

District Academic Senate Meeting

Thursday, March 12, 2020
East Los Angeles College
G1 Building, Room G1-301A
MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), John Freitas (Parliamentarian)
City	Sarah Crachiolo-Garcia
East	(Jeff Hernandez), David Hale, Jean Stapleton
Harbor	William Hernandez
Mission	(Carole Akl), Elizabeth Atondo, Stephen Brown, Tracy Harkins
Pierce	(Barbara Anderson), Margarita Pillado, Sabrina Prieur
Southwest	Joanne Grey
Trade	(Artemio Navarro)
Valley	(Chauncey Maddren), Kevin Sanford
West	(Holly Bailey-Hofmann), Casey Hunter, Kenneth Taira
Guests	Michelle Benjamin (East); Marcia Cagigas (East); Luis Casillas (East); Ryan Cornner (VC EPIE – LACCD); Gloria Daims (Valley); Martin Diaz (Trade); Velveth Klee (Trade); George Leddy (SEI); Francisco C. Rodriguez (Chancellor – LACCD); Raul Rodriguez (President – East); Maria Siccardi (Trade); Stuart Soukie (East); Joanne Waddell (President, AFT Faculty Guild, 1521)

(Senate Presidents in parentheses)

Call to Order:

DAS President Angela Echeverri called the meeting to order at 1:33 pm.

Echeverri thanked those who were attending in person as well as those attending through Zoom. Due to the state of emergency which has been called by Gavin Newsome, Governor of California, certain requirements of the Ralph M. Brown Act specific to teleconference meetings have been suspended (link below). Echeverri announced that the LACCD Chancellor and the AFT Faculty Guild President were on their way and planned to be in attendance.

<https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>

Approval of the Agenda:

The agenda was adopted as written

27 (J. Hernandez/Hunter) **M/S/P**

28

29 **Approval of the Minutes:**

30 The minutes of the February 13, 2020 meeting were approved as written.

31 (Hernandez/Maddren) **M/S/P**

32

33 **Public Speakers:** Echeverri announced that East L.A. President Raul Rodriguez is
34 expected to attend after a town hall meeting.

35

36 **Action Items**

37

38 **1. Administrative Regulations E-100: Procedures for Students Seeking Reasonable**
39 **Accommodations Based on Verified Disability through Academic Adjustments (Passed**
40 **DAS Exec – 3/6/20)**

41

42 **M/S/P** – *initially unanimous, late abstention*

43 **Abstention:** Harkins

44

45 **MOTION: Postpone action on this item until the next DAS meeting**

46 (Bailey-Hofmann/Hunter) **M/S/F**

47 **Yes:** Akl, Bailey-Hofmann, Brown, El-Khoury, Hunter, Pillado, Prieur

48 **No:** Remainder of Senators – 9 in-person, remainder on Zoom

49 **Abstention:** Harkins

50

51 Echeverri thanked everyone on the E-100 revisions task force for their work. Freitas
52 gave particular thanks to Brittany Grice, Director of the LACCD Office for Diversity,
53 Equity, and Inclusion, LACCD Chancellor Francisco Rodriguez, and the DSPS Coordinators
54 and Counselors. This proposed revision, a product of many months of work, has also
55 been reviewed by the LACCD Office of General Counsel; any changes to this draft
56 currently on the table would require another legal review. (See pages 10-20 of the
57 packet.) Of note in this E-Reg. revision are streamlined student appeals processes, as
58 well as a streamlined process for concerns about fundamental alterations of curriculum
59 (as based on the course outline of record). This updated E-Reg. also upholds the legal
60 requirement for DSPS programs to have advisory committees, and preserves senate
61 input.

62

63 Echeverri reported that there had been a request from Past DAS President Don Gauthier
64 to table this action item. There was a similar request from a faculty member at West,
65 based on a desire for instructional faculty to proctor exams for DSPS students (Disabled
66 Students Program and Services). The concern was that faculty rights were not being
67 met. Freitas responded that proposed language was permissive; students may request
68 services from DSPS or not. Students also have the right to work with the ADA
69 Coordinator (Americans with Disabilities Act). The right attaches to the student; we
70 cannot impose additional requirements beyond the law. Bailey-Hofmann requested

