



# Board of Trustees

Los Angeles Community College District  
770 Wilshire Blvd., Los Angeles, CA 90017 (213) 891-2000

## AGENDA

### ORDER OF BUSINESS – REGULAR MEETING

Wednesday, November 2, 2016

First Public Session 4:30 p.m.

Closed Session

(Immediately Following Public Session)

Second Public Session 6:30 p.m.

**Los Angeles Southwest College  
School of Career and Technical Education Building (SOCTE),  
Multi-Purpose Room 127  
1600 West Imperial Highway  
Los Angeles, California 90047-4899**

- I. Roll Call **(4:30 p.m.) Location: SOCTE, Multi-Purpose Room 127**
- II. Requests to Address the Board of Trustees Regarding Closed Session Agenda Matters
- III. Recess to Closed Session in accordance with The Ralph M. Brown Act, Government Code sections 54950 et seq., and the Education Code to discuss the matters on the posted Closed Session agenda pursuant to Government Code section 54954.5 (Refer to Attachment "A" for Closed Session agenda).  
**Location: SOCTE, Conference Room 125**
- IV. Reconvene Regular Meeting **(6:30 p.m.)**  
**Location: SOCTE, Multi-Purpose Room 127**
- V. Roll Call
- VI. Flag Salute
- VII. Welcoming Remarks by Denise F. Noldon, President, Los Angeles Southwest College
- VIII. Report of Actions Taken in Closed Session – November 2, 2016
- IX. Approval of Minutes
  - Special Meeting and Closed Session – August 31, 2016
  - Regular Meeting and Closed Session – October 5, 2016

- X. Reports from Representatives of Employee Organizations at the Resource Table
- XI. Announcements from the College Presidents
- XII. Public Agenda Requests
  - A. Oral Presentations
  - B. Proposed Actions
- XIII. Requests to Address the Board of Trustees – Multiple Agenda Matters
- XIV. Reports and Recommendations from the Board
  - A. Reports of Standing and Special Committees
  - B. Proposed Actions
    - BT1. Resolution – District Classified Employees Retirement
    - BT2. Ratify Conference Attendance
    - BT3. Adopt Resolution Requiring Banking Institutions Doing Business with LACCD to Comply with All Ethical Requirements in the Banking Industry
- XV. Reports from the Chancellor and College Presidents
  - Report from the Chancellor regarding activities or pending issues in the District
    - College Presentation: National Association of Community College Entrepreneurship Award (NACCE)
- XVI. Consent Calendar
  - Matters Requiring a Majority Vote
    - BF1. Ratify Budget Revisions and Appropriation Transfers
    - BF2. Adopt the 2016-17 Spending Plan of the Education Protection Act (EPA) of 2012
    - BSD1. Ratify Business Services Actions
    - BSD2. Approve Business Services Actions
    - FPD1. Approve Facilities Planning and Development Report
    - FPD2. Authorize Master Procurement Agreements
    - HRD1. Ratify Personnel Services Routine Actions
    - HRD2. Approve Change in Salary Schedule Structure for Vice Presidents of Academic Affairs and Vice Presidents of Student Services
    - HRD3. Approve Disciplinary Action Regarding Classified Employees
    - ISD1. Approve New Educational Courses and Programs
    - ISD2. Approve New Community Services Offerings

- ISD3. Approve Substantive Change Proposal for Los Angeles Valley College  
<https://spdev.laccd.edu/Board/Documents/2016-2017BoardAgendas/20161102-LAVC-Substantive-Change-Proposal.pdf>
- ISD4. Approve Student Discipline – Expulsion Without Reconsideration
- PC1. Personnel Commission Actions
  - Correspondence

XVII. Recommendations from the Chancellor

- CH1. Authorize Resolution Renaming Building at Los Angeles Southwest College from the “College of Sciences and Mathematics” to the “School of Science”
- CH2. Amend Board Rule Chapter XIII Article I – Auxiliary Organizations
- CH3. Appoint John Hakel to the District Citizens’ Oversight Committee for Propositions A/AA and Measure J Bond Programs
- CH4. Approve Resolution – Extension of Personnel Commissioner’s Term

