

1 **District Academic Senate Meeting**

2 **Thursday, September 11<sup>th</sup>, 2014**  
 3 **Los Angeles Valley College**

4 **MINUTES**

5 **Attendance**

6

	<b>Present</b>
<b>Officers</b>	Don Gauthier (President), David Beaulieu (1 <sup>st</sup> Vice President), Elizabeth Atondo (2 <sup>nd</sup> Vice President), Alex Immerblum (Treasurer), Angela Echeverri (Secretary)
<b>City</b>	John Freitas, Dana Cohen, April Pavlik
<b>East</b>	Jeff Hernandez, Lurelean Gaines, Jean Stapleton
<b>Harbor</b>	Susan McMurray
<b>Mission</b>	Curt Riesberg, Pat Flood, Leslie Milke
<b>Pierce</b>	Blanca Adajian, Pam Brown, Joanne Zimring-Towne
<b>Southwest</b>	Alistaire Callender
<b>Trade</b>	Wally Hanley, Inhae Ahn, Lourdes Brent
<b>Valley</b>	Josh Miller, Vic Fusilero, Deanna Heikkinen
<b>West</b>	Helen Young
<b>Guests</b>	President Erika Endrijonas (Valley), Deborah Harrington (LACCD Dean of Student Success, ESC), Daniel Keller (Curriculum Chair at Harbor)

7

8 **1. Call to order/Approval of Agenda:** LAVC President Erika Endrijonas  
 9 greeted DAS members and welcomed them to Los Angeles Valley  
 10 College.

11 DAS President Gauthier called the meeting to order at 1:40 pm.

12 The agenda for the meeting was approved (Gaines/Atondo MSU).

13 Immerblum requested adding the item "Brown Act Compliance" under  
 14 Other Items.

15

16 **2. Approval of May 8, 2014 Minutes:** The minutes of 5/8/14 were  
 17 approved with one correction (Cohen/Gaines MSP; Brent abstained).

18 **3. Public Speakers:**

19 **Deborah Harrington** gave an update on several Student Success  
 20 activities.

- 21
- 22 • **Student Success (SS) Committee:** There was a joint Student  
 23 Success and AtD retreat on May 3, 2014, in which members  
 24 decided to focus on developing a First Year Experience. Several  
 25 other SS initiatives will be previewed at the upcoming DAS  
 26 Summit.

- 27 • **Achieving the Dream (AtD):** The next set of AtD coach visits is  
28 coming up. The District is transitioning from nine to three AtD  
29 coaches. Three LACCD colleges will become AtD leader campuses.
- 30 • **Faculty Teaching and Learning Academy (FTLA):** The 7<sup>th</sup>  
31 FTLA cohort will start in January.
- 32 • **Leadership and Reading Apprenticeship (RA):** A STEM track  
33 for an upcoming RA is planned.

34 **Daniel Keller**, the faculty liaison to the CurricuNet Implementation  
35 Team, gave an update on the status of the project. He stated that 78  
36 other colleges in California are currently using CurricuNet. He reported  
37 that the team would be forming a steering committee to guide the  
38 software's implementation. Members will include the local Curriculum  
39 Committee chairs, department chairs, deans, and others. The process  
40 will involve an examination of how curriculum is developed and  
41 problems encountered in the transfer to the new system. He encouraged  
42 faculty to direct input and suggestions toward the steering committee  
43 members. Echeverri asked about the implementation timeline for  
44 CurricuNet. Keller replied that beta testing was currently projected to  
45 start in 18 weeks, but it might take twice as long; the design and  
46 academic implementation will probably occur over the academic year.  
47 Keller explained that ECD currently maintains 86 elements, plus some  
48 sub-elements. Beaulieu recounted recent DAS discussions about  
49 changes to the Course Outline of Record (COR) and DCC's proposal to  
50 only include items required by the state. He mentioned some DAS  
51 members were concerned that important COR information would be lost.  
52 Atondo argued the COR is a legal document that needs to be as simple  
53 and concise as possible. Keller assured DAS members that removing  
54 such elements from the COR does not remove them from the database  
55 or system. Atondo added that individual colleges can still require certain  
56 elements in the COR, if desired.

