

District Academic Senate Meeting

Thursday, May 12, 2022

1:30 p.m. to 3:30 p.m.

Zoom URL: <https://laccd.zoom.us/j/94567699978>

Meeting ID: 945 6769 9978

MINUTES

Attendance – Senate Presidents in parentheses

	Present
Officers	Angela Echeverri (President), Anna Nicholas (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Joshua Miller (Treasurer), John Freitas (Parliamentarian)
City	(Mickey Hong), Thi Thi Mah, Donna Morley, Joseph Ferrerosa
East	(Jeffrey Hernandez), David Hale, Jean Stapleton
Harbor	Adrienne Brown representing Van Paul Chaney
Mission	(Carole Akl), Esmeralda Montes, Ashley Sparks-Jamal
Pierce	(Barbara Anderson), Jamie Langan, Margarita Pillado, Sabrina Prieur, Eddie Tchertchian
Southwest	(Robert L. Stewart, Jr.), Stephanie Arms-Gradington, Naja El-Khoury, Katrin Wilson
Trade	Paulette Bailey, David Esparza, Deirdre McDermott
Valley	(Chauncey Maddren), Kevin Sanford
West	(Patricia Zuk), Grace Chee, Adriana Martinez
Guests	Wendy Bass-Keer (Pierce), Jessica Drawbond (Southwest), Eduardo Sanchez

Call to Order:

District Academic Senate President Angela Echeverri called the meeting to order at 1:35 p.m.

Resolution on Meeting by Teleconferencing as Allowed under AB 361

(J. Hernandez/Martinez) **M/S/P**

Approval of the Agenda:

The agenda was adopted as amended to revise a typographical error (Nicholas/Anderson) **M/S/P**

Approval of the Minutes:

The minutes of the March 10, 2022 meeting were approved as written (Pillado/Anderson) **M/S/P**

Public Speakers: None

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Action Items

1. DAS Bylaws Revisions – Committee Sections

(Nicholas/Pillado) **M/S/P**

Abstention: Hong

As DAS Parliamentarian, Freitas noted that since this action item constituted a change in a motion previously approved by the DAS, it will require a 2/3 vote in the affirmative; abstentions do not count. A roll call vote was conducted and is reflected above.

2. LGBTQ+ Minimum Qualifications for New Subject: Interdisciplinary Studies

(Zuk/Anderson) **M/S/P**

3. Recommendations on Curriculum Posting Requirement – District Curriculum Committee (DCC) Recommendation for Math and English Courses Developed in Spring 2022 in Response to CCCCCO AB 705 Compliance

(Prieur/Pillado) **M/S/P**

4. Update to Administrative Procedure AP 4260 – Corequisites and Prerequisites

(Pillado/Martinez) **M/S/P**

Atondo reported that DAS-approved Board Policies (BPs) and Administrative Procedures (APs) have all gone through the LACCD consultation process, and there have been no changes. In this AP, there is just added language that DAS may develop and revise course prerequisites and corequisites through appendices.

5. Administrative procedure AP 4260 Appendix A – Prerequisite Clearance Policy for Courses with an English 101 Prerequisite

(Pillado/Prieur) **M/S/P**

Course prerequisite and corequisite updates will be contained in this AP appendix.

6. Administrative Procedure AP 2510 – Participation in Local Decision Making

(Zuk/Pillado) **M/S/P**

Freitas reviewed the history of work done to formalize and document the process of collegial consultation. Chancellor’s Directive 70 left out the DAS (District Academic Senate) entirely. This AP, a complement to BP 2510, ensures that academic and professional matters must always go through DAS. Part 2 of this AP describes the general governance process. The District Academic Senate Executive Committee (DAS Exec) amended some of the language contained in this action item.

