

# DAS EXECUTIVE MEETING

October 25, 2012

1:30-3:30 pm

Board Room

**Present:** Don Gauthier, David Beaulieu, Kathleen Bimber, Alex Immerblum, Angela Echeverri, Adrienne Foster, Tom McFall, and John Freitas,

**Guests:** Vice Chancellor Yasmin Delahoussaye, Vice Chancellor Maury Pearl

- 1. Call to order:** Gauthier called the meeting to order at 1:33 pm.
- 2. Approval of agenda:** Agenda was approved (Freitas/McFall MSU).
- 3. Approval of September 29, 2012 Minutes:** Minutes were approved with minor corrections (Freitas/Foster MSU).
- 4. Public Speakers:** Delahoussaye distributed two handouts titled: *Information Item Board Rule 8603* and *Data and Findings Related to Implementation of Registration Priorities in Board Rule 8603*. She reviewed information in the first handout summarizing the history of district-wide versus college-based registration. She explained that early discussions took place in January of 2006 when Chancellor Young initiated a campaign called “*Apply to one college, enroll at nine.*” District-wide registration and schedule production dates went into effect in April of 2007. Concerns about district-wide priority started to arise in the summer of 2011 when several LACCD colleges cancelled their summer sessions in response to state budget cuts. In fall of 2011, the DAS pointed out that the Board Rule had not been updated to reflect the current practice of district-wide registration priority. The DAS proposed revisions to BR 8603, but these proposed changes have not been implemented because of student opposition to year round college-based registration. The Student Affairs Committee is seeking a compromise, which would allow district-wide priority for fall and spring only and college based priority for winter and summer.

Maury Pearl reviewed data and findings on BR 8603:

- The percentage of students enrolled at multiple colleges has increased from 1.7% in fall 2006 to 5.2% in spring 2012.
- Students with higher numbers of completed unit are displacing new students and those with less than 16 units.
- Course completion rates are higher for students enrolled at their primary college than for students enrolled at a non-primary college (64.6% versus 49.9%).
- The impact of district-wide registration is greater during summer sessions. Enrollment in units at non-primary colleges is significantly higher in summer sessions (17.4% in summer 2011) than in fall semesters (8.8% fall 2011).
- Students enrolled at a non-primary college attempt fewer units than those enrolled at their primary college.

Pearl explained that in order to address both faculty and student concerns, staff senior developed the following recommendation on registration priorities:

*Because college-based priorities promote student success and effective enrollment management and district-wide registration has the benefit of allowing students to complete their degrees or transfer requirements-one of our highest strategic priorities-staff recommends that the LACCD adopt a hybrid district-wide registration system that is college-based for students who have less than 45 degree applicable units and district-wide for students with more than 45 units.*

Pearl added they are trying to craft a compromise position that uses college-wide units to determine priority for students with less than 45 units, but district-wide units to determine priority for students with more than 45 units. This proposal would limit the population of students who would have the potential to move among colleges. Pearl added that in fall 2011 approximately 30% of the 16,500 LACCD students who were enrolled at non-primary campuses had completed 45 units or more.

Gauthier asked whether there would be a cap on number of units. Delahoussaye replied that an Enrollment Priority taskforce with students, staff, faculty, and administrators would make a recommendation on this. She added that the proposed compromise would support both student completion and student success. The District IT office has said that this hybrid registration could be done. Gauthier asked how soon it could start. Delahoussaye replied they could start programming as soon as it is approved.

Immerblum asked whether this policy would apply to summer and winter.

Delahoussaye replied that it would only be used for fall and spring, campuses would have colleges-wide priority for summer and winter sessions.

Immerblum argued that the financial impact of district-wide registration may not be shared equally by all colleges and that the policy has to include funding. Delahoussaye replied that the data shows the most mobile students are at Valley, Pierce, and Mission. Freitas asked what percentage of students with over 45 units have declared majors. Delahoussaye replied we don't know this yet, but will once degree audit software is operational. Pearl added the ideal scenario would be to have the Student Information System (SIS) do this priority automatically. The SIS user group will have its first meeting in November, after the campus representatives are appointed. Gauthier added colleges still have the problem with international students and athletes who need 12 units.

Delahoussaye said this proposal has the support of the Chancellor, they will talk to the students and want to make sure we had a chance to look at his. Immerblum replied DAS members will have to take the proposal back to their local senates. McFall asked whether noncredit classes would have the same priority system. Gauthier replied they would not. Immerblum added the proposal needs to be approved by the full DAS and then the Board of Trustees. Registration starts in the middle or end of November; therefore, if approved, it would not go into effect until Fall 2013. Beaulieu said we need to decide whether we want to treat this as an emergency or follow our regular timeline. Immerblum said if the trend continues to increase, there is no cap on the number of students displaced. Bimber said we could add more restrictions: require that students

have an educational plan, declare a major, etc. This new state requirement for educational plans is going into effect in Fall 2013. The consensus was to wait until Fall 2013 for implementation of changes to BR 8603.