## 57 **Old Business**

### 58 **1. Adult Education meeting-need for faculty participation:**

59 Gauthier announced that an Adult Education planning meeting would  
60 take place tomorrow, Friday 9/12/14 at 9:00 am at the Van De Kamp  
61 Center. He explained that Assembly Bill 86 was the legal background  
62 for establishing a legal consortium including the LAUSD and smaller  
63 K-12 districts around us. Tomorrow's meeting will be the first  
64 opportunity for faculty to participate in this discussion. A number of

65 faculty from five areas have agreed to attend as experts. These areas  
66 are listed below:

- 67 • Basic Skills
- 68 • English as a Second Language/Citizenship: Typically low  
69 level noncredit ESL
- 70 • Education Programs for Adults with disabilities
- 71 • Short-Term Career Technical Education (CTE) Programs
- 72 • Programs for Apprentices

73

74 Gauthier reported that the meeting agenda has not been sent out yet  
75 by the organizers. Beaulieu stated that Gauthier and he met with  
76 East President Marvin Martinez and took sharp issue with the fact  
77 that faculty had not been involved earlier. There are many questions  
78 surrounding the implementation of AB86 and it is not clear that the  
79 District will take over all five of these areas. What is certain is that  
80 Sacramento wants to see significant change. Lawmakers are not  
81 happy with the K-12 system running Adult Education and the  
82 community colleges will probably wind up taking it over. The  
83 consortium must submit a plan by the 1<sup>st</sup> of the year (2015).

84 Gauthier added there is an October 31<sup>st</sup> deadline before the January  
85 1 deadline. Brent replied it seems like there is a timeline attached to  
86 funding which is driving the process. Beaulieu suggested the DAS  
87 might want to argue for more time to address the success of our  
88 existing students, before taking on this new segment.

89

90 Gauthier and Beaulieu explained we are dealing with LAUSD  
91 representatives with two different perspectives: administrators  
92 who would like to unload Adult Education and faculty worried  
93 about their minimum qualifications and job security. Beaulieu  
94 questioned the wisdom of having a single entity in charge of ESL  
95 in a city with so much illiteracy. Freitas asked how many LACCD  
96 faculty would be in the workgroups. Gauthier replied he is still  
97 gathering names from different colleges. Immerblum stated this is  
98 going to be a very competitive process; the District is seeking to  
99 grab as much of the pie as they can. He added he did not see the  
100 role the DAS will play, because some areas are not strictly  
101 discipline related, such as disability. Hernandez argued the DAS  
102 must focus on developing a plan and not be forced into rushing  
103 into a package, noting that in the LAUSD administrators drive

104 curriculum. Gauthier asked DAS representatives to encourage  
105 their faculty to attend.

106

107 **2. Presidential Evaluation:** Gauthier reported that AFT President  
108 Joanne Waddell and he received a report on the comprehensive  
109 evaluations of college presidents in the District. He stated it is clear  
110 that both the evaluation process and instrument need to be  
111 improved. Beaulieu expressed concern that under the current  
112 process, college presidents have the ability to pick five out of the  
113 seven faculty members that evaluate them, aside from the senate  
114 and union presidents. He added that in the past, the academic senate  
115 and AFT selected the faculty representatives who evaluated the  
116 presidents.

117

118 **Immerblum proposed the following motion:**

119

120 ***Faculty representation on presidential evaluation***  
121 ***committees should be selected by faculty leadership, with***  
122 ***the exception of one selected by the evaluatee.***  
123 ***(Immerblum/Milke MSU)***

124

125 Gauthier stated this topic would be on the agenda at the next DAS  
126 and consultation (11/22/14) meetings. Gauthier added he would also  
127 like to review the evaluation instrument. He reported that the  
128 following administrators would be evaluated in Spring of 2015:  
129 Deputy Chancellor Adriana Barrera, President Burke (Pierce),  
130 President M. Martinez (East), President R. Martinez (City), LACCD  
131 General Counsel Camille Goulet, President Frank (Trade), and Vice  
132 Chancellor Romano (Human Resources).