71 **7. Administrative Procedure AP 4051 – Acceptance and Evaluation of External**
72 **Coursework**
73 (Prieur/Martinez) **M/S/P**
74
75 Atondo explained that this AP would permit a course with a C-ID (Course Identification
76 numbering system) designation to be accepted in an equivalent manner with our LACCD
77 classes for local degrees and certificates.
78
79 **8. Update to Administrative Procedure AP 4240 – Academic Renewal**
80 (Pillado/Martinez) **M/S/P**
81
82 Atondo thanked the LACCD Counseling Chairs who reviewed this AP and helped to
83 clarify some of the wording.
84
85 **9. Administrative Procedure AP 4240 Appendix A – Academic Renewal Guidance**
86 (Pillado/Martinez) **M/S/P**
87
88 Atondo thanked Cathleen Rozadilla, Articulation Officer at East L.A. College, and the
89 District Counseling Committee for their work on this appendix.
90
91 **10. Subject to Discipline Crosswalk – With Amendment from DAS Executive Committee**
92 (Nicholas/Prieur) **M/S/P**
93
94 Echeverri reviewed the amendment from DAS Exec to provide clarification.
95
96 **11. District Software Budget – Fiscal Year 2022-2023**
97 (Pillado/Martinez) **M/S/P**
98
99 Bass reported that the California Virtual Campus (CVC) will cover the cost of Canvas
100 Studio. The Yuja Enterprise Video Platform volunteered to be a video repository and
101 test proctoring software. Yuja is cheaper than other vendors. The artificial intelligence
102 from other proctoring software was problematic and an equity issue because it would
103 flag students of color for suspected cheating more often. Yuja offers both recording and
104 storing capabilities.
105
106 **12. Revision to BP 4110: Honorary Degrees and Posthumous Awards**
107 (J. Hernandez/Hale) **M/S/P**
108
109 J. Hernandez offered this action item to revise the Board Policy to specify posthumous
110 awards as well as honorary degrees. It is necessary to pass this motion so that the
111 Administrative Procedure (AP) may be revised.
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113 **13. AP 4110: Honorary Degrees and Posthumous Awards**
114 (J. Hernandez/Freitas) **M/S/P**

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J. Hernandez explained that this AP covers honorary degrees, posthumous awards, and honorary posthumous awards.

Noticed Items

1. DAS Calendar – 2022-2023

Echeverri shared the proposed calendar, and noted that it is not yet known if we will continue to meet remotely. As long as there is an emergency declaration by the county or the state, we can meet via Zoom. When the emergency declaration is lifted, the DAS would meet at a college campus; we would rotate locations within the District. A hybrid modality is a possibility. Echeverri observed that, in some ways, there is more participation if we meet remotely. J. Hernandez noted that there is pending legislation would might give some flexibility for hybrid meetings, but the majority of attendees would still be required to be in person.

Reports

- **Officer Reports**

President

- COVID-19 Impact**
- Budget**
- Enrollment**
- DAS Newsletter**
- Events**

Echeverri announced that there is a new member of the LACCD Board of Trustees who is replacing Mike Fong. Her name is Kelsey Iino, a counselor and union president at El Camino College.

- 1) **AB 1705** – The LACCD Board Legislative and Public Affairs Committee voted to oppose AB 1705. This pending legislation would restrict the ability to offer non-transfer English and Math courses, certain non-credit courses, certain Math prerequisites and corequisites for STEM (science, transfer, engineering, and math) majors, and would also impact CTE (career technical education). The full Board of Trustees took a neutral position on this legislation. It is hoped that this legislation can be amended to offer students more options in their courses.
- 2) **Board Policy 2800 on Facemasks Lifted**– The LACCD requirement is intended to align with that of the County Department of Public Health. The new LACCD policy is to recommend but not require the wearing of masks inside District buildings.

158 3) **Board Policy 2900 on COVID-19 Vaccination requirements amended** – Students
159 no longer must be fully vaccinated to attend class in-person. Employees must be
160 fully vaccinated but are not required to receive the booster series. Check-in via
161 the online platform (Cleared4) for employees who are working in-person is still
162 required.

163
164 Commencement exercises throughout the District this June will be outdoors with no
165 vaccination or mask requirements for attendees. It was announced at the Board
166 meeting that Luis Dorado will be the President at L.A. Harbor College, Mercedes
167 Gutierrez was named Vice Chancellor of Human Resources, and Maribel Medina was
168 named to the Office of General Counsel. Vice Chancellor of Educational Programs and
169 Institutional Effectiveness (EPIE) Ryan Cornner will be the President and Superintendent
170 at Glendale Community College. The LACCD will have an interim vice chancellor of EPIE
171 for a year. There were over 53 speakers in the public comment section of the Board
172 meeting, many of them union members expressing concerns about returning to campus.

173
174 The revised State budget will be announced on May 13, 2022. Projected LACCD
175 enrollment is down about 25-30% since Fall of 2019. The hold harmless provision in the
176 State budget will end in 2025, HEERF (Higher Education Emergency Relief Fund) will also
177 sunset, and the LACCD could lose \$100 million in state revenues.

178
179 **1st Vice President**
180 **District Discipline Day**
181 **Equivalency**
182 **Project MATCH**

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184 **“DAS 1st VP Report for DAS meeting on May 12, 2022 (Anna Nicholas)**
185
186 “The Equivalency Committee met on Monday, May 9, 2022. The committee reviewed
187 four equivalency requests, one from EOPS Counseling, one from Math, one from
188 Physical Science, and one from Sociology. The committee voted to agree with the
189 District discipline committee and grant equivalency to the applicant in Sociology.
190 The committee also voted to agree with the District discipline committee and deny
191 the equivalency to the applicant in Math. The committee also approved the
192 equivalency request to the applicant in Physical Science, and voted to postpone the
193 vote on the applicant in EOPS until we get confirmation of relevant occupational
194 experience that’s different from teaching experience from an employer other than
195 LACCD.

