

# District Academic Senate Executive Meeting

June 28, 2012

1:30-3:30 pm

District Office

**Attendance:** Don Gauthier, David Beaulieu, Kathleen Bimber, Angela Echeverri, John Freitas, Tom McFall, Al Reed Jr., Adrienne Foster, and Susan McMurray

**Guests:** Deborah Harrington (LACCD), William Marmolejo (City Dean of Enrollment, Chair of Admissions and Records Deans), Marco De La Garza (Pierce Dean of Student Services), Ashley Dunn (Valley Registrar), and Betsy Regalado (West VP, Student Services)

- 1. Call to Order and Approval of Agenda:** DAS President Gauthier called the meeting to order at 1:39 pm. The agenda was approved (Foster/Beaulieu MSU).
- 2. Approval of Minutes:**
  - March, 2012 Minutes: Members voted to approve minutes with corrections on page 3 (Foster/Beaulieu MSU).
  - April, 2012 Minutes: Members voted to approve minutes (Freitas/Beaulieu MSU).
  - May, 2012: Members voted to approve minutes (Foster/Beaulieu MSU).
- 3. Public Speakers on Enrollment Priority:** Public Address: Gauthier introduced the definition of "Home College" and how students might need to adjust their Home College at times.

*"Home college" shall be defined as the college where a student holds the most units completed of the total units attempted.*

Marmolejo, as chair of Admissions and Records Deans Committee, said he is not sure how this definition would work because the concept of a "Home College" is not currently being used. Bimber explained that the problem began with changes to the enrollment process that happened three to four years ago and did not go through the consultation process. Since no corresponding change was made to Board Rule 8603, the DAS tried to address that. Once faculty had the discussion, they wanted to keep campus rather than district-wide enrollment priority. Besides making local enrollment management very difficult, district-wide priority had the unintended consequence of crowding out students from the local campus. That is why the DAS proposed keeping BR 8603 and adding mandated changes from the state for veterans and foster kids. The problem became how to identify a student's Home College. Currently students can identify all of the colleges they want as their Home College. It came down to the enrollment management issue.

Gauthier stated the entire DAS approved the resolution on BR 8603 and they believed it was being aired with the Admissions and Records (A&R) Deans. Beaulieu said East was the college that raised the greatest amount of concern because in summer of 2011, they had 1800 non-East LACCD students and 3000-4000 non-district students taking their courses. This influx of students from other campuses displaced East's own students.. There are also accreditation requirements

for local enrollment management. We are accredited and award degrees by college. This is a zero sum game, regardless of the decision, some students will lose, while others will benefit. If all colleges offered a summer session, it would be less of a problem. The point is that colleges are supposed to take care of their students first, then district students, and then outside students. When Rocky Young was chancellor he initiated the single application process for all LACCD students. Beaulieu said the purpose was to streamline the application process, nothing else. He added that one application came first and one registration came later. One registration was never discussed with the DAS until East and other campuses saw strange things happen with their enrollment.

CCApply allows students to apply to all nine colleges and currently there is no way to distinguish which Home College a student belongs to. We need to ask what is the most equitable way to move students forward with the most units. Some students argue they should be able to enroll anywhere, while others argue that one registration is not fair because they don't have access to transportation. We report FTES by a district, not individual colleges. There are clear negatives, which seem to outweigh the positives when all things are considered. It would be helpful if we could identify those students with a critical need and figure out a way to accommodate them. We have to adjust in an equitable and fair manner to the fact that we do not have unlimited resources. Beaulieu said it will be a very different world if the November Tax Initiative fails; the LACCD will be down to 89,000 students.

Bimber said colleges are accountable for the number of certificates and degrees they award. If an East student bumps a City student, City will not get the credit for transfer and certificate completion. Regalado said one of the things that moved us to single registration was the DEC system. Once a student's priority date opens, they can register anywhere and we do not have the capability to block them from registering at other colleges. Students used to apply to different LACCD colleges, which caused a huge problem with multiple identification numbers (IDs). Technical issues were one of the driving forces behind a single registration policy. Beaulieu said we are moving to the new Student Information System (SIS) and home college can be identified in the new system. Gauthier replied we shouldn't be driven by the technology but rather the pedagogical issues. We need to be able to modify the SIS so that it will help the most students. The LACCD has an algorithm where registration dates are assigned based on the type of student (EOPS, DSPS, veterans, foster kids, new, continuing and middle college, returning, K-12, etc.) and the number of units completed. Students have more priority as they complete more units. If colleges want to assign an earlier registration date for home students, they have to override the system manually which is taxing to the staff. East is doing manual registration this summer, 2012. Garza said the new SIS system can do many things, but we have to do process mapping. Regalado added if we decide to customize the SIS to make certain changes, it will require funding. Beaulieu replied this sounded like fairly modest customization. Freitas asked whether the single application led to single enrollment. Regalado replied that single application and other problems such as multiple IDs were the reason. Beaulieu added the LACCD wanted to increase ease of use, allow district-wide marketing and a single application; there was never an intent to go against decentralization. Fourteen years ago the LACCD moved away from centralization and colleges are independent, like a confederation. Marmolejo said only East supported the new definition, the other 8 colleges see it as opposed to their most recent practices. McMurray asked them to consider what is best for the students, not for the technology or the district.

