



RFP Number: 24-04 Panel of Legal Service Providers

Addendum Number: 2 – Questions and Answers from Prospective Proposers

Date: April 11, 2024

NOTICE TO PROPOSERS: THIS ADDENDUM SHALL BECOME PART OF THE RFP, AND PROPOSERS SHALL ACKNOWLEDGE, IN WRITING, RECEIPT AND INCORPORATION OF ALL ADDENDA AND CLARIFICATIONS IN THEIR RESPONSE. FAILURE OF THE PROPOSER TO RECEIVE ADDENDA SHALL NOT RELIEVE THE PROPOSER FROM ANY OBLIGATION UNDER ITS PROPOSAL AS SUBMITTED. THE PROPOSER SHALL IDENTIFY AND LIST IN ITS PROPOSAL ALL ADDENDA RECEIVED AND INCLUDED IN ITS PROPOSAL; FAILURE TO DO SO MAY BE ASSERTED BY THE DISTRICT AS A BASIS FOR DETERMINING THE PROPOSAL NON-RESPONSIVE.

Answers to Questions

Number	Questions	Response
1	What is your total legal spend, and what volume do you anticipate you send your panel firms?	The total legal spend for the last two fiscal years 2021-2022 was approximately \$7.87 million and 2022-2023 was approximately \$18.31 million. 100% of that volume was sent to panel firms. Nonetheless, keep in mind that the District’s legal spend depends on the number of active matters and workload involved at any given time.



2	<p>On page 30 of the RFP it states, "Proposers for Class IV matters may be presented with a question related to insurance matters." However, the description of class IV matters doesn't mention insurance coverage.</p> <p>d. Class IV Matters – (Refer to Exhibit I-Guidelines for Legal Panel on Class IV Matters)</p> <ul style="list-style-type: none">-Advise, defend, and litigate claims where opposing legal representation has been obtained by the employee-Act within the bounds of California Workers' Compensation law-Provide the most cost-effective legal resolution and/or outcome based on facts and circumstances of each individual claim, in the most expeditious manner. <p><i>Our question is as follows, is insurance coverage included within class IV matters? Or are class IV matters only related to Workers' Comp matters when employees have obtained legal representation?</i></p>	<p>No. Insurance coverage is not included with Class IV matters. The quoted sentence on page 30 of the RFP, "Proposers for Class IV matters may be presented with a question related to "insurance matters" was made in error. The sentence should read as follows: "Proposers for Class IV matters may be presented with a question related to workers' compensation matters. Class IV matters only relates to workers' Compensation matters once employees have obtained legal representation.</p>
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