### **Action/Discussion Items**

- 1. DAS Constitution changes and By Laws:** Gauthier distributed a letter to the DAS from Jeff Hernandez titled *Amendment to Ratification Section of Proposed Prevision of DAS Constitution*. Gauthier explained Hernandez is proposing a clause to shut the door on future constitutional changes. Hernandez is concerned that the DAS and 6 of 9 colleges could change their mind and give part-time faculty more influence in determining constitutional amendment elections. Beaulieu stated he would ask Hernandez for clarification about his proposal. Echeverri/Bimber moved that the item be tabled until Beaulieu, Gauthier, and Hernandez.
- 2. LA Mission Response to Chancellor:** Gauthier distributed a letter from Angela Echeverri to Chancellor La Vista detailing the need for more support for accreditation at all nine colleges and at Mission specifically. This letter followed La Vista's response about statements that Echeverri and Mission Life Sciences Chair Mike Reynolds made to the Board of Trustees on October 17, 2012. The need for more administrative support for accreditation at the district, faculty input on administrative evaluations, reassigned time guidelines for accreditation related work, and training opportunities for faculty and others were discussed. In regards to Mission she stressed the need to create a climate where faculty and others are not targeted, intimidated and harassed by community activist groups and their allies on campus. Beaulieu reported that he asked Steve Veres why they had not met yet regarding concerns about Mission. Veres expressed concern about Echeverri's statement and accreditation; the main thing is to make necessary changes to get through accreditation. Echeverri will provide a copy of her statement and it will be sent to the Board.
- 3. Ongoing Campus Problems:** Gauthier stated he will meet with Trade Vice President of Academic Affairs Leticia Barajas about her attendance at Academic Senate meetings.
- 4. BR 10308 Presidential Hiring:** Immerblum said we should make the attempt to have campus forums for the final candidates in presidential selection searches. He distributed a letter he wrote to President Kathleen Burke-Kelly asking for clarification of the hiring process because Board Rule language (item number 7 in the outlined hiring process) states:  
*"Following the interview it conducts, the Presidential Search Committee will consider information from background and reference checks, and shall invite three to five candidates to open meetings on campus to introduce those candidates to college employees and members of the community."*  
John Freitas has notified West President Abu-Ghazaleh who is chairing City's search. President Burke-Kelly is chairing East's search and Vice Chancellor Chito Cajayon is chairing Trade's. Immerblum said there should be a college president on the search committee serving as a chair. Beaulieu said there was an open forum when Rocky Young was hired as chancellor. Echeverri added there was also an open forum at Mission when Barrera was hired as president in 2000. Immerblum added that we need to change the Board Rule to

ensure the hiring committee has input on the final announcement before it goes out, to set the deadline for closing dates and to clarify the language in item number 8 which states:

*“At the conclusion of all interviews, background and reference checking, and campus meetings with candidates, if any, the Presidential Search committee will recommend at least three unranked candidates as finalists to the Chancellor.”*

Immerblum added that this item implies that campus meetings or forums are optional. Beaulieu said we should not dismiss the issue of confidentiality. The chancellor created the job announcements for the presidential searches at City, Trade, and East. Echeverri said that the presidential search committee at Mission had input into the creation of the job announcement. Immerblum and Gauthier said the Board Rule needs to be changed or we have to follow it. Frietas added that selection committee members do not always see the complete pool of applicants because some applicants are screened out

- 5. Expectations of Consultation-Discussion:** Gauthier distributed a copy of the California Code of Regulations Title 5 Sections on Academic Senates. The Senate’s 10 + 1 areas are in Education Code as Title 5. Mark Wade Lieu’s recommendations delineated in his November 2005 article titled *Consultants and the 10 + 1*, have become almost standard practices. He added that the integrity of FLEX Day is a concern, because it has been hijacked by certain elements on some campuses.

## Reports

### 1. 1<sup>st</sup> VP Report (Beaulieu)

**Equivalency:** Beaulieu reported that state auditors have managed to pull five files with questionable minimum qualifications and that there are two that will probably result in fines. The fines are calculated based only on the semester audited (spring 2012). There is one instructor at East in Administration of Justice and one at West in Cinema. At East the instructor would have been qualified had the course been cross-listed. At West they are trying to make a case for eminence. We have asked the new Cinema Discipline Committee to look at the eminence request; Eloise Crippens is arranging the meeting.

**District Budget Committee:** There has been no DBC meeting since the DAS last met. There is a meeting scheduled for November 14, 2012 at 1:30 pm in the Board Room. The committee is working on phase two of the allocation formula. Phase two of the allocation model addresses whether we need to distribute the money based on criteria other than enrollment or full time equivalent students (FTES). For example, Trade, East, Southwest, and Mission have much lower higher education participation rates than the other colleges. The committee is trying to come up with a formula to address these disparities. The question is how much and when should the differential be given. Beaulieu reported that they have an established principle that the DBC co-chair will be the DAS or AFT president. The DAS and AFT share the position and have equal representation. If the Governor’s Tax Initiative (Proposition 30) were to pass and the LACCD received \$4 million in growth money, DBC would need to figure out how to distribute it. Beaulieu added that at least there is a contingency plan in case Proposition 30 does not pass.

