshops on the topics of parent/child interactive program and issues related to children in and out of home care for the Foster and Kinship Care Education Program participants during the period May 3, 2013 to June 30, 2013, inclusive. Total cost: $1,000.

Mission. Agreement with Christopher Mercado to conduct workshops on the topics of health education and personal care for the Foster and Kinship Care Education Program participants during the period May 13, 2013 to June 30, 2013, inclusive. Total cost: $90.

Mission. Agreement with Elsa Rojas to conduct workshops on the topics of managing your wellness and children’s behavior for the Foster and Kinship Care Education Program participants during the period May 10, 2013 to June 30, 2013, inclusive. Total cost: $500.


Mission. Agreement with Aegis RapidText, Inc. to provide video closed captioning services for the Multimedia Department during the period June 17, 2013 to June 21 2013, inclusive. Total cost: $195.

Mission. Agreement with North Valley Storage for rental of one storage unit to store student records for the Administrative Services Department during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $3,300.

Mission. Agreement with Cindy Woodmansee to conduct workshops on the topic of caring for medically fragile children for the Foster and Kinship Care Education Program participants during the period May 22, 2013 to June 30, 2013, inclusive. Total cost: $180.


Mission. Agreement with Luis Silva to conduct workshops on issues related to the child development in and out of home care for the Permanence and Safety – Model Approach to Partnerships in Parenting Program participants during the period June 3, 2013 to June 30, 2013, inclusive. Total cost: $150.
Mission. Agreement with Antonio Jara to conduct workshops on the topics of behaviors of foster children and helping them through the educational system for the Permanence and Safety – Model Approach to Partnerships in Parenting Program participants during the period May 20, 2013 to June 30, 2013, inclusive. Total cost: $150.


Pierce. Agreement with Canon Business America, Inc. for maintenance of a Canon IRC5250 copier in the Community Services Department during the period April 25, 2013 to April 24, 2014, inclusive, with a 30 day termination clause. Total cost: $1,125.

Pierce. Agreement with Dr. Charles Sophy to conduct a workshop on the topic of special medication issues for children for the Foster and Kinship Care Education Program participants on May 21, 2013. Total cost: $300.

Pierce. Agreement with AT&T for wireless data connect subscription services for one Apple tablet in the President's Office during the period May 1, 2013 to May 30, 2014, inclusive. Total cost: $480.

Pierce. Agreement with E. G. Brennan & Co., Inc. for maintenance of a Martin Yale 1217 automatic paper folder for the Student Services Department during the period October 1, 2012 to June 30, 2013, inclusive. Total cost: $1,000.

Various Pierce. Eight agreements with the following contractors to participate, coordinate and teach in the Summer Engineering Teaching Institute funded by the California Alliance for the Long-Term Strengthening of Transfer Engineering Programs – Joint Engineering Program to strengthen California Community College Engineering programs by improving teaching effectiveness and increasing their capability to offer engineering courses using Tablet PCs and CCC Confer during the period June 9, 2013 to December 31, 2013, inclusive. Total cost: $9,900.

4500186741 Arineh Arzoumanian $1,000
4500186742 Dominic Dal Ballo $1,500
4500186744 Laura Ann Demsetz $1,400
4500186745 Joseph Carl Farmer $1,500
4500186747 Nancy Ikeda $1,000
4500186748 Michelle Teresa Millea $1,500
4500186749 Abdie Tabrizi $1,000
4500186750 Mina Yavari $1,000
Valley. Agreement with Rattler's Bar B Que, Inc. to provide catering services for the Upward Bound Program Annual Banquet as allowed by this program on May 23, 2013. Total cost: $4,975.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IR2025i copier in the Continuing Education Office during the period May 15, 2013 to May 14, 2014, inclusive, with a 30 day termination clause. Total cost: $1,136.

Valley. Agreement with Elaine Partnow to conduct workshops and seminars titled "How to Get a Publisher, Speaker Like a Pro" for the Community Services Department during the period June 1, 2013 to May 31, 2014, inclusive. Total cost: $2,880.

Valley. Agreement with Mark Perry Weber to conduct Karate classes for the Community Services Department during the period April 15, 2013 to April 14, 2014, inclusive. Total cost: $1,680.

Valley. Agreement with First Student Charter Bus to provide bus transportation services for Career Technical Education Program high school activity on May 15, 2013. Total cost: $409.