Matters Requiring a Super Majority Vote – None

XVIII. Notice Reports and Informatives

- CH/A. [Notice] Adopt Board Rule Chapter VII, Article XV Opportunities for Small, Local, Emerging, and Disabled Veteran Owned Businesses
- CH/B. [Notice] Board Rule Amendments  
<https://spdev.laccd.edu/Board/Documents/2016-2017BoardAgendas/20161102-CHB-Board-Rule-Amendments.pdf>
- HRD/A. [Collective Bargaining Informative] Initial Proposal of the Service Employees International Union, Local 99 to the Los Angeles Community College District for Negotiating the 2017-2020 Collective Bargaining Agreement
- HRD/B. [Collective Bargaining Informative] Initial Proposal of the Joint Labor/Management Benefits Committee to the Los Angeles Community College District Regarding Reopening the 2017-2020 Master Benefits Agreement
- HRD/C. [Collective Bargaining Notice] District’s Initial Proposal to the Exclusive Representatives of the District’s Employees Regarding Reopeners on the Master Benefits Agreement
- HRD/D. [Notice] Amend Board Rule Chapter X Article XIII

ISD/A. [Informative] Ratify Notification of Out-of-State Student Travel

XIX. Announcements and Indications of Future Proposed Actions by Members of the Board of Trustees

XX. Adjournment

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**Next Regularly Scheduled Board Committee Meetings**

**Wednesday, November 16, 2016**  
**Educational Services Center**  
**770 Wilshire Blvd.**  
**Los Angeles, CA 90017**

**Budget & Finance Committee**  
**3:00 p.m. – 4:30 p.m.**  
**Board Room**

**Institutional Effectiveness & Student Success Committee**  
**4:45 p.m. – 6:15 p.m.**  
**6th Floor Large Conference Room**

**Facilities Master Planning & Oversight Committee**  
**4:45 p.m. – 6:15 p.m.**  
**Board Room**

**Committee of the Whole**  
**6:30 p.m.**  
**Board Room**

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In compliance with Government Code section 54957.5(b), documents made available to the Board after the posting of the agenda that relate to an upcoming public session item will be made available by posting on the District’s official bulletin board located in the lobby of the Educational Services Center located at 770 Wilshire Boulevard, Los Angeles, California 90017. Members of the public wishing to view the material will need to make their own parking arrangements at another location.

**ORDER OF BUSINESS**

November 2, 2016

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If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.

To make such a request, please contact the Executive Secretary to the Board of Trustees at (213) 891-2044 no later than 12:00 p.m. (noon) on the Tuesday prior to the Board meeting.



# Board of Trustees

Los Angeles Community College District

**ACTION**

Com. No. BF2

Division: BUSINESS AND FINANCE

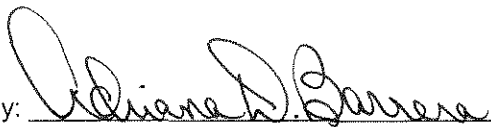
Date: November 2, 2016

**Subject: ADOPT THE 2016-17 SPENDING PLAN OF THE EDUCATION PROTECTION ACT (EPA) OF 2012**

Adopt the District's spending plan as submitted by the colleges in the chart below and as shown in more detail in **Attachment I**.

COLLEGE	TOTAL EPA FUNDS
City	\$10,508,053
East	\$19,710,499
Harbor	\$5,600,557
Mission	\$5,318,724
Pierce	\$12,444,390
Southwest	\$4,557,162
Trade-Tech	\$10,661,881
Valley	\$10,726,412
West	\$6,184,392
ITV	\$266,826
<b>TOTAL</b>	<b>\$85,978,896</b>

**Background:** On November 6, 2012, voters passed Proposition 30 to provide funding for K-12, community colleges, and public safety. Districts have sole authority to determine how the moneys received from the EPA are spent, provided that the governing board makes these spending determinations in open session of a public meeting of the governing board. The Act specifically prohibits the expenditure of EPA funds for administrative salaries and benefits or any other administrative costs. In accordance with Proposition 30, the District must hold a public hearing before approving the EPA spending plan.