4. **Innovation Day:** Gauthier reported he had met with some DAS Executive members and developed a tentative schedule for the event to be held in Monarch Hall at LAVC on September 21<sup>st</sup>. Bimber added that four campuses can present on Child development CSU transfer degree programs. Gauthier invited the chancellor as keynote speaker to talk about his perspective on the importance of innovation. He would also like to invite a trustee or two, the ASO presidents, but not administrators. . They want 180 people total, 15 from most colleges, and 18-19 from the larger colleges. Gauthier will send out a preliminary program. Deborah Harrington reported that Terry Manning did a presentation on millennial students. Manning is an Achieving the Dream (AtD) coach and LACCD liaison for AtD. Foster asked if we could videotape and post these presentations on YouTube. Gauthier replied they could be streamed on the internet.
5. Gauthier said more faculty are using technology in the classroom to access images, text, recordings and videos, so-called Open Educational Resources. The DAS and the FTLA are talking about using the Van De Kamp Center as the physical location for innovation projects, model classroom technologies and professional development.

## Discussion Items

6. **Resolution to Board:** Foster asked about the communication process after the DAS approves resolutions. Beaulieu replied we need to bring up this issue in consultation. Gauthier added that we need to monitor the status of recent DAS resolution on the library, newspaper, Child Development Centers, and release time.

## 7. Campus Reports

**City:** Freitas reported that President Moore is leaving August 1 to become Chancellor of the Ventura Community College District. Chancellor La Vista met with faculty and classified leadership and outlined the transition process. He will appoint an interim president by August. Mary Callahan has agreed to be the acting president for a couple of weeks, and then they will start the search for a permanent president. There is some legislation moving to the governor's desk which may allow retired presidents to work. The college hired a new Vice President of Academic Affairs, Dan Walden, who is coming on board July 2.

**Harbor:** McMurray reported that on April 24 the college Diversity and Affirmative action account had \$29,199. Title 5 states these funds can be used to train people sitting on hiring committees and also for diversity training. She recently found out that she was responsible for deciding how the money would be spent. They wanted to set up a campus multicultural center and went ahead with those plans. Then she had a request for a conference and found out all the money was gone. In fact, it was taken away from all colleges on May 10, 2012. Vice President Abby Patterson called Gene Little, who told her they swept all the money since they have consolidated the compliance officers to three (one for each region: Valley, Cityside, and Seaside). No one on campus knew about this. Gene Little told Patterson to send him the bill. McMurray added she has several viability studies if other DAS members would like to review them. Beaulieu said the chancellor recognizes it is not appropriate to have classified on some committees. McFall asked about ASO representation on the senate.

**Mission:** Echeverri reported that 42 people met with LACCD Diversity Officer Gene Little in May to discuss claims of racial discrimination at Mission. Little wrote a report, which has not yet been shared with faculty. The chancellor is recommending several remedies including mediation and a

training session on the Brown Act. After several years at Mission, Vice President of Academic Affairs and Accreditation Liaison Officer Alma Johnson-Hawkins is leaving the college and going to Pierce as an interim vice president of Student Services. Some community members and a campus faction have publicly targeted the out-going vice president and other administrators in Academic Affairs, as well as members of the Academic Senate. In a very shameful incident, Johnson-Hawkins was excluded from participating in the 2012 Commencement Ceremony. Echeverri expressed concern about the rapid deterioration of the campus climate and the dismantling of the Office of Academic Affairs in the months leading up to accreditation. She added that she and others have become targets for reporting and speaking up about problems at Mission. The LACCD hired an outside law firm to investigate claims of racial discrimination and harassment at the college. Echeverri also mentioned that the Los Angeles Times is investigating the events surrounding the death of Mission student Michael Falvo, who died while on a trip to Mount Shasta in November of 2011.

**Trade:** McFall reported that President Chapdelaine is trying to reorganize the campus on his way out. He is claiming Article 33 of the AFT contract trumps the senate's authority. The president moved an acting dean to a dean position without consultation. Program viability paperwork has disappeared. During McFall's first consultation meeting, Chapdelaine pointed out a couple of errors on their 10+ 1. VP Barajas is trying to put a document together with what is mutually agreed upon and primarily relied upon at Trade, but she needs to be reminded that the Board has already agreed with the DAS on this issue. Chapdelaine is putting a president action memo (PAM) together to reorganize the college, but there needs to be consultation. Freitas stated the contract says there has to be a process for reorganizing departments. The Trade Senate is also requesting additional reassigned time.