Valley. Agreement with Dean Evans and Associates, Inc. for Event Management System software maintenance and support for the Information Technology Department during the period June 1, 2013 to May 31, 2014, inclusive. Total cost: $1,875.


Valley. Agreement with Mind Body and Swim to conduct swimming classes for the Community Services Department during the period July 1, 2013 to December 31, 2013, inclusive. Total cost: $2,820.

Valley. Agreement with Tour Coach Charter and Tours to provide bus transportation services for the 2013 Monarch Summer Camp participants during the period July 27, 2013 to August 3, 2013, inclusive. Total cost: $1,504.

Valley. Agreement with Kellie Nicholson to conduct classes titled "Professional Bartending" for the Community Services Department during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $1,431.
Valley. Agreement with Elaine Moran to conduct classes titled “How to Be a Mystery Shopper” and “Fun Ways to Make Money” for the Community Services Department during the period July 1, 2013 to June 30, 2014, inclusive. Total cost: $1,360.

Valley. Agreement with Canon Solutions America, Inc. for maintenance of a Canon IC C2100 copier in the Reprographics Department during the period June 18, 2013 to June 17, 2014, inclusive, with a 30 day termination clause. Total cost: $1,232.

Various Valley. Eight agreements with the following contractors for providing cultural entertainment during the Armenian Cultural celebration on April 25, 2013. Total cost: $1,300.

<table>
<thead>
<tr>
<th>Contract No.</th>
<th>Contractor Name</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>4500186065</td>
<td>Nektarine Chilyan</td>
<td>$100</td>
</tr>
<tr>
<td>4500186066</td>
<td>Viktoria Dautyan</td>
<td>$100</td>
</tr>
<tr>
<td>4500186067</td>
<td>Anahit Grigoryan</td>
<td>$200</td>
</tr>
<tr>
<td>4500186069</td>
<td>Artur Hakobyan</td>
<td>$100</td>
</tr>
<tr>
<td>4500186072</td>
<td>Olga Kramarova</td>
<td>$100</td>
</tr>
<tr>
<td>4500186073</td>
<td>Sahak Menedzhyan</td>
<td>$300</td>
</tr>
<tr>
<td>4500186074</td>
<td>Hripsime Melikyan</td>
<td>$100</td>
</tr>
<tr>
<td>4500186075</td>
<td>Vardan Arosiounian</td>
<td>$300</td>
</tr>
</tbody>
</table>

M. SETTLEMENT OF CLAIMS

13-104 Pierce. Settlement of claim in the amount of $4,117.

13-114 Valley. Settlement of claim in the amount of $16,935.

BC490236 Trade-Technical. Settlement of claim in the amount of $27,500.
I. AUTHORIZE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

A. Action

Authorize Amendment No. 7 to Agreement No. 33170 with Terry A. Hayes Associates, Inc. to continue the provision of environmental consulting services for preparation of the revised Subsequent Environmental Impact Report (SEIR) for the Firestone Educational Services Center at East Los Angeles College from July 11, 2013 through July 9, 2014 at a cost not to exceed $45,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $471,909.

Background

This agreement was authorized by the Board of Trustees on November 17, 2010 (Com. No. FPD1) with Terry A. Hayes Associates, Inc. to provide an SEIR for the above project. This proposed amendment expands the scope of work to include an updated traffic impact study and further revisions to the SEIR to address recent disclosures from the City of South Gate. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition AA Bond proceeds. Firestone Educational Services Center 22G.8261.02. All Phases.

B. Action

Authorize Amendment No. 5 to Agreement No. 32300 with Quatro Design Group to provide additional design services for the Media Arts Center project at Los Angeles Mission College September 1, 2012 through January 13, 2014 at a cost not to exceed $650,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $2,374,292.

Background

This agreement was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1) with Quatro Design Group to serve as the Architect of Record (AOR) for this project. Amendment No. 4 provided an extension of time at additional cost to provide investigation and documentation of the construction issues, identify resolution methods, and provide information to the Division of the State Architect. Through this process, additional construction issues have been identified which require similar additional scope. The proposed Amendment No. 5 to the Agreement accommodates further expansion of the scope of work within the existing term which will expire on January 13, 2014. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Media Arts Center 34M.5405.02. Design Phase.
C. Action

Authorize Amendment No. 4 to Agreement No. 50143 with AMEC Environmental & Infrastructure, Inc. to provide continued geotechnical investigation services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at Los Angeles Southwest College within the existing contract period, which will expire on February 2, 2014, at a cost not to exceed $50,000 inclusive of eligible reimbursable expenses.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $325,000.