Recommended by:   
Adriana D. Barrera, Deputy Chancellor

Approved by:   
Francisco C. Rodriguez, Chancellor

Chancellor and Secretary of the Board of Trustees  
  
By \_\_\_\_\_ Date \_\_\_\_\_

Eng _____	Moreno _____
Fong _____	Pearlman _____
Hoffman _____	Svonkin _____
Kamlager _____	Victoriano _____ Student Trustee Advisory Vote

**Los Angeles Community College District**  
**2016-17 Education Protection Account (EPA) Spending Plan**

*The Los Angeles Community College District's estimated 2016-17 EPA Fund is \$85,978,896*

Proposition 30, The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

The revenues generated from Proposition 30 are deposited into the state account called the Education Protection Account (EPA). Community colleges receive funds from the EPA based on their proportionate share of the statewide EPA revenue. A corresponding reduction is made to the computed state general revenue that the districts are entitled to.

Proposition 30 provides that the local district board have the sole authority to determine how the funds received from the EPA are spent with these provisions:

The spending plan must be approved by the governing board during a public meeting.

EPA funds cannot be used for the salaries or benefits of administrators or any other administrative costs.

The District must publish on its website an accounting of how much money was received from the EPA and how the funds were spent.

It is proposed that EPA funds be used for the costs of classroom instruction and instructional support activities. The 2016-17 Spending Plan as submitted by each college is provided in **Attachment I, pages 3 and 4 of 4**.

The District has received the EPA funds over five years. The funds received and used are presented below:

**Computed Unrestricted State General Revenue**

	2013-2014	2014-15	2015-16	2016-17 (est.)
<i>State General Revenue, excluding EPA funds</i>	\$405,006,749	\$417,622,765	\$481,776,029	\$502,519,784
<i>EPA Funds</i>	\$74,536,779	\$94,506,345	\$87,729,566	\$85,978,896
<i>Total State General Revenue</i>	\$479,543,528	\$512,129,110	\$569,505,595	\$588,498,680
<i>% (EPA) of State General Revenue</i>	15.54%	18.45%	15.40%	14.60%

**Number of Classes Offered and Students Served**

	2013-14		2014-15		2015-16		2016-17 (planning)	
	# of Classes	# of Students	# of Classes	# of Students	# of Classes	# of Students	# of Classes	# of Students
<i>Summer 2</i>	83	2,362	334	6870	397	11,747	461	14,196
<i>Fall</i>	5,599	99,228	5813	117,433	6,985	174,587	6,408	158,936
<i>Winter</i>	42	1,922	0	0	257	8,523	129	3,426
<i>Spring</i>	5,890	93,241	5432	94,580	6,560	127,577	6,483	158,578
<i>Summer 1</i>	6	582	10	800	120	3,263	100	3,000

Activity Classification	Activity Code	Unrestricted			
District EPA Allocation	8630	85,978,896			
Activity Classification	Activity Code	Salaries and Benefits (1000 - 3000)	Operating Expenses (4000 - 5000)	Capital Outlay (6000)	Total
Instructional Activities	0100-5900				
<b>Total Instructional Activities</b>	<b>0100-5900</b>	<b>85,921,180</b>	<b>0</b>	<b>0</b>	<b>85,921,180</b>
Other Support Activities (list below)					
<b>Total Other Support Activities</b>	<b>6XXX</b>	<b>57,716</b>	<b>0</b>	<b>0</b>	<b>57,716</b>
<b>Total Expenditures for EPA*</b>		<b>85,978,896</b>	<b>0</b>	<b>0</b>	<b>85,978,896</b>
<b>Allocation less Proposed Plan</b>					<b>0</b>
*Total Expenditures for EPA may not include Administrator Salaries and Benefits or other administrative costs.					