71 clarification and asked for specific language in the proposed revised E-Reg. Freitas
72 replied that the student requests the accommodation, DSPS determines the appropriate
73 accommodation, and provides verification to the instructional faculty. He urged faculty
74 to obtain verification from DSPS for any student wishing to waive their
75 accommodations. In response to several questions from the Senators, Freitas urged
76 instructional faculty not to make the determination as to which accommodations would
77 be appropriate for students and, instead, refer to DSPS, as such actions could lead to
78 potential legal exposure for the District. Not following the accommodations specified by
79 DSPS professionals has led to complaints filed with the Office of Civil Rights against
80 colleges in the LACCD. The student has the responsibility to request accommodations
81 from DSPS or the ADA Coordinator. In addition, accommodations as neither portable
82 (from college to college in the LACCD), nor are they retroactive. However, faculty do
83 have the responsibility to refer students to DSPS.

84

85 Hernandez also expressed the need to follow the processes as enumerated in this E-
86 Reg., as not doing so could create equity issues and lead to grade grievances. He also
87 noted that DSPS accommodations are legal requirements, and that various versions of
88 this document have been brought to DAS for prior review. LACCD Chancellor Rodriguez
89 referred to the lengthy revisions process of this document. He termed it a “strong” and
90 “excellent” document which stated requirements in Title 5 very clearly. Chancellor
91 Rodriguez also observed that it is the responsibility of students to contact DSPS and self-
92 identify to them. The faculty will receive a clear determination from DSPS of what the
93 accommodations must be for those students, but he cautioned faculty against asking
94 students what their disabilities are. If a student refuses an accommodation, the faculty
95 member should document that refusal via email as a form of legal protection. The same
96 course rigor and grading rubrics apply to DSPS students.

97

98 Senators referred to the inclusion in syllabi of references to the rights of DSPS students
99 to receive accommodations, and of the need for consistency in applying those
100 accommodations, e.g., if a student’s accommodation consisted of additional time or
101 quiet space for examinations, then those accommodations would apply to all exams.
102 There was continuing discussion regarding instructors proctoring their own exams as
103 well as the selection of exam proctors. It was noted that proctors are no longer
104 unclassified but, rather, classified employees. Freitas underscored the need for
105 professional development for faculty in this regard, for the urgent need for DSPS
106 advisory committees, as well as to the right of senates to be involved in student services
107 as well as academic affairs. He stated that it is DSPS faculty who set the
108 accommodations as it is they who have the minimum qualifications (MQs) as contained
109 in Title 5 and the disciplines list. The Chancellor referred to an upcoming Disability
110 Summit and the opportunity to obtain information in that venue.

111

112 **2. Revision of Board Policies and Administrative Procedures for Academic Affairs**

113

114 **MOTION: *Noticed at this meeting for action at next DAS meeting***

115 (Atondo/Hernandez) **M/S/P**

116 **Abstention:** Harkins

117

118 Hernandez referred to the timeline necessary for the LACCD to take action, and noted
119 that the Board Policies would need to be approved today in order to follow up with the
120 Administrative Procedures and then sunset the Board Rules. Ryan Cornner, Vice
121 Chancellor of Educational Policies and Institutional Effectiveness, offered that the
122 Administrative Procedures do not have to be approved today. If they are noticed to the
123 Board in May (after the May DAS meeting), then they can go to the Board in June.
124 Hernandez noted that there was much information to go through and that sufficient
125 time be granted for vetting by the local senates. Anderson referred to concerns from
126 the library faculty as well as from articulation officers. Both Cornner and Atondo
127 observed that the language being questioned from articulation is in Title 5 and is a carry-
128 over from K-12. Freitas observed that levels of detail would leave Board Policies and
129 would reside in Administrative Procedures. Cornner stated that Chapters IV and V
130 would again be reviewed in the next 4 months.

131

132 **3. Districtwide Latin Graduation Honors Criteria**

133 (Hernandez/Anderson) **M/S/P**

134 **Abstention:** Harkins

135

136 Echeverri provided the following outline for adoption of a standardized, Districtwide
137 Latin Honors policy: Cumulative Grade Point Average (GPA) of 3.5 for all LACCD degree-
138 applicable coursework (minimum of 24 units completed in the LACCD) = *Cum Laude*; 3.7
139 = *Magna Cum Laude*; 3.9 = *Summa Cum Laude*.