Background

This agreement was authorized by the Board of Trustees on March 11, 2009 (Com. No. FPD1) with AMEC Environmental & Infrastructure, Inc. to provide geotechnical services campus-wide on a Task Order basis. The proposed amendment is requested to provide additional capacity to this agreement to allow further task orders for geotechnical investigation services to be issued. The current need is for the School of Math and Sciences project. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. All Phases.

D. Action

Authorize Amendment No. 2 to Agreement No. 50169 with ACSA Incorporated to provide continued design services on a Task Order basis campus-wide to be issued incrementally at the direction of the College Project Manager at West Los Angeles College from July 11, 2013 through March 31, 2014 at no additional cost.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $500,000.

Background

This agreement was ratified by the Board of Trustees on July 15, 2009 (Com. No. FPD1) with ACSA Incorporated to provide design services campus-wide on a Task Order basis. Design Service Task Orders have been issued for the Temporary Facilities - Swing Space project, the Campus Improvements - Grandstand and Restrooms project, and the Campus Improvements - Pedestrian Mail project. This proposed amendment is requested to extend the term of this agreement to allow for additional task orders to be issued. The current need is for completion of Division of the State Architect process services for the Campus Improvements - Pedestrian Mall project. Fees shall be within the District guidelines established for these services.

Funding and Development Phase

Funding is through Proposition A/AA and Measure J Bond proceeds. Projects to be determined on an as-needed basis. Design Phase.
II. RATIFY AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT

Action

Ratify Amendment No. 1 to Agreement No. 33402 with James Heimler, Architect, Inc. (JHAI) to provide additional design services for the Student Learning Environments (SLE) - Center for the Sciences Technology Upgrade project at Pierce College from November 1, 2011 through July 10, 2013 at a cost not to exceed $31,510 inclusive of eligible reimbursable expenses. The term of the original agreement is October 6, 2011 through October 5, 2015.

Inclusive of this proposed amendment, the total amount of this agreement approved by the Board of Trustees is $129,090.

Background

This agreement was authorized by the Board of Trustees on October 5, 2011 (Com. No. FPD1) with James Heimler, Architect, Inc. to serve as Architect of Record for this project which is part of the campus-wide modernization of classroom technology and student study areas, and accessibility improvements. The scope of work under the original agreement includes corrections to Americans with Disabilities Act (ADA) items, provide additional mechanical, electrical and plumbing systems at human and animal cadaver rooms, add a slat water system, and provide interactive white boards. The scope of work under Amendment No. 1, which is within the overall term of the Agreement, included additional investigative work, consideration of additional alternative design solutions, and compensable project delays. This agreement has been considered through the participatory governance process.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Student Learning Environments (SLE) - Center for the Sciences Technology Upgrade (SLE) 35P.5535.03.10. Design Phase.

III. AUTHORIZE TERMINATION FOR CONVENIENCE OF PROFESSIONAL SERVICES AGREEMENT

Action

Authorize the termination for convenience of Agreement No. 33643 with AON Fire Protection Engineering Corporation to provide engineering services for the Campus Wide Fire Alarm Monitoring Upgrade project at West Los Angeles College.

Background

This agreement was authorized by the Board of Trustees on November 7, 2012 (Com. No. FPD1). AON Fire Protection Engineering Corporation identifies itself as self-insured rather than obtaining District required third party insurance. The College and College Project Manager have requested, and the Program Manager and the District have concurred that this agreement should be terminated by the District for convenience.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Fire Alarm Monitoring Upgrade project 39W.5979.03.31. Design Phase.
IV. AUTHORIZE ADOPTION OF CONSTRUCTION PLANS AND SPECIFICATIONS

Action

Authorize the adoption of plans and specifications for the following projects:

<table>
<thead>
<tr>
<th>College, Project, &amp; Funding Number(s)</th>
<th>Committee &amp; Review Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Los Angeles City College</td>
<td>Infrastructure Committee September 21, 2011</td>
</tr>
<tr>
<td>South Gym Modernization project</td>
<td></td>
</tr>
<tr>
<td>31C.5148.03</td>
<td></td>
</tr>
<tr>
<td>B1C.5148.03</td>
<td></td>
</tr>
<tr>
<td>Los Angeles City College</td>
<td>Infrastructure Committee July 27, 2011</td>
</tr>
<tr>
<td>Da Vinci Hall Modernization project</td>
<td></td>
</tr>
<tr>
<td>31C.5108.03</td>
<td></td>
</tr>
<tr>
<td>B1C.5108.03</td>
<td></td>
</tr>
<tr>
<td>East Los Angeles College</td>
<td>Infrastructure Committee February 23, 2011</td>
</tr>
<tr>
<td>Transportation and Accessibility</td>
<td></td>
</tr>
<tr>
<td>Improvements – Phase 1 project</td>
<td></td>
</tr>
<tr>
<td>40J.5202.03.01</td>
<td></td>
</tr>
</tbody>
</table>

Background

In accordance with Public Contract Code Section 22039, the Board of Trustees shall adopt the construction plans and specifications for projects over $175,000 in value prior to bidding construction work. The project plans and specifications have been designed and developed by a licensed architect and reviewed by the Chief Facilities Executive or designee, the College Project Manager and the Program Manager.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Bid Phase.

V. AUTHORIZE CONSTRUCTION CONTRACTS

A. Action

Authorize a contract with Western Group, Inc. to provide general construction services for the Technology and Learning Center – Storm Water Pollution Prevention Plan (SWPPP) Monitoring project at West Los Angeles College at a cost of $24,000.

Background

Of the three quotes requested, two were received ranging from $24,000 to $25,000. This construction contract is to ensure the requirements of the approved SWPPP are
implemented and maintained until construction of the facilities on the site begins. This scope of work was originally to be integral to the Technology and Learning Center project.

Award History

This contract represents the seventh awarded to this company through the Bond Program and a cumulative original award total of $1,762,588. Previous awards have been given to this company for the Roadway, Walkway, Grounds Parking Lot – General Arbor Day Tree Planting project at Los Angeles Valley College and the Technology and Learning Center – Slope Stabilization project at West Los Angeles College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Technology and Learning Center 39W.5951.02. Construction Phase.

B. Action

Authorize a contract with Masters Contracting Corporation to provide general construction services for the Storm Water Infiltration & Catch Basins Inserts project at West Los Angeles College at a cost of $1,189,400. Consistent with Board Rule 7100.10 authorize the Executive Director of Facilities Planning and Development to authorize change orders of up to ten percent (10%), the maximum allowed by law without re-bidding, subject to subsequent Board ratification.

Background

This contract is the result of formal competitive bidding. Four contractors requested bid packets. Four responsive bids were received ranging from $1,189,400 to $1,449,000. This contract is for the construction of a storm water retention area which will include a filtration structure, renovation of the catch basin located at Lot No. 7, re-grading of the baseball field to improve drainage, and retrofitting of catch basins.

Award History

This contract represents the twelfth awarded to this company through the Bond program and a cumulative original award total of $42,058,652. Previous awards have been given to this company for the Athletic Field – Track Repair project at Los Angeles City College and the Temporary Facilities – Relocation, Acquisition project at West Los Angeles College.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Storm Water Infiltration & Catch Basins Inserts 40J.5909.05.01. Construction Phase.

VI. RATIFY CONSTRUCTION CONTRACT

Action

Ratify a contract with Cicero Engineering to provide general construction - playground equipment modification services for the Child Development Center project at Los Angeles Mission College at a cost of $40,117.
Background

This is a single bid contract. The playground at the Child Development Center located at Los Angeles Mission College has equipment installed that must be reviewed and approved by the Division of the State Architect (DSA). It was determined that modifications to the installed equipment were required prior to review by the DSA. Per the playground equipment manufacturer, a certified installer was required to perform the work on their equipment. The manufacturer provided four certified contractors which were notified of a scheduled mandatory bid walk. Of the four contractors, two attended the bid walk. One bid was received from Cicero Engineering and the work was completed.

Award History

This agreement represents the first awarded to this company through the Bond Program and a cumulative original award total of $40,117.

Funding and Development Phase

Funding is through Proposition A/AA Bond proceeds. Child Development Center 04M.6412.02, 14M.7412.02. Construction Phase.