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134

135 **3. Student Success Efforts:** Gauthier reported that interim Vice  
136 Chancellor Kimble agrees with the DAS consensus that Dean of  
137 Student Success Harrington should focus more on LACCD projects.  
138 Harrington will attend the upcoming DAS Summit. Gauthier will invite  
139 her to future Executive and DAS meetings. Gauthier stated he would  
140 like the DAS to approve a resolution to focus on student success  
141 efforts in the following three areas:

142 • Math/English acceleration  
143 • First Year Experience programs  
144 Embedded/dedicated peer tutoring  
145 Beaulieu expressed concern the District's discussion on Student Success  
146 is too vague. He argued the DAS should bring up its concerns about the  
147 lack of coordination of Student Success efforts. McMurray stated there  
148 seems to be a total lack of regard with what is going on at the campuses  
149 and cited the ill-timed three-day Board retreat at Malibu the first week  
150 of the semester. Immerblum discussed the lack of programs to help  
151 community college faculty develop effective teaching skills. McMurray  
152 mentioned that CSU Dominguez Hills offers an 18-unit certificate  
153 program for faculty to become better teachers. Gauthier announced the  
154 Faculty Teaching and Learning Academy (FTLA) would be held at the  
155 Van De Kamp Center this year.

## 156 **New Business**

157 **1. Academic renewal:** Gauthier discussed Board Rule 6700 on  
158 Academic Renewal. The DAS has already modified BR 6700 to reduce  
159 the time for substandard course work to be removed (from two  
160 calendar years to one), but the changes have not been posted. The  
161 revisions need to be posted as soon as possible; we have been told  
162 that the District is working on this. Atondo stated the entire Board  
163 Rule needs to be revised. Brent explained that while we wait for BR  
164 6700 to get updated, students could mitigate substandard grades by  
165 retaking a failed class and filling out a Request for Lining Out Process  
166 form. She explained that if students earned A and F grades for a  
167 class, the F would come off the grade point average (GPA). On the  
168 other hand, if students change majors, pass a higher level class, or  
169 the class is no longer offered, they can petition for renewal and wait  
170 one or two years to have the grade removed from their GPA.  
171 Students requesting academic renewal have to show good faith and  
172 progress, achieving aGPA of 2.0 in their last 30 units or 2.5 in their  
173 last 15 units at an accredited college or university.

174  
175 Brent distributed and discussed a handout listing the pros and cons of  
176 removing the unit cap from academic renewals. She proposed the  
177 DAS recommend removing entirely the current 18-unit cap for  
178 academic renewal. She listed several high-unit classes at Trade  
179 (ranging from 8 to 13 units) to illustrate her point. She explained  
180 that for repeat and line-outs, there is no unit cap; as long as

181 students repeat a failed course, the substandard grade is removed.  
182 She added that if a student is on academic probation for two  
183 semesters they lose their financial aid, fee waivers, and priority  
184 registration.

185  
186 Zimring-Towne argued against removing the cap altogether and  
187 instead proposed raising the limit to 24 units. She also suggested a  
188 certain dispensation for high-unit courses. Atondo stated DCC came  
189 up with a preliminary recommendation that the cap remain at 18  
190 units, but members were open to raising it to 24 units. Hernandez  
191 stated the 18-unit unit cap seemed arbitrary. Zimring-Tonwe asked  
192 if there was an appeals process for requests of more than 18 units.  
193 Cohen suggested changing the academic renewal language from units  
194 to courses. Immerblum mentioned he served on East's Appeals  
195 Committee on Fourth Repeats, stating it was a real eye-opener for  
196 him how a student's GPA can plummet very quickly. He added that  
197 many of our students are transitioning from high school to college  
198 and argued they need a chance to mature and catch up. Beaulieu  
199 suggested the DAS gather more information and see what other  
200 colleges are doing statewide. Brent and Ahn volunteered to research  
201 academic renewal and compare different policies in the state.  
202 Gauthier suggested they find out how many of our students are  
203 impacted by BR 6700. Zimring-Towne added currently there is no  
204 appeals process for academic renewal. Gauthier asked Brent and Ahn  
205 to report back to the DAS in October.

