

District Academic Senate Meeting

Thursday, December 14, 2017

Los Angeles Valley College

MINUTES

Attendance

	Present (Senate Presidents in parentheses)
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Elizabeth Atondo (2 nd VP: Curriculum), Dan Wanner (Treasurer), Lourdes Brent (Secretary)
City	(Dan Wanner), Kamale Gray
East	(Jeff Hernandez), Lurelean Gaines, Alan Khuu, Jean Stapleton
Harbor	(Van Chaney)
Mission	(Deborah Paulsen), Tracy Harkins
Pierce	(Anna Bruzzese), Joseph Perret, Lauren Saslow
Southwest	(Robert Stewart), Monica Garcia, Joanne Grey
Trade	Lourdes Brent
Valley	(Josh Miller), William Wallis
West	(Holly Bailey-Hofmann), Murrell Green, Casey Hunter
Guests	Leslie Silva Alegre (Valley), Ryan Cornner (Vice Chancellor), Alicia Rodriguez-Estrada (Trade-Tech), Joanne Zimring-Towne (L.A. College Promise)

Call to Order:

President Angela Echeverri called the meeting to order at 1:39 p.m.

Approval of the Agenda: Adopted as written (Gaines/KhUU)

M/S/P

Approval of the Minutes: (Wallis/Gaines) **M/S/P**

Public Speakers:

Ryan Cornner – District Strategic Plan

Before commencing the discussion on the proposed District Strategic Plan, Vice Chancellor Cornner announced a district-wide endeavor related to students transferring to Historically Black Colleges and Universities (HBCUs). Because it is difficult to obtain feedback from students who have already transferred, Cornner suggested sending faculty along with prospective transfer students to visits to the HBCUs, and asked regarding the best venue to approach this opportunity. Echeverri recommended that the local senates discuss these possibilities at their meetings. Gray also suggested that this topic be on the agenda at the monthly meetings of the Transfer Center Directors. Cornner continued by stating that retired Vice Chancellor Jasmin Delahoussaye is the contractor. No stipends are provided for interested faculty. Professional development funds are available, but this outreach opportunity is not funded through the Educational Services Center (ESC). Five colleges will be sending students in spring, and it is

32 hoped to have LACCD cohorts or students in greater numbers visiting and, ultimately,
33 transferring to HBCUs.

34
35 Cornner then reviewed handouts related to the proposed 2018-2023 District Strategic Plan. This
36 plan was developed by the District Planning Committee, is based on district values, and included
37 data inquiry and forums. Similar themes were identified, which led to similar goals and
38 objectives. Vetting for this document included college shared governance committees and the
39 Board of Trustees' Committee on Institutional Effectiveness and Student Success (IESS). Metrics
40 and targets included some from the Board and its IESS Committee, and some from the state.
41 Reports from colleges to the Board will be consolidated. It is also understood that colleges will
42 be contributing in areas in which they can; not all colleges will be meeting all metrics, but will be
43 contributing to the whole.

44
45 The DAS reviewed the goals, objectives, and metrics as distributed on a printed PowerPoint
46 document. Goals included the following: Goal 1 – Access to Educational Opportunities; Goal 2 –
47 Premier Learning Environments; Goal 3 – Student Success and Equity; Goal 4 – Organizational
48 Effectiveness; Goal 5 – Fiscal Integrity.

49
50 **Motion:**

51 **Take Action Item to approve the District Strategic Plan out of order.** (Hernandez/Hunter)
52 **M/S/P** with no objection.

53
54 There was much discussion related to the metrics in the proposed plan, arguing that they were
55 not achievable and that they are being imposed by the state, not being generated by the
56 colleges. Funding was also a question as, without proper resources, these goals and objectives
57 become unfunded mandates. Accountability for achieving these goals was also brought into
58 question. It was also argued that the goals and objectives included in the proposed plan were
59 intended to demonstrate alignment with the state vision, which will be imposed on all colleges
60 by the State Chancellor's Office in any case. Of particular concern were the goals, objectives,
61 and metrics related to specific percentage decreases related to the time and units required for
62 completion of certificates, degrees and transfer; specific percentage increases in the number of
63 students receiving certificates, degrees, and who transfer to the university; and the review and
64 refinement of curriculum and programs to ensure that they are responsive to student needs and
65 meeting the economic, industry, and societal needs of the region.

