

District Academic Senate Exec Meeting

Friday, Nov. 20, 2015

ESC Hearing Room, 1st Floor

MINUTES

Attendance

	Present
Officers	Don Gauthier (President), Angela Echeverri (1 st VP), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
	Local Senate Presidents:
City	
East	Alex Immerblum
Harbor	Susan McMurray
Mission	Leslie Milke
Pierce	
Southwest	
Trade	Wally Hanley, Lourdes Brent
Valley	
West	
Guests	Paula Paggi (Pierce), Lauren Saslow (Pierce), LACCD Librarian Discipline Committee

Call to Order at 10:20 am

Approval of Agenda and Minutes of October 16, 2015 DAS Exec as amended (Gauthier / Hanley **MSC**). Amendments to agenda (Immerblum):

1. Duties of Officers; 2. Professional Development Director Announcement

Public Speakers: Paula Paggi (Pierce), Chair, and Lauren Saslow (Pierce), LACCD Librarian Discipline Committee

Paggi and Saslow asked the DAS Exec to support their proposal to DBC to upgrade LAVC library server to Sirsi and BLUEcloud. Gauthier asked Paggi and/or Saslow to present at DBC on Dec. 10th. Paggi also informed us that Jorge Ramos has been researching a district library database for the past two years. Paggi and Saslow also asked the DAS Exec for suggestions on what to do with the district libraries' discarded books. Gauthier will ask Nancy Pearlman for a possible solution.

Action Items:

1. **Agenda for December DAS meeting - Chicago School presentation, Canvas vote.** December DAS - Canvas vote was delayed from Nov DAS. McMurray informed us that Harbor would have Canvas run parallel to Etudes. Chicago School of Psychology wants to present at December DAS on their "2 + 2" program. Action items for the December meeting include E-65.

- 29 2. **Prepare certificate of appreciation for outgoing Project Match coordinator**
30 Gauthier suggested that DAS present a certificate of appreciation to Joanna
31 Zimring-Towne, who is leaving Project Match as Coordinator.
- 32 3. **Hiring training for Senates** Gauthier reported that there is district money for
33 training. Harbor requires anyone serving on a hiring committee to attend an EEO
34 training. Such training should include diversity, discrimination, creation of job
35 announcements, equivalency, guidelines on forming hiring committees within
36 departments/disciplines, and formulation of interview questions. Immerblum
37 mentioned that in the past some faculty at East were not informed that hiring
38 committees had been formed within their departments. Gauthier added that
39 there are local campus policies. Further, if there is no agreement locally,
40 individual campuses should refer to district HR hiring policy. Immerblum
41 suggested that there is ambiguity in local colleges' understanding of local hiring
42 policies. Immerblum suggested collecting best practices, especially with regard
43 to conducting teaching demos, for which Gauthier supported expanding time.
44 Milke suggested 30 minutes, rather than 15 minutes. Milke also recommended
45 allowing time for more considerations outside the usual 60-minute interview.
46 Hanley noted that there are CTE-specific issues regarding teaching demos.
47 Gauthier envisioned offering a three-hour hiring workshop, for which
48 Immerblum would like to see talented trainers. Gauthier considered inviting AFT
49 to make a presentation concerning tenure committees. Immerblum countered
50 by suggesting that we concentrate only on hiring. Brent noted that Counseling
51 and Library have other skills that must be presented in teaching demos. Brent
52 asked if DAS has a policy regarding EEO representatives. At Trade, the president
53 appoints deans as EEO representatives to sit on hiring committees. Immerblum
54 asked the DAS to investigate if there is a district policy on appointing EEO reps.
55

56 **Old Business:**

- 57 1. **DAS PDC report and status:** PDC had a short meeting today before the DAS Exec
58 meeting. Gauthier reported that the PDC budget will be circulated among
59 members of the Task Force. Gauthier announced a Mathematica training
60 workshop in mid-January 2016 (no specific date at the moment). Another
61 training in June 2016 will follow this. Two courses will be offered in Spring 2016:
62 one on diversity and an online Directed Study on communication in the
63 classroom. There is also an ongoing search for classes for Summer 2016.
64 Education 205 will be offered at Southwest (though it may move to elsewhere).
- 65 2. **E-65:** The Chancellor is currently out of town. Gauthier will meet with him on
66 Monday, Nov. 23.
- 67 3. **BR 6300:** There were some changes to this, but Atondo is not present to report.
- 68 4. **AB 86/AB 288 reports:** AB 86 is still in limbo because LAUSD claims 80% of
69 money. AB 288 is progressing on campuses. There has not yet been a second
70 meeting with AB 288 parties.