**Schools and Local Public Safety Protection Act (Prop 30)**

Fund 10106

2016-2017 Proposed Spending Plan\*

Attachment I

Page 3 of 4

Allocation

of EPA \$ 85,978,896

Activity Classification	Functional Area/ Activity Code	Salaries and Benefits (1XXXXX - 3XXXXX)										
		City	East	Harbor	Mission	Pierce	Southwest	Trade-Tech	Valley	West	ITV	Total
<b>Instructional Activities</b>	<b>0100-5900</b>											
Summer 2016	0100-5900	-	-	-	-	-	-	1,322,073	-	-	-	1,322,073
Fall 2016	0100-5900	5,325,000	9,430,249	2,600,000	2,404,891	5,491,804	2,278,581	5,011,084	5,368,202	3,092,196	206,379	41,208,386
Winter 2017	0100-5900	-	-	100,000	-	431,769	-	-	-	-	-	531,769
Spring 2017	0100-5900	5,183,053	10,280,250	2,800,557	2,913,833	6,463,101	2,278,581	4,328,724	5,358,210	3,092,196	60,447	42,758,952
Summer 2017	0100-5900	-	-	100,000	-	-	-	-	-	-	-	100,000
<b>Total Instructional Activities</b>		<b>10,508,053</b>	<b>19,710,499</b>	<b>5,600,557</b>	<b>5,318,724</b>	<b>12,386,674</b>	<b>4,557,162</b>	<b>10,661,881</b>	<b>10,726,412</b>	<b>6,184,392</b>	<b>266,826</b>	<b>85,921,180</b>
<b>Other Support Activities (list below)**</b>		<b>Salaries and Benefits (1XXXXX - 3XXXXX)</b>										
	<b>6xxx</b>	<b>City</b>	<b>East</b>	<b>Harbor</b>	<b>Mission</b>	<b>Pierce</b>	<b>Southwest</b>	<b>Trade-Tech</b>	<b>Valley</b>	<b>West</b>	<b>ITV</b>	<b>Total</b>
Learning Center	6110					57,716						57,716
		<b>Operating Expenses (4XXXXX - 5XXXXX)</b>										
	<b>6xxx</b>	<b>City</b>	<b>East</b>	<b>Harbor</b>	<b>Mission</b>	<b>Pierce</b>	<b>Southwest</b>	<b>Trade-Tech</b>	<b>Valley</b>	<b>West</b>	<b>ITV</b>	<b>Total</b>
Learning Center	6110											-
<b>Total Other Support Activities</b>		-	-	-	-	-	-	-	-	-	-	57,716
<b>Total Planned Expenditures for EPA*</b>		<b>10,508,053</b>	<b>19,710,499</b>	<b>5,600,557</b>	<b>5,318,724</b>	<b>12,444,390</b>	<b>4,557,162</b>	<b>10,661,881</b>	<b>10,726,412</b>	<b>6,184,392</b>	<b>266,826</b>	<b>85,978,896</b>
<b>Allocation less Proposed Plan</b>												-
<b>Number of Planned Classes</b>		<b>1,625</b>	<b>3,167</b>	<b>2,040</b>	<b>829</b>	<b>1,715</b>	<b>434</b>	<b>1,803</b>	<b>859</b>	<b>1,094</b>	<b>15</b>	<b>13,581</b>

\*Expenditures for EPA Fund are prohibited to be used for Administrator Salaries and Benefits or any other administrative costs. (Refer to State Chancellor's Office Accounting Advisory FS 13-03, April 17, 2013)

2016-2017 PROPOSED PROP 30 EPA SPENDING PLAN											
Number of Class Offerings and Students Served											
	City	East	Harbor	Mission	Pierce	Southwest	Trade-Tech	Valley	West	ITV	Total
<b>SUMMER SESSION: Beginning July 1, 2016</b>											
1. Number of Class Offerings			115				346				461
2. Number of Students Served			2,859				11,337				14,196
<b>FALL SEMESTER:</b>											
1. Number of Class Offerings	825	1,537	925	375	802	217	739	430	547	11	6,408
2. Number of Students Served	17,575	50,164	9,772	13,123	17,283	6,727	23,385	13,754	6,201	952	158,936
<b>WINTER INTERSESSION:</b>											
1. Number of Class Offerings			50		79						129
2. Number of Students Served			1,300		2,126						3,426
<b>SPRING SEMESTER:</b>											
1. Number of Class Offerings	800	1,630	850	454	834	217	718	429	547	4	6,483
2. Number of Students Served	16,875	50,815	9,494	15,900	17,493	6,510	21,107	13,728	6,201	455	158,578
<b>SUMMER SESSION: Beginning prior to July 1, 2017</b>											
1. Number of Class Offerings			100								100
2. Number of Students Served			3,000								3,000
<b>Total Number of Class Offerings</b>	<b>1,625</b>	<b>3,167</b>	<b>2,040</b>	<b>829</b>	<b>1,715</b>	<b>434</b>	<b>1,803</b>	<b>859</b>	<b>1,094</b>	<b>15</b>	<b>13,581</b>