140

141 **4. Resolution to Support Providing All LACCD Faculty with Canvas Shells, Increasing** 142 **Canvas Training and Support, Temporarily Relaxing Local Distance Learning** 143 **Certification Requirements, and Provisionally Suspending Distance Education** 144 **Addendum Requirements to Alleviate Disruption to Academic Programs in the Event** 145 **of College Closures or Disruptions Related to the Novel Coronavirus Disease 2019** 146 **(COVID-19) Epidemic**

147 (Atondo/Sanford)

148

149 **MOTION: Amend last word in the motion to read “Pandemic.”**

150 (Sanford/Prieur) **M/S/P**

151

152 **MOTION: Amend with additional resolve: Resolved that the LACCD, in conjunction**
153 **with Academic Senate and AFT Leadership, plan to prepare procedures for closures of**
154 **classes that cannot be taught remotely or online.**

155 (Hernandez/Atondo) **M/S/P**

156

157 ****Perfected motion below: (amended language underlined)**

158 **M/S/P – initially, passed unanimously; late abstention**

159 **Abstention:** Harkins

160

161 **Resolution to Support Providing All LACCD Faculty with Canvas Shells, Increasing**
162 **Canvas Training and Support, Temporarily Relaxing Local Distance Learning**
163 **Certification Requirements, and Provisionally Suspending Distance Education**
164 **Addendum Requirements to Alleviate Disruption to Academic Programs in the Event**
165 **of College Closures or Disruptions Related to the Novel Coronavirus Disease 2019**
166 **(COVID-19) Pandemic**

167

168 Whereas the current COVID-19 outbreak has resulted in significant public health
169 concerns, mass quarantines, school closures, and severe disruptions to travel, business,
170 and educational activities;

171

172 Whereas, the safety of our students is the primary job responsibility of all employees of
173 the Los Angeles Community College District (LACCD);

174 Whereas, the number of confirmed COVID-19 cases continues to increase worldwide
175 and in the United States on a daily basis; and

176

177 Whereas, the use of distance learning and Learning Management Systems could help
178 prevent or slow down the spread of COVID-19.

179

180 Resolved that the District Academic Senate support providing all LACCD Faculty with
181 Canvas shells and increased Canvas training and support, encourage the Los Angeles
182 College Faculty Guild, Local 1521 (AFT) to temporarily relax local distance learning
183 certification requirements, and support local academic senates provisionally suspending
184 the Distance Education (DE) Addendum requirements during the duration of a declared
185 state of emergency in response to the COVID-19 pandemic to alleviate disruption to
186 instruction and academic programs in the event of college closures or disruption of
187 college activities.

188

189 Resolved that the LACCD, in conjunction with Academic Senate and AFT Leadership, plan
190 to prepare procedures for closures of classes that cannot be taught remotely or online.

191

192

193 Discussion on the motion:

194 Echeverri reported that the resolution had passed with amendments (already reflected
195 in the motion above) at the meeting of the DAS Exec on Friday, March 6, 2020. There
196 were minor changes to the title to reflect the revisions made at that meeting (see page
197 23 of the packet).

198

199 There was much discussion; Echeverri referred to informational handouts regarding the
200 LACCD Emergency Operations Plan. Senators had questions regarding students who
201 have no smart phones or home computers and/or internet/WIFI access. Faculty were
202 encouraged to inform their students that it is anticipated that libraries and computer

203 labs will remain open. Joanne Waddell (President, Faculty Guild, AFT 1521) stated that
204 all faculty assignments will continue throughout the Spring 2020 Semester; faculty
205 evaluations have been suspended for Spring 2020. There were discussions regarding
206 faculty who cannot or will not go to Canvas. This will not count as a “refusal” as defined
207 in the faculty collective bargaining agreement (CBA). However, faculty were also
208 encouraged to try things such as recording their lecture and putting it on Canvas, using
209 Zoom, putting handouts and assignments on Canvas, etc.

210
211 Chancellor Rodriguez stated that all of the District colleges will remain open; all services
212 will remain open. Colleges will be extending their lab hours so that students can have
213 access to computers, i.e., students may come to the college to access computers.
214 However, “social distancing” will also be practiced at those computer labs, which might
215 reduce the number of applicable computer stations.

216
217 Vice Chancellor Cornner reported that the District will have 900 Chromebooks for
218 students, pending approval from a donor. The District will continue to build
219 partnerships to get resources to students, including low- and no-cost broadband access.
220 A list of frequently asked questions to include federal, state, and county aid is being
221 developed. Open labs will be available to assist students in an onboarding process being
222 developed.