196
197 “The committee also unanimously voted to approve our meeting calendar for the
198 next academic year:
199 Fall: 9/12/22, 10/10/22, 11/14/22, 12/12/22 (2 – 4 pm)
200 Spring: 2/13/23, 3/13/23, 4/10/23, 5/8/23 (1 – 3 pm)

201

202 “The location is TBD. Most members would prefer to continue meeting on Zoom, but
203 we will see if that is an option.

204
205 “We also unanimously voted to approve a resolution to correct the wording of the
206 statement on the [LACCD website](#) regarding equivalency reviews. The current
207 statement is that equivalency reviews are only undertaken for people who have
208 been offered employment by a college, and the revised wording that the committee
209 is recommending is to state that “equivalency reviews are undertaken for people
210 who have been denied consideration for employment because they do not meet the
211 faculty minimum qualifications or for current LACCD employees who seek to
212 explore other faculty employment opportunities.” This resolution will go to the DAS
213 Executive Committee for approval at our next meeting, and then come to DAS for
214 approval in September.

215
216 “We also have two new websites, so please spread the word. They are: the
217 Equivalency Committee website, which can be accessed here:
218 <https://studentlaccd.sharepoint.com/sites/laccd/committees/DEC>, and the District
219 Discipline Committee website, which can be accessed here:
220 <https://studentlaccd.sharepoint.com/sites/laccd/committees/DDC>

221
222 “The Equivalency Committee website contains information about our membership,
223 our meeting calendar, agendas, minutes, resolutions, equivalency resources,
224 information about the LACCD equivalency process, equivalency forms and
225 instructions, and information about the District discipline committees. So, now, if
226 you are looking for Equivalency Committee-related information, you can find it
227 either on BoardDocs or on the new committee website. This new website should be
228 more easily accessible to the public, hopefully.

229
230 “The District Discipline Committee website contains the current list of the District
231 discipline committee membership, a document about the District Discipline
232 Committee structure and functions, information about District Discipline Day,
233 LACCD equivalency process and the equivalency form. If there are any additional
234 documents that should be posted there, such as anything related to the curriculum
235 functions of the District discipline committees, please let me know, and I will be
236 happy to do it.”

237

238 **2nd Vice President**

239 **AB 928 and AB 111 Updates**

240 **DCC**

241 **eLumen**

242

243 Atondo offered a preview of what will come to DAS from DCC (the District Curriculum
244 Committee) in Fall, including updates to and clarification for four Administrative
245 Procedures, course and program approval, and AP 4100 on graduation requirements.
246 ELumen is fixing a technical issue on their end that is preventing us from going live.

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Treasurer

Miller will send a report electronically.

Secretary and Professional Development College Reports

Brent reported that the old DAS bylaws will be archived. All other information on the DAS website is current and accurate. The Professional Development College (PDC) continues its collaboration with the DAS 1st Vice President and the Sustainable Environment Institute (SEI). Brent announced a series of seminars, the most recent being a May 18th seminar on the Brown Act and Robert's Rules.

Standing & Other Committee/Task Force Reports

- **Administrator Retreat Rights**
- **Online Education and Academic Technology**
- **Technology Policy and Planning**
- **Sustainable Environment Institute**
- **Other**

District Budget Committee

- Enrollment**
- State Funding**

Echeverri referred to an enrollment update in BoardDocs. Fill rates for in-person versus remote or hybrid classes are about the same. The LACCD is hiring approximately 33 full-time tenure-track faculty in Spring, leaving the District 11-12 faculty positions over the Faculty Obligation Number (FON). Both the District and the colleges report healthy ending balances, mostly due to HEERF. A cost of living adjustment (COLA) of 6.56% is in next year's budget.

Guided Pathways Committee

Others:

Board Rules Alignment Project

Discussion Items

- 291 **1. Planning for 2021-2022:**
292 • **Committee Membership: Online Education and Academic Technology; Bond**
293 **Steering Committee; Transfer, Articulation, and Student Services task force**
294 • **DAS Goals for 2021-2022**
295 • **Academically Speaking Newsletter**
296 • **ASCCC Events: Spring 2022 Plenary Session**
297 • **LACCD Events: Spring 2022 Discipline Day, PDC, Sustainability Summit, and**
298 **Technical Assistance-Collegiality in Action Visit**
299

300 Echeverri announced that SEI has two new co-coordinators – Beth Abels from Pierce and
301 Xiao Behlendorf from Valley. No firm date has been set for the technical
302 assistance/collegiality in action meeting. The DAS needs representation on its
303 committees as well as on District committees. The ASCCC (Academic Senate for
304 California Community Colleges) has a new incoming president, Virginia (“Ginni”) May.
305