VII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT GREATER THAN $30,000 IN ORIGINAL COST ISSUED UNDER THE STANDARD "DESIGN-BID-BUILD" METHOD OF PROJECT DELIVERY

Action

Ratify Change Orders for additional construction services for the projects identified below at the listed college for the amounts indicated:

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME and CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE PERCENT CHANGES</th>
<th>NEGOTIATED REDUCTION FROM CONTRACTOR DEMAND</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Health, Fitness & PE Building Los Angeles City College 01C.6115.02 | Woodcliff Corporation No. 33149 | $13,264,000 | CO No. 7-PE for $24,432. 6.64% | $4,704 | Additional Requirements:  
  - Provide gate and door footings not shown on structural drawings per AOR.  
  College Request:  
  - Provide secondary exit from transformer room for added safety. |
Men's Baseball Field Renovation & Baseball Paving/Fencing
Byrom-Davey, Inc. No. 33595
East Los Angeles College 02E.6230.03 & 02E.9230.03.01

<table>
<thead>
<tr>
<th>PROJECT NAME &amp; LOCATION and PROJECT NUMBER</th>
<th>CONTRACTOR NAME AND CONTRACT NUMBER</th>
<th>ORIGINAL CONTRACT COST</th>
<th>CHANGE ORDER NO., COST, and CUMULATIVE TOTAL COST OF ALL CHANGE ORDERS</th>
<th>PURPOSE</th>
</tr>
</thead>
</table>
| Temporary Facilities - Gas Line Support Installation & Fire Sprinkler Addition Los Angeles City College 31C.5142.03 | Ramco General Engineering & Building Contractor No. 33669 | $22,525 | CO No. 2 for $16,888, $19,088. | Additional Requirements:  
  - Install code required seismic bracing on projector mounts per AOR. |

| | | Funding is through Measure J Bond proceeds. | $35,625. 2.31% | Additional Requirements:  
  - Secure bleachers with chain link fence per AOR.  
  - Reconfigure netting per AOR.  
  - Modify irrigation system under field.  
  - Modify pitcher's mound. |

**Background**

The Change Orders listed above have been executed per Board Rule 7100.10 and are presented here for ratification as required therein.

**Funding and Development Phase**

Funding for each item is shown in the table above. **Construction Phase**.

**VIII. RATIFY CHANGE ORDER FOR CONSTRUCTION CONTRACT LESS THAN $30,000 ISSUED UNDER THE STANDARD “DESIGN-BID-BUILD” METHOD OF PROJECT DELIVERY**

**Action**

Ratify Change Order for additional construction services for the projects identified below at the listed campus for the amounts indicated:
<table>
<thead>
<tr>
<th>Project Description</th>
<th>Contractor</th>
<th>Contract Amount</th>
<th>Contract No.</th>
<th>Funding Source</th>
<th>Additional Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stadium - ADA and Emergency Access</td>
<td>Rafael 26 Construction Inc. No. 33563</td>
<td>$20,000</td>
<td>CO Nos. 1 &amp; 2</td>
<td>CO1 $11,055, CO2 ($5,000,) Total: $6,055.</td>
<td></td>
</tr>
<tr>
<td>Pierce College 3SP.5537.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Complete piping to drinking fountain. Delete hardscape at parking lot for credit to contract.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Provide crushed miscellaneous base roadway surface for emergency vehicle access per IOR.</td>
</tr>
<tr>
<td>Phase I Renovations - Faculty Offices</td>
<td>Ranbay Construction Corp. No. 33550</td>
<td>$20,930</td>
<td>CO No. 1</td>
<td>$1,785.</td>
<td>Modify existing heater vent ducting to provide code compliant clearance at roof penetrations and slopes within attic spaces per IOR.</td>
</tr>
<tr>
<td>Pierce College 0SP.6515.03</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Background**

Pursuant to Public Contract Code 20659, construction contracts with an original cost of $30,000 or less may have subsequent change orders of ten percent (10%) or $30,000, whichever is greater.

**Funding and Development Phase**

Funding for each item is shown in the table above.  **Construction Phase.**

**IX. AUTHORIZE ACCEPTANCE OF COMPLETION OF CONSTRUCTION CONTRACT**

**A. Action**

Authorize Acceptance of Completion of Contract No. 33443 with Ranbay Construction to provide general construction services for the Bailey Library Modernization - Phase 2 project at East Los Angeles College with a substantial completion date of September 19, 2012.

**Background**

This contract was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).

The total cost of this contract is $483,332.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Bailey Library Modernization - Phase 2 32E.5212.03.  **Construction Phase.**
B. Action

Authorize Acceptance of Completion of Contract No. 33649 with Sierra Group to provide general construction services for the Academic Network Integrated Backbone project at East Los Angeles College with a substantial completion date of April 25, 2013.