66
67 **Motion:**

68 **That the DAS will support the LACCD Strategic Plan, recognizing that several of the state-**
69 **defined objectives are aspirational and not achievable within the timeframe.**

70 (Hernandez/Wallis)

71 **M/S/P**; "No" vote by Bruzzese

72
73 **Joanna Zimring-Towne – L.A. College Promise Update**

74
75 Zimring-Towne noted a glitch with PeopleSoft, resulting in the data on which she reported being
76 unofficial, but still, mostly accurate. Four thousand L.A. College Promise (LACP) students have
77 enrolled for academic year 2017-18, and there is a tentative target goal of 5,000 LACP students
78 for next year. Enrollment of full-time students from LAUSD is up 40%. Those are not necessarily
79 all LACP students, but an ancillary effect of LACP. With the passage of AB 19 (California College

80 Promise affecting all first-time community college students), there is potential free up funds for
81 more services to students. An innovation grant has provided funds for colleges to hire success
82 coaches at the career guidance counseling assistant (CGCA) level. Training will be provided by
83 LACP, employing a “train the trainer” model. L.A. Regional Summits will be offered by 3CSN in
84 February and March. Zimring-Towne recommended that everyone access the website for
85 ongoing information (3csn.org). Many colleges are integrating LACP into their existing 1st year
86 experiences. Since there is a summer bridge included in the LACP model, there are no plans for
87 a spring cohort.
88

89 **Action Items:**

90 **E-65 Course Development and Approval – Atondo**

91 The main change is that there is language clarifying that district discipline committees may make
92 recommendations, but they are not approving bodies. (Hernandez/Hunter) **M/S/P**
93

94 **Academic Rank Policy – Gauthier et al.**

95 Questions arose regarding the implementation of this policy at the colleges.

96 **Motion: Refer to DAS Executive Committee for DAS action at its February 2018 meeting**

97 (Hernandez/Gaines) **M/S/P**
98

99 **Building Naming Policy – Hernandez**

100 This resolution recommends that Board Rule 2801 be amended to include a requirement for
101 collegial consultation with the academic senate regarding the naming of a new college or
102 changing the names of existing or proposed college sites:
103

104 **“Before making such recommendations, the Chancellor shall consult collegially with the**
105 **District Academic Senate concerning the naming of a new college and the local Academic**
106 **Senate concerning *changes to the names of existing or proposed college sites.*”**

107 (Hernandez/Wallis) **M/S/P – as amended**
108

109 **Old Business**

110
111 **Shared Governance and other committee assignments for 2017-18**

112 Echeverri distributed a table of shared governance and other committee assignments for 2017-
113 2018, and remarked that vacancies for DAS representatives still need to be filled. Hernandez
114 volunteered to represent the DAS with the Board Budget and Finance Committee. Bond
115 Steering is still in need of another representative. Attendance has been inconsistent at the
116 District Planning Committee; Alan Khuu from East volunteered to attend this committee as well
117 as Academic Technology. Perret issued a reminder that information obtained at those meetings
118 needs to be disseminated to all DAS members. Echeverri noted that even if DAS fills its roster of
119 representatives, more faculty should attend such district shared governance committees, as
120 more eyes and ears are needed. Don Gauthier continues to attend meetings of the
121 Sustainability Institute and the Dolores Huerta Labor Institute. Monica Garcia offered to attend
122 Basic Skills.
123
124
125
126

127 **Progress on Guided Pathways**

128 Echeverri reported that most of the colleges have their self-assessments done. December 23rd is
129 the deadline to upload to the state. There will be continued districtwide discussion on March
130 2nd at District Discipline Day.
131