223
224 Prieur made suggestions regarding how to conduct activity classes remotely. For
225 example, faculty could record their lecture with their smart phones and upload to
226 Canvas. Students who have a gym membership can chart their workouts, scan them,
227 and upload to Canvas; they can take a screenshot of their Fit Bits, etc. Prieur further
228 offered to share her Canvas shell with other faculty so that they could get ideas.

229
230 Freitas noted that, as a faculty member in the Chemistry discipline, he has never taught
231 online. He went on to say that he will likely be using a hybrid model at present –
232 synchronous remote lectures with in-person labs.

233
234 Hernandez observed that synchronous instruction might be a good fit for our students
235 at present as they have already set aside a certain day and time for the class. However,
236 activity labs, dance studios, ceramics labs, etc. which may have 35 or more students, all
237 in close proximity, may be more problematic. We must rely on guidance from the State
238 and other entities regarding social distancing.

239
240 The Chancellor announced that the DE Addendum form has been submitted.

241
242 VC Cornner reported that he has been in conversations with Distance Education (DE)
243 Coordinators, and it is anticipated that there will be 200 cameras and Chromebooks for
244 faculty. He reiterated that faculty can do live-casting from their labs. The DE
245 Coordinators will provide training at each college in the District; faculty may go to the
246 college closest to their home to obtain that training and need not go to their home

247 college for that training. Besides the Monday and Tuesday schedule (March 16 and 17),
248 DE coordinators can be available Monday through Saturday of next week, both days and
249 evenings. Canvas assures us that they will not be overwhelmed by the increased online
250 needs. There will be a hotline for faculty. In response to a call which Cornner received
251 from a college vice president, he stated that if a faculty member is proficient in remote
252 instruction, that faculty may go live online.

253
254 The Chancellor expressed his appreciation for the invitation to speak with the faculty
255 during these unprecedented times. He acknowledged that other California Community
256 Colleges are looking to the LACCD, and it underscores the District's desire to lead the
257 way. During the next four weeks, the District and the nation will be trying to eliminate
258 community spread. Therefore, if a course can go online with rigor and integrity then we
259 should do that; the District will support the efforts of the faculty and the students. If the
260 spread of COVID-19 does not abate by April, the District will assess, and current
261 measures might continue. The Chancellor emphasized responsibility, resources, and
262 resolve: 1) Responsibility – we must be responsible to our students, our employees, and
263 the community we serve, and if we are asked to close the colleges to in-person contact,
264 going online is a way to do that; 2) Resources – we must ensure that we have the
265 resources to make this unusual situation as normal as possible – that is one reason why
266 we have a reserve; 3) Resolve – we have the infrastructure and resolve to do the right
267 thing and do it well. We will not waver, and we are keeping students at the center of
268 the conversation.

269
270 There were concerns expressed about biological and other lab sciences, e.g., What is
271 being discussed? Will we be required to meet in person? Will lab techs be available?
272 Also, social distancing is not possible to the recommendation of public health advisory
273 boards in such situations; proper square footage must be offered and is not readily
274 available. In addition, what happened in Italy can happen here; their health system is
275 overwhelmed. We need a plan in place, and there is none; not following proper
276 protocol can expose faculty.

277
278 VC Cornner observed that similar concerns were brought up by faculty in student
279 services. He restated that the District is moving everything it can to online/remote, and
280 encouraged faculty to find creative ways to do things remotely. The District must figure
281 out a way to get students their instructional hours and meet Carnegie rules. Cornner
282 referred to conversations with the AFT regarding what to do in circumstances where
283 faculty cannot meet remotely. Cornner stated that he welcomes recommendations.
284 Discussions are ongoing with deans and department chairs. It is prudent to do things to
285 minimize spread; we must also prepare for potential closure.

286
287 Echeverri referred to the COVID-19 response team, and the possible need for a task
288 force to deal with social distancing issues. Waddell stated that everyone will receive full
289 pay and illness compensation if they need to self-quarantine.

