

District Academic Senate Executive Committee

Friday, May 7, 2021

9:30 a.m. to 12:00 p.m.

Zoom URL: <https://lacc.zoom.us/j/95616814755>

Meeting ID: 956 1681 4755

MINUTES

Attendance

	Present
Officers	Angela Echeverri (President), Naja El-Khoury (1 st VP), Elizabeth Atondo (2 nd VP), Lourdes Brent (Secretary), Robert Stewart (Treasurer), John Freitas (Parliamentarian)
City	Michael Kalustian
East	Jeffrey Hernandez
Harbor	Adrienne Brown for Van Chaney
Mission	Carole Akl
Pierce	Barbara Anderson
Southwest	Robert Stewart
Trade	Artemio Navarro
Valley	Chauncey Maddren
West	Patricia Zuk
Guests	Wendy Bass Keer (Pierce), David Beaulieu (SEI), Anna Bruzzese (Pierce), Reginald Hubbard (Valley), George Leddy (Valley), Joshua Miller (Valley), Jacob Skelton (Mission)

Call to Order:

DAS President Angela Echeverri called the meeting to order at 9:32 a.m.

Approval of the Agenda:

The agenda was adopted as written
(Akl/Hernandez) **M/S/P**

Approval of the Minutes:

The minutes of the April 23, 2021 meeting were approved as amended
(Akl/Hernandez) **M/S/P**

Abstain: Kalustian

Public Speakers:

Action Items

1. Chapter 5 Board Policies on Student Services

(Freitas/Zuk) **M/S/P**

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MOTION: Divide the Board Policies into groups of five for DAS and one group of six, resulting in six action items at DAS

(Kalustian/Zuk)

ROLL CALL VOTE: All voting members present approved except for 1 abstention from Freitas

Freitas explained the timeline for the review and approval of Board Policies (BPs) and Administrative Procedures (APs). If approved by the DAS Executive Committee (DAS Exec), the BPs will be reviewed by the full DAS at its May 13, 2021 meeting. A DAS task force will review the APs over the summer. The Senators expressed concerns related to reviewing and forwarding draft Board Policies (31 documents) *en masse*; the BPs will be divided into 6 different motions for the DAS for its May 13th meeting. Also of concern was the use of showers for homeless students and sufficient counseling staffing to meet with all first-year students.

2. Revision to DAS Shared Governance Agreement for Inclusion in BP 2510 Participation in Local Decision Making (formerly Board Rules 18100 through 18110)
(Zuk/Maddren) **M/S/P** – as amended

MOTION: In III.A., maintain “Processes for program review” under “Rely Primarily”
(Kalustian/Hernandez) **M/S/P**

MOTION: Revise III.C. to add a new No. 2: Between the District Academic Senate Executive Committee and the Chancellor. Renumber the existing No. 2 to No. 3, and retain “Chancellor’s cabinet.” Renumber the existing No. 3 to No. 4.
(Echeverri/Kalustian) **M/S/P**

MOTION: Add the following to the end of VIII.D.: In the absence of a college collegial consultation agreement, a college will follow the district collegial consultation agreement specified in this policy.
(Hernandez/Kalustian) **M/S/P**

Freitas explained the nature and necessity of the planned revisions, elaborating on the definitions and thresholds for “rely primarily” and “mutually agree.” The Senators upheld the purview of the local senates, encouraged local senates to draft and implement their own shared governance agreements, and noted that the shared governance agreements at the colleges did not have to align with that of the DAS.

3. Procedures for Collegial Consultation with the DAS for Inclusion in AP 2510 Participation in Local Decision Making (New procedure)
(Hernandez/Zuk) **M/S/P**

72 Freitas observed that discussion related to the procedures for collegial consultation
73 began with Past DAS President Don Gauthier, and suggested a note in the upcoming
74 accreditation report that we are making progress on describing the process.

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76 **MOTION:** Postpone to the June 4, 2021 meeting of the DAS Executive Committee
77 (Hernandez/Akl) **M/S/P**

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79 **4. Administrative Procedure (AP) 4020: Curriculum Development – from DCC**
80 **M/S/P**

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82 Atondo introduced the item, noting a need to have a procedure and clock hours on Non-
83 Credit hours. The current E-113 is folded into this AP.

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85 **5. Administrative Procedure 4106 (Formerly E-10): Registered Nursing Standards**
86 (Atondo/Freitas)

87 **MOTION:** Refer this item to DCC to clarify LACCD courses in Anatomy and Physiology
88 (Zuk/Hernandez) **M/S/P**

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90 Freitas noted that this AP received input from Nursing. Under 1.B., Academic
91 Requirements, it was suggested that Biology 20 (Human Anatomy and Physiology, 8
92 units) be included along with Anatomy 1 and Physiology 1 under LACCD courses. The
93 question was referred to the District Curriculum Committee (DCC) for clarification.