- 71 5. **Discipline Day, Feb. 26, 2016:** Gauthier reported that this is scheduled at City.
72 Possible theme: Emphasis on CTE and work-study. Echeverri and Gauthier are
73 among the organizers.
74

75 **New Business:**

- 76 1. **Project MATCH Coordinator search:** This position will not be given reassigned
77 time. There is a stipend of \$5500/semester. Joanna Zimring-Towne is leaving
78 officially at the end of Fall 2015. This has been a faculty position, but it should be
79 full-time (to avoid conflict of interest). McMurray will talk to Carmen Carillo
80 about this.
- 81 2. **EEO District Committee member:** Adrienne Foster has volunteered.
- 82 3. **Professional Development College Steering Committee:** Immerblum has
83 requested 0.1 for liaison from each college to form steering committee, so
84 each college will have a liaison. Gauthier suggests taking this to DAS. The
85 committee will report to either the DAS Student Success Committee or to the
86 full DAS.
- 87 4. **Motion** to create Professional Development Steering Committee consisting of
88 liaisons from each of the colleges and a Steering Committee Director.
89 **(Immerblum / Hanley MSC).**
- 90 5. **Duties of PD Officers:** On Tuesdays of each month (10am or 10:30am),
91 admissions deans meet. There should be a PD liaison. We know we need to
92 invest energy into getting faculty to come to these meetings.
- 93 6. **Professional Development Coordinator:** Immerblum reported that East is
94 creating a PD Coordinator (ISA or full-time) that would support faculty
95 development, while creating a staff position. East is creating a job
96 announcement for a PD director that is focused on faculty and staff; East is
97 awaiting a statement from the Personnel Commission.
- 98 7. Hanley reported that Antioch University Los Angeles (AULA) is coming to
99 Trade Tech to offer a BA program to Trade Tech instructors. (Six programs:
100 Bachelor Degrees in Applied Studies, Applied Arts and Media, Liberal Studies,
101 Applied Arts in Urban Communities and Justice, Applied Technology and
102 Business Leadership). This will start in Winter Intersession 2016 beginning
103 Jan. 5 2016. Students can earn three quarter (two semester) units.
104

105 **Reports:**

106 **President's Report:**

- 107 1. **Board committees:** We still need people on DBC and Bond Steering.
108 2. **Dean's Academy:** There were about 40-50 deans present at ELAC; Eloise Crippens,
109 Angela Echeverri, and Don Gauthier all presented on aspects of Senate roles in hiring,
110 curriculum, and minimum qualifications.
111

112 **First VP Report: Equivalency:** Echeverri reported that there was no quorum at this past
113 Monday's meeting. Next meeting will be on Dec. 14th. DPAC is meeting this afternoon,
114 Nov. 20th. IESS meeting: Governance handbook was discussed. ACCJC: Their new
115 handbook has been published. Interim Vice Chancellor Bobbi Kimble announced that all

116 district recommendations that were previously made did not have to be responded to.
117 Campus self-studies are due to the Board on Dec. 9. AB 86 (Adult Education) update:
118 There is still a budget impasse. AB 288: Nov. 12th meeting was rescheduled by LAUSD.
119 Hoffman had asked who was responsible on each campus for concurrent enrollment.
120 Vice Chancellor Felicito Cajayon presented on the Pathways Project, which was criticized
121 by Vice President Eng for lack of data.
122

123 **Second VP – Curriculum Report:** No report.
124

125 **Treasurer’s Report:** Immerblum reported a petty cash balance of \$2381.10 and a
126 current DAS Fund of \$154,138 (excluding non-teaching accounts 12100 and
127 141500).
128

128 **Standing Committee Reports:**
129 EOC (Energy Oversight Committee). No report.
130 SSC (Student Success Committee). No report.
131 DAS Online Education Committee. No report.
132

133 **Other Items:** None.
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135 **Noticed for Next Meeting:** None.
136

137 **Adjournment**

138 The meeting was adjourned at 1pm.
139

140 **Future dates**

141 DAS Meeting 12/10/15 @ LACC 12:30-3:30 PM, location TBD
142 Project MATCH graduation 12/14/15 @ LACC 5:30-7:30PM, Student Union 3rd floor
143 Chancellor’s Consultation, Thursday, Dec. 17th, 2-3:30PM, ESC Hearing Room
144

145 Respectfully submitted by Vic Fusilero, DAS Secretary