Background

This contract was Authorized by the Board of Trustees on January 16, 2013 (Com. No. FPD1).

The total cost of this contract is $16,694.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. Academic Network Integrated Backbone 02E.6218.03. Construction Phase.

C. Action

Authorize Acceptance of Completion of Contract No. 33476 with KPRS Construction Services, Inc. to provide general construction services for the Roadway, Walkway, Grounds, Parking Lot (RWGPL) – Library Border & Wayfinding Phase II project at Los Angeles Valley College with a substantial completion date of September 6, 2012.

Background

This contract was authorized by the Board of Trustees on December 7, 2011 (Com. No. FPD1).

The total cost of this contract is $534,720.

Funding and Development Phase

Funding is through Proposition A Bond proceeds. RWGPL - Library Border & Wayfinding Phase II 08V.6873.05.01. Construction Phase.

X. AUTHORIZE AMENDMENT TO DESIGN-BUILD AGREEMENTS

A. Action

Authorize Amendment No. 5 to Agreement No. 32569 with gkkworks for reduced scope for the Maintenance & Operations Facility project at Pierce College resulting in a credit of $(- 419,937).

Inclusive of this amendment, the total cost of this Design-Build agreement is $21,522,930.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 5, 2009 (Com. No. FPD1). This Design-Build agreement with gkkworks was authorized by the Board of Trustees on August 5, 2009 (Com. No. FPD1).
This Amendment is proposed to receive a credit to the cost of this Agreement for a revision of the building controls sequence of operations and commissioning duration due to the deletion of a generator.

Additional Design-Build services are proposed:

Due to requests by the college:

- Delete generator.
- Reduce contract value by unused allowance.

Amendment No. 5 to Agreement No. 32569 includes Change Order Nos. 1, 2, 3, 4, and 5.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Maintenance & Operations 40J.5501.02.05, B5P.5540.02. Design and Construction Phases.

B. Action

Authorize Amendment No. 8 to Agreement No. 32144 with McCarthy Building Companies, Inc. for additional Design-Build services for the Demolition of Temporary and Obsolete Facilities project at West Los Angeles College at a cost not to exceed $388,288 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $15,075,119.

Background

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Comm. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on May 21, 2008 (Comm. No. FPD1). This Design-Build agreement with McCarthy Building Companies, Inc. was authorized by the Board of Trustees on November 19, 2008 (Comm. No. FPD1).

Additional Design-Build services are proposed:

1. Due to requests by the college:

   - Additional power for future buildings, parking ticket machines and installation of temporary lighting for pedestrian traffic during construction.

2. Due to unforeseen conditions:

   - Abatement of transite water line discovered to be unserviceable and replacement with a new PVC water line.

Amendment No. 8 to Agreement No. 32144 includes Change Order No. 8.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Demolition of Temporary and Obsolete Facilities 39W.5979.03.33. Construction Phase.
C. **Action**

Authorize Amendment No. 3 to Agreement No. 32233 with McCarthy Building Companies, Inc. for reduced scope for the Allied Health & Wellness Center project at West Los Angeles College resulting in a credit of $(-74,781).

Inclusive of this amendment, the total cost of this Design-Build agreement is $19,188,019.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on September 3, 2008 (Com. No. FPD1). This Design-Build agreement with McCarthy Building Companies, Inc. was authorized by the Board of Trustees on January 14, 2009 (Com. No. FPD1). This Amendment accommodates the change order credit to the Agreement. Division of the State Architect fees on this project were lower than anticipated, resulting in a credit to the project.

Amendment No. 3 to Agreement No. 32233 includes Change Order No. 3.

**Funding and Development Phase**

Funding is through Measure J Bond proceeds. Allied Health & Wellness Center 39W.5940.02. Design and Construction Phases.

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**XI. RATIFY AMENDMENT TO DESIGN-BUILD AGREEMENTS**

**A. Action**

Ratify unilateral Amendment No. 5 to Agreement No. 32882 with Taisei Construction Corporation for additional Design-Build services and deletion of project scope for the Performing Arts Building Improvements project at Pierce College at a cost not to exceed $201,263.

This proposed Amendment contains both credits and additional costs. The credits total $17,662 for the deletion of the exterior canopy design and the additional cost total $218,955. The net result is an additional cost of $201,263.