- 306 **2. COVID-19 Update:**
307 • **Vaccination, Testing, and Mask Mandates**
308 • **Instructional Delivery (In-person, OWLs, and HyFlex classrooms)**
309 • **University of Southern California Articulation of Online and Hybrid Science and**
310 **Foreign Language Courses Effective Summer 2022 (Elective Credit, not General**
311 **Education)**
312

313 Echeverri suggested the need for legislative advocacy. Prieur noted much legislative
314 intrusion into curriculum, e.g., a Health course is no longer needed to transfer. This
315 leads to a reduction in courses, in students, and in faculty. Hong was concerned about
316 changing university transfer requirements in languages.
317

- 318 **3. AB 705 Update:**
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320 • **Cancellations of Pretransfer, College Level Courses**
321 • **English and Math Validation of Practices and Improvement Plans**
322 • **Concerns About using One-Year Throughput Rates as Sole Metric in Validation**
323 **Processes**
324 I. **Course Success Rates and Growing Equity Gaps**
325 II. **Fall to Spring Attrition Rates**
326 III. **Completion of Transfer level Math and English Outside of District**
327 **IV. 2020-2021 Outcomes for English and Math Courses**
328 **V. Learning Disruption due to COVID-19**
329 • **Pierce Math Program Pilot**
330 • **Other Recommendations**
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332 J. Hernandez reported that he prepared some suggested amendments to AB 1705 for
333 consideration by the LACCD Board of Trustees. He also shared and summarized his AB

334 1705 presentation at East’s Academic Senate, which is part of the college’s diversity,
335 equity, and inclusion (DEI) workshop series.

336

337 Tchertchian, who also co-chairs the District AB 705 task force, noted that we have much
338 data from different angles, but none that indicates that all students will succeed when
339 we remove pre-transfer-level courses. The next AB 705 task force meeting will be
340 Tuesday, May 24th, at 9:30 a.m.

341

342 **4. Legislative Update:**

343 • **AB 928: Student Transfer and Achievement Reform Act of 2021**

344 • **AB 1111: Common Course Numbering**

345 • **Proposed Legislation**

346

347 Echeverri expressed concerns about implementation and legislative intrusion in
348 curriculum. Pillado noted that both languages and the Kinesiology disciplines have been
349 impacted by the common GE (General Education) pattern, especially since it was
350 necessary to limit the number of GE units to 34. She also encouraged LACCD faculty to
351 make a concerted effort to advocate and to be heard.

352

353 Atondo noted that both the single GE transfer plan and the limit of 34 GE units were
354 legislated to us (AB 928). The Intersegmental Committee of the Academic Senates
355 (ICAS) was identified as the body to develop the common GE plan; ICAS opposed the
356 legislation but their objections were ignored. University of California requirements for
357 languages other than English will remain as baccalaureate requirements. Most of our
358 students will continue to take such courses with us at the community colleges before
359 entering the university.

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361 **5. Joining the CVC OEI as a District**

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363 Echeverri announced that L.A. Valley College has agreed to join the CVC OEI (California
364 Virtual College Online Education Initiative). This will permit us to join as a district, and
365 have our courses listed in the exchange at a higher priority.

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367 **6. Ethnic Studies: Update on General Education Graduation Requirement, 368 Articulation, Legislation and Title 5 Regulations – previously discussed**

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370 **7. Other Items**

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372 Echeverri observed that the we are in a time of transition which is changing the mission
373 of our colleges – who we are and what we do – and we must advocate strongly to retain
374 the mission of the California community colleges.

375

376 **Future Dates and Upcoming Events:**

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378 **District Curriculum Committee:** Friday, May 13, 2022, 11 a.m.-1:00 p.m. – Zoom
379 **LACCD Board Standing Committees:** Wednesday, May 13, 2022
380 **DAS Consultation Meeting:** Friday, June 10, 2022 – Zoom
381 **LACCD Board Meeting:** Wednesday, June 1, 2022
382 **DAS Executive Committee:** Friday, June 3, 2022 - 9:30 a.m. – Zoom
383 **District Budget Committee:** Wednesday, May 11, 2022
384 **DAS Meeting:** Thursday, May 12, 2022 - 1:30-3:30 p.m. – Zoom
385 **ASCCC Faculty Leadership Institute:** June 15-18, 2022 – Hybrid
386 **ASCCC Curriculum Institute:** July 6, 2022 – Hybrid
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388 **Adjournment**
389 (J. Hernandez/Pillado) **M/S/P**
390 The meeting was adjourned at 3:27 p.m.
391
392 Respectfully submitted by Lourdes M. Brent, DAS Secretary