290

291 **5. Sustainable Environment Institute Proposal**

292 (Atondo/Hernandez) **M/S/P**

293 **Abstention:** Harkins

294

295 George Leddy, Sustainable Environment Institute (SEI) Coordinator, reported that Past
296 DAS President David Beaulieu, a member of the SEI Steering Committee, had been
297 instrumental in providing a greater online presence for this committee. This has also
298 included an expanded newsletter and greater outreach, including a COVID-19 webpage.
299 There was a successful breakout session at the last DAS Discipline Day. In order to
300 accomplish much-needed expansion, the SEI is requesting reassigned time for the
301 Coordinator of 1.0; this would be an increase of the current .2 FTEF, which has been in
302 place in 2010. The SEI is requesting greater internal support in order to attract external
303 support from potential donors. Leddy reported on SEI's many successes and
304 partnerships, including the California Marine Institute, support of green content in
305 LACCD courses, and interacting with student clubs. (The full proposal was contained in
306 pages 25-29 of the packet.)

307

308 Senators inquired as to the potential source for the additional .8 FTEF being requested.
309 Leddy replied that he and Beaulieu had met with LACCD Trustee Veres, who was
310 supportive of SEI's efforts. Echeverri added that the Board is exploring the possibility of
311 using some Bond funds, and observed that the Board has been very supportive of green
312 initiatives, e.g., LEED certified building projects.

313

314 **Reports**

315

316 *** Officer Reports**

317

318 *** President – Board report; AB 705 update; Consultation; FON; Calendar; Project**
319 **MATCH**

320 Due to the length of the meeting, and in order to provide time for reports, Echeverri will
321 reserve the remainder of her report until the next DAS meeting.

322

323 *** 1st Vice President – Equivalency**

324

325 El-Khoury reported that the Equivalency Committee had reviewed three cases. At the
326 February 28, 2020 Discipline Day, there was a total attendance of 241. The next
327 Discipline Day is scheduled for October 9, 2020. Challenging work continues in the
328 Computer Science/Computer Information Systems alignment project.

329

330 *** 2nd Vice President – DCC; eLumen**

331 Atondo reported that the District Curriculum Committee will meet on March 13, 2020.

332 As of yet, there have been no difficulties regarding the curriculum migration to eLumen.

333

334 *** Treasurer – no report**

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*** Standing and Other Committee Reports**

*** Professional Development College – Brent**

Brent reported that, due to concerns regarding COVID-19 contagion possible during large gatherings, the DAS Faculty Leadership, scheduled for March 13 and 27, 2020, would have to be cancelled. She distributed a list of workshops and thanked all of those who had volunteered to present at this two-day event. In addition, Brent distributed copies of her email announcing that she would be stepping down at DAS Professional Development College Coordinator.

*** Sustainable Environment Institute – Leddy – previously reported**

*** Administrator Retreat Rights – ongoing; next meeting March 19, 2020**

*** Board Rules Alignment Project – Freitas – previously reported**

*** District Budget Committee (DBC-ECDBC): Enrollment, Accountability Measures – Hernandez – pages 69-72 of the packet**

*** Guided Pathways Committee – Miller – no report**

*** Task Force on E-100 (Criteria for Serving Students with Disabilities) – previously discussed**

Noticed Items

1. Revisions to E-64: Procedures for Development and Approval of Educational Programs and Options

Atondo referred to needed technical fixes (see page 30 of the packet).

2. Revisions to E-65: Course Approval and Development: Standards and Procedures

Referring to page 40 of the packet, Atondo noted that Curriculum Committees often send approved curriculum to their college’s Academic Senate for final review. The change proposed in this revised E-Reg. would permit the local college senates to delegate authority to their college’s Curriculum Committee to refer curriculum directly to the Board of Trustees.

3. Proposed Charter Changes for TPPC (Technology Planning and Policy Committee)

378 Echeverri reported that TPPC has resumed its meetings. The current co-chairs are Vice
379 Chancellor Carmen Lidz and DAS President’s designee Joshua Miller. When the
380 committee was larger, it was often difficult to make quorum. The complement of
381 faculty representatives in the proposed charter (pages 47-48 of the packet) would be
382 one representative from the AFT Faculty Guild, the DAS President or designee, and three
383 DAS representatives. Without objection from the body, Brent recommended including a
384 Counseling Faculty member and a DSPS Faculty member as resource persons on TPPC.