Inclusive of this amendment, the total cost of this Design-Build agreement is $9,779,745.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Taisei Construction Corporation was authorized by the Board of Trustees on March 24, 2010 (Com. No. FPD1).
Additional Design-Build services are proposed:

1. Due to requests by the college:
   - Delete exterior canopy design.

2. Due to unforeseen conditions:
   - Provide structural enhancements to correct column discovered to be misaligned and shown to be aligned correctly on as-built drawings.

3. Due to additional requirements:
   - Provide investigation of the existing wood slat ceiling system for structural conformance per Division of the State Architect field engineer.

Amendment No. 5 to Agreement No. 32682 includes unilateral Change Order No. 5.

**Funding and Development Phase**

Funding is through Measure J Bond Proceeds. Performing Arts Building Improvements 3SP.5518.03.04. Construction Phase.

**B. Action**

Ratify Amendment No. 14 to Agreement No. 33063 with Hensel Phelps Construction Co. for additional Design-Build services for the Cox Building Upgrade and School of Math & Sciences projects at Los Angeles Southwest College at a cost not to exceed $371,163 inclusive of eligible reimbursable expenses.

Inclusive of this amendment, the total cost of this Design-Build agreement is $90,981,876.

**Background**

The Design-Build system of project delivery was adopted by the Board of Trustees on December 3, 2003 (Com. No. BSD5) as a project delivery option available District-wide. This project was approved for delivery by Design-Build system by the Board of Trustees on August 19, 2009 (Com. No. FPD1). This Design-Build agreement with Hensel Phelps Construction Co. was authorized by the Board of Trustees on August 11, 2010 (Com. No. FPD1).

Additional Design-Build services are proposed:

- Due to unforeseen conditions:
  - Revise components of Cox elevator structure to correct building conditions discovered to be out of alignment.
  - Perform a code compliance study of the School of Math & Sciences (Lecture Laboratory building) existing structural, Mechanical/Electrical/Plumbing, Fire Life Safety, and ADA Access systems prior to commencement of upgrade project as required by the Division of the State Architect (DSA) to meet current building code due to renovation cost forecasted to exceed the replacement value threshold.

Amendment No. 14 to Agreement No. 33063 includes Change Order Nos. 26 and 27.
Funding and Development Phase

Funding is through Measure J Bond proceeds. Cox Building Upgrade 36S.5607.03.10 and School of Math & Sciences 36S.5618.03.01. Construction Phase.

XII. AUTHORIZE AMENDMENT OF LEASE AGREEMENT

Action

Authorize Amendment No. 1 to Lease Agreement No. 33344 with McGrath RentCorp. d/b/a Mobile Modular Corp. to extend the term twenty four (24) months to continue the lease of seventeen (17) modular units for the Student Learning Environments (SLE) - North of Mall and Student Learning Environments (SLE) - South of Mall projects at Pierce College from August 14, 2013 through August 14, 2014 at a cost of $498,576. If applicable, all sales tax shall be paid.

Inclusive of this amendment, the total cost of this Lease Agreement approved by the Board of Trustees is $1,055,808.

Background

This Lease Agreement was authorized by the Board of Trustees on June 15, 2011 (Com. No. FPD1). It is requested the term of the lease be extended to continue the use of these temporary classroom modular units during construction of the North of Mall and South of Mall projects.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Life Science, Chemistry, Physics Building 35P.5502.03; Phase II Renovations Behavioral Science, Social science, Mathematics, and English Buildings 35P.5510.03; Phase II Renovations - Computer Science and Computer Learning 35P.5507.03; SLE - South of Mall - Classroom Modernization/Technology/Low Voltage 35P.5535.03.03. Construction Phase.

XIII. RATIFY ASSUMPTION OF LEASE

Action

Ratify the assumption of a Lease Agreement from Taisei Construction Corporation (Taisei) with Williams Scotsman, Inc. for one modular building, to provide continued temporary swing space facilities at Los Angeles Pierce College (Pierce), effective June 15, 2013 for an initial six month term at a monthly not-to-exceed rental rent of $1,185 totaling $7,110 plus applicable taxes.

Background

On August 19, 2009 (Com. No. FPD1), the Board of Trustees authorized Design-Build Agreement No. 32882 with Taisei to renovate the Performing Arts Building at Pierce. As part of the construction contract, the District required Taisei to enter into leases with Williams Scotsman, Inc. for temporary structures for use as temporary swing space facilities for the College's use during construction.