206

207 **2. District-wide Food Vendor Study:** Gauthier reported that at the  
208 urging of Trustee Svonkin and other Board Members, the LACCD  
209 recently commissioned a report entitled "*Los Angeles Community*  
210 *College District Food Program Assessment*" dated February 26, 2014  
211 authored by Jerry Throener, a consultant who is also a senior district  
212 manager for the food service firm Aramark. The District has formed a  
213 task force to review the performance of culinary vendors at the colleges.  
214 Gauthier explained that according to the proposed changes  
215 outsourcing to food vendors could have an impact on college culinary  
216 programs at Mission, Harbor, and Trade. He has urged faculty in the  
217 three programs to form a Culinary Discipline Committee, which currently  
218 does not exist, to discuss their common concerns. Gauthier stated his

219 main concern was the potential effect on the culinary programs and  
220 their facilities and equipment. The kitchens and serving lines and food  
221 bistros are teaching laboratories for culinary students. Hernandez  
222 proposed the DAS draft a motion that specifies protections for culinary  
223 arts programs for consideration in October. One criticism of the study is  
224 that only two people were interviewed on each campus, during a time  
225 when most faculty were not present. McMurray expressed concern about  
226 the lack of consultation and transparency, recalling similar efforts to  
227 consolidate both campus Child Development Centers and Bookstores.  
228 Furthermore, the proposal has not been vetted through the shared  
229 governance process. It is still unclear how much of money earned by  
230 food services would come back to the campuses or what would be  
231 charged for allowing outside vendors to use campus facilities. Gauthier  
232 will send to the report to DAS members electronically. Brent added  
233 Trade faculty are very concerned about the proposal to have outside  
234 vendors take over the culinary teaching labs. Zimring-Towne added that  
235 many of our students are employed through the culinary programs.

236

237 **3. 60 unit limit and possible ASCCC resolution:** Freitas explained  
238 that the 60-unit limit for Transfer Model Curriculum (TMC) degrees  
239 would force chemistry faculty to change their major courses from five to  
240 four units in order to comply with the limit. He is working on a  
241 resolution, which still needs some work. One option is to ask the state  
242 chancellor's office to have a more nuanced version of the unit limit.  
243 Beaulieu added that all the articulation and transfer directors had issues  
244 with Social Sciences TMC and expressed his disappointment in the  
245 ASCCC for not helping with the issue. Freitas added that faculty need to  
246 talk about unit float and different number of contact hours for some of  
247 our courses. Atondo replied that DCC and DAS have reviewed unit  
248 discrepancies and obtained data for the courses affected.

249 **4. Summit Status Report:** Gauthier has requested a list of people  
250 (faculty and administrators and your campus ASO president ) who plan  
251 to attend the upcoming DAS Summit.

252 **5. Modifying Chancellor/Presidential hiring process to include**  
253 **community forum:** Gauthier spoke in favor of public forums and stated  
254 that people from the community selected by the Board to serve as  
255 community reps have not participated fully on the chancellor and

256 presidential hiring committees. McMurray recounted recent troubles  
257 drafting the job description for Harbor's new president. Furthermore, the  
258 consultant was in the room all the time while the committee was  
259 discussing the candidates. She added that number of applicants did not  
260 meet minimum qualifications and there was even an attempt by the  
261 Board members to do the screening. Beaulieu expressed concern that  
262 there were only two faculty representatives on the chancellor's selection  
263 committee, adding we have four faculty representatives for presidential  
264 hiring committees. The Seante and the AFT met with Veres and Santiago  
265 over this issue. Beaulieu argued that limiting faculty representation  
266 suggests that the hiring committees have a perfunctory role.

## 267 **Action Item**

268 **1. Articulation Officer White Paper-Ratification:** Gauthier asked  
269 DAS members to review the paper on articulation officers for ratification.  
270 Hernandez asked why the DAS was voting on the paper without noticing  
271 it. Gauthier replied there was a sense of urgency originally because  
272 administrators were reviewing the assignments of several articulation  
273 officers. Atondo added that many articulation officers feel administrators  
274 don't understand what they do. They believe the paper would be helpful  
275 to educate colleagues and administrators, by outlining the role of  
276 articulation officers statewide. Attached to the white paper is  
277 information from the state chancellor's office about articulation and  
278 transfer programs. Atondo said the articulation officers would greatly  
279 appreciate the DAS support. Atondo mentioned her reassigned time at  
280 Pierce was reduced without consultation. Immerblum stated he supports  
281 this motion fully, but there are certain aspects of the AOs job that are  
282 time-intensive which are not outlined or prioritized and this does a  
283 disservice to the paper; he suggested highlighting these items.