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95 **6. Approve New Subject: Game Art and Design (GAD) (DCC approved 4/16/21)**
96 **M/S/P**

97 **No:** El-Khoury

98 **Abstain:** Stewart

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100 **MOTION:** *Stop debate and vote on the pending question*
101 (Zuk/Freitas) **M/S/P**

102 **Abstain:** Stewart

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104 El-Khoury commented on the importance of collegiality, and stated a need to have a
105 conversation between Computer Science and Visual and Media Arts, observing that
106 there are two components in Game Art and Design (GAD) – art and programming. Two
107 courses in GAD cover the core of computer science teaching. El-Khoury requested that
108 this matter be referred back to the District Curriculum Committee (DCC) for
109 collaboration and collegial conversation.

110

111 Atondo reported that the required process was followed, and it was both inclusive and
112 collegial. There was District posting; the challenge came to DCC; the conversation was
113 inclusive; any and all were welcome. L.A. City College was given 10 minutes to propose
114 the new subject at DCC; Computer Science was given 10 minutes; City had 5 minutes to
115 rebut; discussion and voting ensued.

116

117 Hernandez stated that the DAS should reaffirm the process. If there are desires to
118 amend the process, those amendments should occur in the future. In addition, such a
119 process should include opportunities for collegial conversation as well as a respect for
120 DCC and its process.

121

122 **7. New Subject: Nursing – Health Care Ancillaries (NRS-HCA)**

123 (Zuk/Atondo) **M/S/P**

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125 Atondo noted that this change was necessitated because the faculty load on nursing
126 changed but not on ancillary areas, e.g., CNA (Certified Nursing Assistant) courses.

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128 **8. DAS Resolution on District Guidance for Adoption of Local Protocols for More and**
129 **In-Person Instruction**

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131 **MOTION: *Postpone until such time as the union reaches agreement***

132 (Zuk/Hernandez)

133 **Point of order:** Freitas noted that the motion should be to postpone to a specific time

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135 **MOTION: *Postpone until the June 4, 2021 meeting of the DAS Exec***

136 (Freitas/Zuk) **M/S/P**

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138 **9. Resolution on Instruction for English Language Learners and the Role of Credit ESL**
139 **Faculty**

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141 **MOTION: *Postpone indefinitely***

142 (Zuk/Freitas) **M/S/P**

143 **Abstain:** Anderson, Freitas

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145 **MOTION: *The DAS suggests that the local senates use this item as a model resolution***

146 (Freitas/Hernandez) **M/S/P**

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148 Reginald Hubbard and Jacob Skelton from the ESL discipline presented the resolution,
149 noting that three years after the implementation of AB 705, ESL is still seen as remedial
150 English. Instead, ESL is akin to foreign language instruction, and any courses developed
151 to address English language learners should be developed by discipline specialists.

152 Discussion on this resolution included support for the ESL instructors and the discipline,
153 but also concerns that the resolution as written was too prescriptive and intruded into
154 the organization of departments within the colleges.

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156 **10. DAS 2021-2022 Meeting Calendar**

157 (Maddren/Akl) **M/S/P – as revised**

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159 **MOTION: *Extend meeting by 15 minutes***

160 (Madden/Hernandez) M/S/P

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162 **Noticed Items**

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164 **Discussion Items**

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166 **Planning for:**

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168 • **DAS Meeting and Election on May 13, 2021**

169 Additional election information will be sent to the faculty.

170 • **DAS Academically Speaking Newsletter Spring 2021**

171 Echeverri requested that the Senators forward reports and articles by May 15,
172 2021.

173 • **DAS Calendar** – previously accepted

174 • **Summer and Fall 2021 Semesters**

175 Echeverri reported that it is not known at this point if the suspension of some
176 Brown Act requirements will continue past June 15, 2021, the date that
177 Governor Newsom announced that California might fully reopen. Thus, the DAS
178 Exec and the DAS might resume in-person meetings after that date.

179 • **Action Plan for DAS Goals**

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181 **ASCCC Spring 2021 Plenary Session & Upcoming Events (Leadership & Curriculum
182 Institutes)**

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184 Echeverri reported that the DAS will try to send as many faculty members as possible
185 from the colleges to these events.

186

187 **Resolution to Address Anti-Asian, Pacific Islander, and Desi American Hate Crimes**

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189 Bruzzese reviewed the draft document on BoardDocs and welcomed feedback for
190 possible revision.

191

192 **Assigning Interdisciplinary Subjects to Divisions/Departments and PeopleSoft**

193

194 Echeverri will include this item on the consultation agenda.

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196 **LACCD Reengagement Plan**

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198 There were concerns that the LACCD was moving forward for full in-person re-
199 engagement for financial reasons and not taking faculty concerns, including proper
200 health protocols, into account. Echeverri will include this item on the consultation
201 agenda.