**Energy Oversight Committee:** Beaulieu reported that West President Nabil Abu-Ghazaleh will co-chair the committee with him. Abu-Ghazaleh has a background in Engineering, which should be helpful in this position. They are trying to save the district some money and make sure the energy expenditures for each building are monitored. Gauthier said utility bills get pegged to the higher rate if campuses use more energy. Beaulieu said many of the new building have the new utility meters. He added \$120 million was set aside for photovoltaic (PV) panels. The question is that if a college did not get any of that PV money, should they be allowed to use those funds for the construction of their central plants. Every college has a central plant except for Trade and Mission. The opposing argument is that it's not fair to other colleges that had to pay for their own plants.

## **2. 2<sup>nd</sup> VP Report/DCC (Bimber):**

**Discipline Day 2013:** The CSU system will not be accepting students in the spring. If proposition 30 does not pass, our students will benefit if colleges have more TMC degrees. At City Child Development and Communication Studies majors can transfer. Trade is starting to work on Liberal Arts and Multi discipline programs. The other issue is that we need to encourage campuses to convert their skill certificates to low unit state recognized certificates because it improves the Accountability Reporting for California Community Colleges (ARCCC) report data. The other topic is the Student Success Bill, families should be done by then (3 out of 4 are done, only one remains), and others. Gauthier is thinking about a mini-summit in early spring with workshops and computers in the room. He will send out a save the date soon.

**Statewide Committees Report:** Freitas is on the ASCCC Leadership Development Committee which is being chaired by Phil Smith. They will be holding leadership workshops on November 30 at Grossmont College and on Saturday December 1 from 10 am to 3:30 pm in Student Union at City. Each college is encouraged to bring a team of five to the workshop, including at least one Career Technical Education (CTE) person.

**Legislation and External Policy Committee:** Gauthier reported the committee met on Monday at De Anza College. Many House and Senate representatives have been termed out. There is renewed interest in the 50 percent law (which is 50 years old and came out of the K-12 system), because counselors and librarians are not counted on the instructional side. The state should commit to a fixed ratio for librarians and counselors. They also need to review the Full-time Faculty Obligation Number (FON) calculations to see if they make sense. We expect to see some downward pressure on college FON numbers. We had to file by the end of December and the state had to verify hires and calculate new FON numbers. We are maintaining a budget balance in our district and at the same time we are starving educational programs. Foster asked about Disabled Student Programs and Services (DSPS), EOPS, and Child Development Center faculty. Gauthier replied they are not counted in the FON at all. Bimber said we could add this as a component to our counseling discipline day.

## **3. Treasurer's Report:** Immerblum reported he has received everybody's registration for the ASCCC Fall 2012 Plenary session in Irvine and registration should be prepaid. He reported there is an issue with SAP training. He has been not allowed to use

clerical help for SAP inputting and the district wants him to use campus clerical workers to use SAP.

**4. President's Report:**

- a. Meeting with Chancellor on BR8603:** Gauthier reported will probably not meet with Chancellor La Vista on 10/29/12; instead he will meet with the AFT.
- b. Meeting with AFT:** A meeting to discuss of Article 40 (Distance Learning) of the AFT Contract will take place on November 14.
- c. Matriculation Task Force:** Will look at new Title 5 changes and policies to Board.
- d. Bond Steering Committee:** Gauthier reported BSC had a good meeting. They looked at Camps Project Manager (CPM) scores and had a presentation by Todd Corleozone. They went through process of change orders and how to avoid some common problems. They received a report from Inspector General who claimed she saved the LACCD \$1.8 million. Gauthier gave the BSC a short report from the Energy Oversight Committee.
- e. Area C Report:** Many resolutions are coming forward. The Math people have many issues; they are getting conflicting information from Course Identification (C-ID) groups and conflicting information about articulation. They want direction from the state senate. ASCCC Vice President Beth Smith said Math faculty should know what to do. Beaulieu added that the question is how do math students break out into STEM and non-STEM branches and whether Math 125 part of the trunk or not. Another issue is the articulation argument against C-ID. Right now it is voluntary; both Elizabeth Atondo and Steve Wardinski are against this and more regulations. The CSUs are taking our degrees without worrying about the courses. Bimber explained that faculty don't have to send descriptors to the C-ID anymore. Bimber stated she heard that the state is going to force colleges to participate in the C-ID.
- f. Technology Planning and Policy Committee (TPPC):** The Fiber Optic Network is off the moratorium. This will add bandwidth to help implement the SIS. Negotiations are starting with the Metropolitan Transport Association (MTA) about using their right-of-way to get the connectivity. There will be a substation at Valley to back up downtown data. Cajayon wants to take his smart classroom technology presentation to the campuses.
- g. Support for Accreditation Resolution for DAS:** Gauthier briefly discussed the need to develop a DAS resolution to request support for accreditation at the nine LACCD campuses.

**Adjourn:** Meeting was adjourned at 4:30 pm.

Minutes submitted respectfully by DAS Secretary Angela Echeverri