132 **Reports:**

133 **1) President's Report – Echeverri**

- 134 a) **Board Update** – A draft of the November 2017 Board report was included in the packet
135 for DAS at this meeting
- 136 b) **Enrollment** – down 18% districtwide for Winter; for Spring, down 28%. The Board is
137 extremely concerned about the steep declines in enrollment. They approved an
138 agreement (\$143,000) with Interact Communications, Inc. to contact students who have
139 applied to the District but never enrolled in classes (approximately 50% of LACCD
140 applicants do not enroll in classes). E-mails and social media will be used to remind
141 students to enroll. Echeverri emphasized that conversations related to enrollment need
142 to be happening at the colleges.
- 143 c) **AB 705 Summit** – Governor Brown signed Assembly Bill 705, to be enacted fully for Fall
144 2019, which requires that California Community College students be at transfer level
145 English and Math courses within one year, and use high school grades and other
146 multiple measures for placement into classes. The specific language reads:
147 *“A community college district or college shall maximize the probability that a student will*
148 *enter and complete transfer-level coursework in English and mathematics within a one-*
149 *year timeframe, and use, in the placement of students into English and mathematics*
150 *courses in order to achieve this goal, one of more of the following measures: high school*
151 *coursework; high school grades; high school grade point averages.”*
152 Echeverri stated this legislation would have a significant impact on our students, faculty,
153 and colleges. English and Math faculty will have to review and, possibly, revise their
154 curriculum as a result. There will be preliminary discussion about AB 705 and its
155 anticipated ramifications at the January 12, 2018 meeting of the District Curriculum
156 Committee with a Summit on this topic February 1st at L.A. City College. Faculty
157 members are encouraged to attend, especially in the disciplines of English, English as a
158 Second Language, Mathematics, Developmental Communication, Reading, Learning
159 Skills, Counseling, Adult Education, and Non-Credit. There will be continued discussion
160 on March 2nd at District Discipline Day. These curricular and process-related changes
161 must be developed before the legislation goes into effect.
- 162 d) **Contract** – The Faculty Guild (AFT 1521) and the administration have completed
163 negotiations, and the new faculty contract is now out for ratification by the
164 membership.
165
166

167 **Motion:**

168 **Extend the meeting by 10 minutes (Gaines/El-Khoury) M/S/P**
169

170 **2) First VP Report – El-Khoury**

- 171 a) The Equivalency Committee agreed on a final revision to the flow chart detailing the
172 minimum qualification equivalency process. This flow chart will be presented on
173 December 15th at the DAS Executive Committee meeting.
- 174 b) TPPC: El-Khoury reported that he attended his first meeting. There is a standing item
175 related to security issues related to Ciber (the company contracted to provide IT support

176 for PeopleSoft). He also observed that the District Technology Council appears to be a
177 redundant committee. Work is underway to update the firewall. Harbor and Southwest
178 will pilot processes, especially related to remote and local backup. This work has an
179 anticipated completion date of Summer 2018. The LACCD has end point security which
180 gets triggered when hacked. However, the district needs to be more proactive. Faculty
181 can gain 50 gigabytes by using the LACCD email system – a cloud-based system separate
182 from and not using the individual college’s domain. There is also a suggestion to use
183 swipe cards instead of keys to gain access to colleges.
184

185 **3) Second VP Report – Atondo**

- 186 a) CurricuNET continues to be problematic; faculty are advised to use ECD until
187 further notice. Representatives from the eLumen company will make a
188 presentation at the DAS Executive Committee retreat on January 19, 2018.
189 Also, not all colleges are using eLumen for SLOs. Atondo recommended future
190 discussion on this topic.
- 191 b) Board Rule 6200 will come back in Spring for anticipated revision.
- 192 c) Atondo also reported that an administrative regulation (EReg) was needed on
193 digital badges.

194
195 **4) Treasurer’s Report – Wanner**

196 No written report.
197

198 **5) Standing Committee Reports**

199 **a) Professional Development College – Brent**

200 In the interest of time, Brent referred to her written report and briefly mentioned two
201 faculty leadership seminars in December and one in January.

202 **b) DBC/ECDBC – Hernandez**

203 No separate report.
204

205 **Noticed for Next Meeting**

- 206 **1. Low Cost Textbook Definition – Echeverri**
- 207 **2. E-XX Digital Badges – Atondo**

208
209 **Future dates:**

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211 DAS Exec: Friday, December 15, 2017 at ESC Hearing Room – 9:30 a.m. to 12:00 p.m.
212 Consultation: Monday, December 18, 2017 at ESC Hearing Room 3:00 – 4:00 p.m.
213 DAS Retreat: Friday, January 19, 2018, Location TBA
214 AB 705 Implementation Summit: Thursday, February 1, 2018, Location TBA
215 DAS: Thursday, February 8, 2018 at Southwest College
216 Spring 2018 District Discipline Day: Friday, March 2, 2018
217

218 **Adjournment**

219 The meeting was adjourned at 3:47 p.m.
220

221 Respectfully submitted by Lourdes M. Brent, DAS Secretary