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203 **Concerns about Lack of Collegiality and Bullying Behavior in the LACCD**

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Anderson reported concerns among faculty at Pierce, that persons appear to be more emboldened to be more disrespectful. Hernandez offered that a survey approach is helpful to have sense of the problem, as it is intertwined with diversity, equity, and inclusion concerns. He shared documents from East’s Academic Senate Committee on Academic Freedom and Ethics (CAFÉ). One survey of the faculty, staff, and administrators asked how are they doing in terms of their social and emotional well-being? Eighty percent of the respondents reported that they are struggling.

Recommendations to Address COVID-19 Related Learning Loss

Echeverri termed COVID-19 related learning loss to be one of the biggest problems with which we are dealing. A draft resolution is being written.

Technology:

- **Institutionalizing District DE Coordinator Position**
Echeverri referred to a previous discussion, observing that the Academic Technology Committee drafted language in support.

- **FAQs on Use of Video in Online Instruction**

Workgroup to Review Chapter 5 Administrative Procedures and Creating a Transfer, Articulation, and Student Services Committee of the DAS

Echeverri is seeking volunteers for this task force with the aim of having a wide representation.

Sustainable Environment Institute & LACCD Sustainability Efforts

George Leddy, SEI Coordinator, reported that the LACCD has reaffirmed its support of the Sustainable Environment Institute (SEI), and he invited the Senators to visit the updated SEI website: WWW.SEILACCD.NET David Beaulieu, DAS Past President and SEI Steering Committee member, noted that the committee has been meeting with Rueben Smith, LACCD Chief Facilities Officer, and other members of the facilities team. The district sustainability plan requires that there be sustainability committees at each campus to meet these sustainability goals. Adherence to this plan requires changes in behavior, reducing waste, recycling, etc. Moving the sustainability plan forward is labor-intensive, and cannot be done by relying on a .2 reassigned time with copious amounts of volunteer time.

Update on Ethnic Studies General Education Requirement

247 Atondo reported that faculty are still waiting to hear from the Cal State faculty on
248 courses which were submitted for articulation to meet this requirement. She noted that
249 Santa Monica College submitted 40 courses, and every course was denied. The deadline
250 to resubmit is June 1st. The Cal States have agreed that courses approved in the
251 December cycle will be retroactively effective to Fall 2021. There is concern and
252 disappointment among the California Community Colleges related to the course
253 articulation denials.

254

255 Owing to an insufficient amount of time remaining in the meeting, the following items
256 were postponed to the next meeting of the DAS Exec.

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258 **Professional Development College Future Direction: COVID-19 Learning Loss, Support**
259 **for Hard-to-Convert Classes, AB 705, Online Instruction and Services, other**

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261 **Follow-up Items**

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- 263 • **Administrative Retreat Rights**
- 264 • **Request for ASCCC Technical Assistance**
- 265 • **Faculty Participation on College Financial Intervention Teams (FIT)**
- 266 • **District Payroll Support for Local Senate Dues Paid Through Payroll Deductions**
- 267 • **Unclassified Tutor and Student Tutor III Classifications**
- 268 • **Designation in PeopleSoft and Process for Adoption of Open Educational**
269 **Resources (OER) and Zero Cost Textbooks (ZCT)**

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271 **Other Concerns: Accreditation, Board Rules Project, Website Redesign**

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273 **Reports**

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- 275 • **Officer Reports**

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277 **President**

278 **1st Vice President**

279 **2nd Vice President**

280 **Treasurer**

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- 282 • **Other Reports:**

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- 284 • **DBC**

- 285 • **TPPC**

- 286 • **Academic Technology**

- 287 • **Professional Development College**

- 288 • **Hard-to-convert courses**

- 289 • **DE Training Workgroup**

- 290 • **Guided Pathways**
- 291 • **Others**

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293 **Upcoming Meetings:**

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295 **Consultation:** Tuesday, May 11, 2021 – Zoom

296 **District Budget Committee:** Wednesday, May 12, 2021 – Zoom

297 **DAS Meeting:** Thursday, May 13, 2021 – Zoom

298 **Board Standing Committees:** Wednesday, May 19, 2021 – Zoom

299 **ASCCC 2021 Career Noncredit Institute:** April 30-May 1, 2021

300 **LACCD Board Meeting:** Wednesday, June 2, 2021 – Zoom

301 **DAS Executive Committee:** Friday, June 4, 2021 – Zoom

302 **ASCCC Faculty Leadership Institute:** June 16-18, 2021, 2021 – Virtual

303 **ASCCC Curriculum Institute:** July 7-9, 2021 – Virtual

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305 **Adjournment**

306 (Maddren/Hernandez) **M/S/P**

307 The meeting was adjourned at 12:22 p.m.

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309 Respectfully submitted by Lourdes M. Brent, DAS Secretary