Construction has taken much longer than expected, and the District is currently in a dispute with Taisei over its work on the Performing Arts Building. While the parties are attempting to resolve the dispute, District staff has become concerned about the potential for interruption of College operations, since Taisei has been irregular in its lease payments to the vendor and
has requested that the District assume the lease obligations. Since Section 5.2.1 of the General Conditions provisions of the District’s contract with Taisei provides for the right of the District to "...accept assignment of the General Contractor’s, Subcontractor’s or Subconsultant’s agreement," District staff recommended assumption of the lease to avoid interruption of operations at the College.

On May 15, 2013 (Com. No. FPD1), the Board of Trustees authorized the assumption of leases effective June 15, 2013 with Williams Scotsman for a total of five (5) modular units comprised of two 64’ x 24’ modular classroom units, two 44’ x 12’ modular toilet units, and one 44’ x 24’ modular classroom unit, for a collective not-to-exceed monthly rental rate of $6,809.72, plus applicable taxes.

On June 12, 2013 (Com. No. FPD1), the Board of Trustees ratified Amendment No. 4 to Design-Build Agreement No. 32882 with Taisei to extend the leases of six (6) mobile units through June 15, 2013. Late acceptance of the terms of this Amendment by Taisei resulted in a separation of the action for the District to assume the leases from the action for Taisei to extend the leases.

Since that time, it was learned through lease agreements from Williams Scotsman for execution by the District that Taisei was leasing an additional modular unit for swing space use, the obligation for which the District will assume under this Assumption of Lease Agreement from Taisei with William Scotsman. Accordingly and presently, Build-LACCD and District staff recommend ratification of the Assumption of the Lease Agreement for the additional modular unit to prevent interruption of operations at the College.

Staff estimates that the temporary structures will be needed at Pierce at least through December 31, 2013 (six months). The lease may be continued thereafter on a month-to-month basis as needed to avoid interruption of College operations. Demands for any losses associated with the assumption will be included in the dispute with Taisei.

XIV. AUTHORIZE PURCHASE ORDER

Action

Pursuant to Education Code 81651, authorize the purchase of educational films and videos from Freedom Scientific BLV Group LLC for use in teaching classes at the Library/Learning Crossroads Building project at Pierce College at a cost of $1,423. If applicable, all sales tax shall be paid.

Background

This is a one time purchase for the initial opening of this project. Education Code 81651 states: “The governing board of any community college district may purchase supplementary textbooks, library books, and educational films, and audiovisual materials . . . in any amount needed for the operation of the schools of the district without taking estimates or advertising for bids.” The District finds that this purchase order will provide educational materials to be used only for the purpose of teaching Library / Learning Crossroads Building students at Pierce College. Delivery is included.

Funding and Development Phase

Funding is through Measure J Bond Proceeds. Library/Learning Crossroads Building 35P.5541.02. Construction Phase.
XV. AUTHORIZE PAYMENT FROM BOND PROCEEDS

A. Action

Authorize payment from Bond proceeds to the City of Los Angeles, Department of Recreation and Parks - Valley Plaza Recreation Center to rent softball field facilities for the Monarch Parking Structure project at Los Angeles Valley College from July 1, 2013 through April 22, 2014 in the amount of $11,100.

Background

Construction of the Monarch Parking Structure will commence in June 2013 upon the site of the College softball fields. In order to avoid disruption to the scheduled Summer softball season, due to the use of the College's softball fields for construction activities beginning in July 2013, it is requested an alternative location be made available. The LAVC Athletic (Softball) Department evaluated various fields in the neighborhood based on: their conditions, adherence to technical specifications, and distance from the campus. As a result, the Valley Plaza Park softball field was selected.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Monarch Parking Structure 38V.5841.02. Construction Phase.

B. Action

Authorize payment from Bond proceeds to AT&T for the relocation, removal and installation of fiber optic cables, copper cables, and an associated terminal for the Campus Wide Information Technology Upgrade project at Los Angeles Trade Technical College in the amount of $25,619.

Background

Authorization of this payment to AT&T is for the following:

- AT&T will disconnect the existing fiber optic cables and associated terminal at the temporary data center in Building F-136 and relocate all to Magnolia Hall Room MH-143 along with the installation of a new fiber optic segment.
- AT&T will install new copper feed cables from the vault near Washington Boulevard to a new terminal in Magnolia Hall MH-143.

Funding and Development Phase

Funding is through Measure J Bond proceeds. Campus Wide Information Technology Upgrade 37T.5779.03.10. Construction Phase.