



DISTRICT ACADEMIC SENATE

Professional Development College Steering Committee Charter

PURPOSE	The DAS PDC Steering Committee will oversee the Professional Development College (PDC), which is designed to improve and/or develop competencies of current and future community college instructors.
COMMITTEE CHARGE	<p>Forwards recommendations to the DAS regarding the scope and direction of the PDC and the PDC Coordinator's status reports</p> <p>Coordinates the design and implementation of PDC curriculum</p> <p>Monitors course offerings, enrollment, and evaluation of courses and program</p> <p>Oversees budget needs/requests</p> <p>Establishes faculty hiring procedures specific to PDC needs</p> <p>Hires faculty for PDC courses and seminars</p> <p>Promotes the PDC at appropriate venues</p> <p>Represents PDC at district and state functions</p> <p>Oversees the PDC website</p> <p>Conducts an annual committee self-evaluation</p> <p>Conducts an annual program review</p>
COMMITTEE CHAIR	PDC Coordinator
COMMITTEE MEMBERSHIP	<p>PDC Coordinator – selected by the DAS Executive Committee</p> <p>DAS President/designee</p> <p>DAS 1st Vice President/designee</p> <p>DAS 2nd Vice President/designee</p> <p>DAS Treasurer/designee</p> <p>Liaisons – 1 representative from each of the 9 colleges chosen by each college's Senate</p>
REPORTS TO	<p>The PDC reports directly to the DAS</p> <p>The campus-appointed liaisons report to their college senates and their professional development committees to report back from their colleges to the PDC</p>
MEETING DATE & TIME	Third Friday of the month (at ESC) after DAS Executive Committee
LINK TO WEBSITE	http://www.laccd.edu/Departments/DistrictResources/DistAcadSenate/Pages/DAS-Professional-Development-College.aspx



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