385

386 **MOTION: *Extend meeting by 10 minutes***

387 (Freitas/Hernandez) **M/S/P**

388

389 **Discussion Items**

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391 **4. Novel Coronavirus COVID-19 Response Team** – previously discussed

392

393 **5. AB 705 Implementation Update:**

394

395 **a. Fall 2019 completion and success data for English, Math, and Statistics**
396 **Courses**

397 **b. Guided Self Placement Instrument**

398 **c. ESL implementation in Fall 2020**

399 **d. Additional DAS recommendations for AB 705 implementation**

400 **e. AFT efforts** – resources for resolution being provided

401

402 **6. LACCD Academic Freedom Statement (BP 4030)** – update needed

403

404 **7. Philosophy and Criteria for Associate Degree and General Education (AP 4025)** –
405 statement needed

406

407 **8. LACCD Board of Trustees 2020 legislative Priorities:**

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409 **a. Common Course Numbering Pilot**

410 **b. Community College Ethnic Studies Graduation Requirement**

411 **c. Other**

412

413 Echeverri referred to pages 49-57 of the packet, identifying two legislative priorities of
414 the LACCD Board of Trustees related to academic and professional matters in which
415 there was no consultation with the District Academic Senate – a common course
416 numbering pilot and the establishment of an Ethnic Studies GE requirement. These
417 priorities are also included in legislation currently pending in the California legislature.
418 Senate Bill 1155 is the Common Course Numbering Pilot Project; Assembly Bill 3310
419 refers to an Ethnic Studies requirement at the California Community Colleges; AB 1460
420 is an Ethnic Studies requirement at the CSUs.)

421

422 The Ethnic Studies requirement would be a General Education requirement for a local
423 Associate’s degree. According to the legislation, such a three-unit course must be
424 degree-applicable, transferable to a CSU, must meet the CSU’s Ethnic Studies
425 requirement, must be for local degrees, and must not increase the number of General
426 Education units required to obtain an Associate’s degree. Four ethnic groups have been
427 identified as included in Ethnic Studies. Amendments to proposed legislation are due
428 April 1, 2020.

429
430 Echeverri noted that a limitation to 4 ethnic groups would be restrictive in scope, and
431 instead we should be more inclusive. She suggested other ethnic groups not included in
432 the four, as well as gender studies, and differently abled studies. Senates have come
433 under attack for perceived lack of inclusion and diversity. So, rather than oppose this
434 legislation, it might be best to recommend improvement of it. There was a sense of the
435 senate to expand the categories. Hernandez, Atondo, and Brent volunteered to work on
436 an expansion of the categories.

437

438 **9. Proposed Changes to District Financial Accountability Measures**

439

440 **10. Retreat Rights Policy for Administrators** – previously discussed

441

442 **11. Committee and Task Force Assignments**

443 **a. Technology Planning & Policy Committee (TPPC)** – previously discussed

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445 **b. DBC Vacancy**

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447 **c. DAS Guided Pathways Committee**

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449 **12. Upcoming events:**

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451 **a. Guided Pathways Summits: 3/20 at East**

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453 **b. Professional Development College Leadership Events**

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455 **c. ASCCC Area C Meeting and Spring 2020 Plenary Session**

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457 **d. Academically Speaking Newsletter**

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460 **13. Other Items - none**

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462 **Future Dates & Upcoming Events**

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- **PDC Leadership Institutes:** Friday March 13 & 27, 2020, at VDK
- **District Curriculum Committee:** Friday, March 13, 2020, 11 a.m. – 1:00 p.m., at ESC
- **Guided Pathways Summit 4:** Friday, March 20, 2020, at East
- **Board Standing Committees:** Wednesday, March 25, 2020, at ESC
- **ASCCC Area C Meeting:** Saturday, March 28, 2020, at Southwest
- **LACCD Board Meeting:** Wednesday, April 1, 2020, at Pierce
- **DAS Executive Committee:** Friday, April 3, 2020, 9:30 a.m.-12:00 p.m., at ESC

- 465 • **Consultation Meeting:** Tuesday, April 3, 2020, at ESC
- 466 • **ASCCC Spring Plenary Session:** April 16-18, 2020, in Oakland
- 467 • **DAS Meeting:** Thursday, May 14, 2020, at Valley

468

469 **Adjournment**

470 (Atondo/Freitas) **M/S/P**

471 The meeting was adjourned at 3:40 p.m.

472

473 Respectfully submitted by Lourdes M. Brent, DAS Secretary