284 **Hernandez/Adajian moved that in light of the apparent urgency**  
285 **the DAS support the Articulation Officers' white paper (MSU).**

286 **Adajian/McMurray moved to extend the meeting for 15 minutes**  
287 **(MSU).**

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## 289 **Reports**

290 **11. Past President's / 1<sup>st</sup> VP Report**



- 291 a. **Equivalencies:** Beaulieu reported that Eloise Crippens and he had  
292 been very busy over the summer due to several equivalency cases  
293 that came up for review.
- 294 b. **DBC Report:** There was an interesting presentation by the  
295 Chancellor. DBC talked about a new Washington, D.C. lobbyist  
296 firm, since the former one's contract was discontinued. There was  
297 also a discussion about the Faculty Obligation (FON) number. The  
298 District has committed to early hiring and this has been backed by  
299 the Chancellor. The idea is to be ready to go so we can be at the  
300 State Job Fair in late January. Human Resources promised the  
301 FON numbers for the next DBC meeting or in November at the  
302 latest. The AFT main concern was the emphasis on interviewing  
303 adjunct colleagues and giving them priority for full time positions.  
304 The Senate takes a wider view and wants to cast the hiring nets  
305 more broadly to get the best candidates.

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## 308 12. 2<sup>nd</sup> Vice President's Report

- 309 a. **Prerequisite Policy:** Atondo explained the District prerequisite  
310 policy needs to be in compliance with Title 5. She will notice the  
311 policy in October for approval in December. Freitas asked  
312 whether there would be clarification on the prerequisite  
313 challenges. Atondo replied there were differing opinions on  
314 what happens while the prerequisite challenge is pending.
- 315 b. **E-65: Curriculum approval process:** Atondo stated she  
316 hoped E-65 would be revamped in the fall or spring. Currently  
317 all curriculum goes to the local curriculum committee, senate,  
318 vice president, college president, and Board. There is no  
319 reason for the vice president and college president to approve  
320 curriculum. The other change is to try to get District Discipline  
321 faculty involved in the development of new programs in the  
322 beginning of the approval process. We are trying to make E-65  
323 revisions happen, without it being cumbersome; she thinks it  
324 will get done by spring.

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- 326 13. **Treasurer's Report:** Immerblum distributed a fiscal report dated  
327 9/11/14. He reported the DAS had \$431 in petty cash. Two out of nine

328 colleges have submitted their annual dues so far. The DAS has a new  
329 unallocated certificated account totaling \$90,000 to cover 0.2 additional  
330 senate reassigned time per campus. These funds are to pay for \$4500  
331 per reassigned 3-unit class for an officer. So far Immerblum has  
332 received the names of the senate officers for five colleges. It is clear the  
333 assignment is to augment senate officers at the colleges. Gauthier  
334 explained initially the administration wanted to give 0.2 to the lowest  
335 paid senates, but then they agreed to give it to all colleges. Isidore  
336 Goodman at Pierce, Josh Miller at Valley, Delia Renteria at Harbor, and  
337 Leslie Milke from Mission are going to take advantage of the increased  
338 reassigned time. Milke asked about the ASCCC dues. Immerblum  
339 replied we are now paying the ASCCC over \$22,000 a year.

340

341 **15. Brown Act:** Immerblum stated he believed faculty would benefit  
342 from training about how we are complying with the Brown Act. Gauthier  
343 stated the District Legal Counsel has a very narrow view of the act.  
344 Hernandez feels that DAS and the District Curriculum Committee are out  
345 of compliance with the Brown Act. There is public noticing of the agenda  
346 and the minutes for district and campus senates. This has been brought  
347 to the senate's attention at East. The DAS is noticing like the Board  
348 does. Gauthier said the DAS, like the Board, has a physical area for  
349 posting in the Educational Services Center lobby, which is technically  
350 available to the public 24/7. Beaulieu added we have conflicting answers  
351 as to whether the Executive Committee versus the full DAS are subject  
352 to the Brown Act. Freitas replied that the rule is any standing committee  
353 is subject to the Brown act.

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Meeting adjourned at 3:50 pm.  
Minutes submitted respectfully by DAS Secretary Angela  
Echeverri