**East:** The college sponsored a meeting on enrollment management with ASCCC Officers Diana Ciabotti and Phil Smith. Jeff Hernandez and Ryan Cornner thought the meeting was very helpful. Gauthier suggested that interested faculty should talk to Immerblum and Hernandez who have done a lot of work in this area. Valley hired Karen Daar from East as their new VPAA. Valley hired a new VP of Student Services, Florentino Manzano.

**West:** In his last presentation to the campus senate, President Nabil Abu-Ghazaleh discussed plans to reduce the size of a proposed 7-story building (which is in moratorium) down to 4 stories so it would be approved. That decision was not consulted with the faculty. They are having issues with the VPSS in terms of student discipline and/or stalking of faculty. The VPSS sided with a student accused of stalking a faculty member, claiming there was no a direct threat and no action was taken. Another student in the Dental Hygiene program was accused of bullying other students; the VPSS and another faculty member claimed they were advocating for the student by overriding a 5-day suspension imposed by the dean. McFall said faculty could file a TRO (Temporary Restraining Order) with the Sheriff's Office.

**Southwest:** Reed reported that the college is taking several cost-cutting measures. Two security officer positions were reduced, saving \$138,000. President Daniels proposed decreasing faculty reassigned time as follows: senate officers (from 0.8 to 0.6), SLO coordinator (from 0.4 to 0.2), curriculum chair (from 0.6 to 0.4), program review chair (from 0.4 to 0.2), and Distance Education chair (from 0.2 to 0.0).

## 8. 1<sup>st</sup> Vice President's Report

David Beaulieu verified that the A&R deans were given the updated version of Board Rule 8603. One thing clear from today's discussion was that there was a massive communication breakdown. After the DAS resolution was approved, the vice presidents did not know about it four to five months later. Vice Chancellor Delahoussaye asked whether we should make the change for East only. Beaulieu and Gauthier want the formation of a taskforce; the A&R people should be a part of it. The Board should hold off until the taskforce reviews the issue. Bimber said in the fall and spring we are still going to deal with our home students being displaced. Beaulieu said everyone agrees that colleges should be able to control their enrollment in winter and summer. Bimber said fall and spring is a problem as well with other students displacing our students. Delahoussaye has now agreed to the formation of a task force. Beaulieu said it is not the end of the world if we do not get this settled for three months. We do not want to go in front of the Board to have an argument with plaintive students. Beaulieu said it is currently going to be open enrollment for the fall and winter, but we don't know what will happen for spring 2013. Gauthier said the SIS will not be up and running until August 2013; it is being piloted at Valley and Pierce. Gauthier said we should ask Adriana Barrera for the commitment to start the necessary programming. Bimber said we are currently in violation of BR 8603 and new state guidelines because they are not posted. DB said this is a fundamental disagreement, should we do this partially or totally. There is some strength to their argument, because it was initially a summer issue. When we looked into it further we realized it was a problem in summer and winter as well. Bimber and McMurray agreed they have a problem in spring and fall as well. DB said if we want to be adamant about year round registration priority now because we have not discussed it. We need time to discuss this. Bimber said Betsy Regalado and Marco de la Garza are against eliminating district-wide enrollment, but we will have to look at the impact on the programs.

#### **Motion to extend discussion 15 minutes (Freitas/Foster MSU)**

#### **9. President's Report**

- **Strategic District Planning Committee Report:** Gauthier said the LACCD has been working on measurable metrics (down from 33 to 25). He will review these in July or August.
- **Student Affairs Committee Report:** Gauthier said students were very amenable to 19-unit limit and the residency requirement. They want to be part of the task force for BR 8603 or further discussions.
- **Sustainability Green Curriculum:** Gauthier reported there are some initiatives coming from the California Community College Chancellor's Office. Vice-Chancellor Fred Harris is pushing the US Green Building Council program for students to take the LEED AP certification exam. Our campuses can join for free, with many benefits included such as curriculum and educational materials. Faculty and classified staff can take the same exam as students and pay a reduced rate; however, students can take the exam for free.

- 10. Budget Update:** Beaulieu distributed a District Budget Committee handout and reviewed the projections of what will happen in 2012-13 and 2013-14 if the November Tax Initiative does not pass. The LACCD balance includes the East and Pierce reserves (\$66.6 M and \$39.4 M).

#### **11. Announcements:**

- **Hollywood International Youth Music, Dance and Art Festival:** Gauthier announced that the event will take place on July 31<sup>st</sup> (from 7:00 to 11:15 p.m.) at the American Legion Theater in

Los Angeles. The event is sponsored by the Chinese government. They are calling for participants from ages 13 to 23. Gauthier will send out the link [www.hollywoodart.org](http://www.hollywoodart.org) and information.

- **Middle College Scholar:** McMurray reported that one of Harbor's students received a prestigious Gates Millennial Scholarship, which will pay for all schooling all the way through the Ph.D.

**12. Adjourn:** Meeting was adjourned at 4:30 pm.

**Minutes submitted respectfully by DAS Secretary Angela Echeverri**