

Membership

District Budget Committee

April 15, 2020

1:00 pm – 3:00 pm

Zoom Meeting

Academic Senate

Holly Bailey-Hofmann
Angela Echeverri
Jeff Hernandez
Robert L. Stewart Jr.
Eddie Tchertchian
Joshua Wentz

Faculty Guild

Joseph Guerrieri
Sandra Lee
John McDowell
Olga Shewfelt
Joanne Waddell*
vacant

Unions/Association

Mary-Jo Apigo
Arif Ahmed
Kathleen Becket
Shirley Chen Page
Steve Paine
Vacant-Build & Trade

College Presidents

Seher Awan
Mary Gallagher
Barry Gribbons
Otto W. Lee
James M. Limbaugh
Alexis Montevirgen
Monte Perez*
Raul Rodriguez**
Katrina VanderWoude

STUDENT TRUSTEE**REPRESENTATIVE**

vacant

* Co-chairs

**Interim

1. Call to Order (*Joanne Waddell*)
2. Approval of Agenda
3. Approval of Minutes for March 11, 2020
4. Chancellor's Remarks/Updates
5. ECDBC Reports and Recommendations
 - Faculty Motion – Updated District Accountability Measures & Debt Repayment Policy
6. Enrollment Update & Reporting (Cornner)
7. FON Update (Román)
8. COVID – 19 Expenses (Gordon)
9. CARES Act (Gordon)
10. 5 Year Fiscal Forecast (Gordon)
11. Ending Balance vs Reserves (Gordon)
12. DBC Recommendations to the Chancellor
13. Items to Be Addressed by ECDBC
14. Other Business

Future DBC Meetings: May 13, Jun 10

Future ECDBC Meetings: Apr 28, May 26, June 23

Supporting Documents can be found at:

<http://laccd.edu/Departments/DistrictLevelGovernance/DBC/Pages/default.aspx>

Los Angeles Community College District
 District Budget Committee Meeting Minutes
 March 11, 2020
 1:30-3:30 pm, Educational Services Center, Board Room

Roll Call X Indicates Present

Academic Senate

Holly Bailey-Hoffman	X
Joshua Wentz	X
Angela Echeverri	X
Jeff Hernandez	X
Robert L. Stewart Jr.	X
Eddie Tchertchian	X

L.A. Faculty Guild

Joseph Guerrieri	X
Sandra Lee	X
John McDowell	X
Olga Shewfelt	X
Joanne Waddell*	X
Vacant	

Unions/Association

Mary-Jo Apigo; Local 911 Teamster	X
Arif Ahmed; Local 721	
Kathleen Becket; SEIU Local 99	
Shirley Chen Page; Local 1521A	
Steve Paine; Class Mgmt. Rep	
Vacant-Build & Cost Trade	

College Presidents

Seher Awan	X
Mary Gallagher	X
Barry Gribbons	X
Otto W. Lee	X
James M Limbaugh	X
Alexis Montevirgen	X
Monte E. Perez*	X
Raul Rodriguez**	X
Katrina VanderWoude	X

Student Trustee Rep
 vacant

* DBC CO-chairs

** Interim

Also Present

Resource Persons

Ryan Conner
 Jeanette L. Gordon
 Kevin Jeter
 Deborah A. La Teer
 Greg Mazzarella
 Melinda A. Nish
 Maury Pearl
 Francisco C. Rodriguez
 Albert J. Román
 Maria Luisa Veloz

Guests

Myeshia Armstrong
 Silva Barajas
 Larry Frank
 Mercedes Gutierrez
 Daniel Hall
 Mike Lee
 Rasel Menendez
 Jim Reeves
 Rolf Schleicher
 Bob Suppelsa
 Harry Ziogas

1. **Call to Order** - at 1:41p.m. by Monte E. Perez
2. **Approval of Agenda** – The Agenda was approved, Chancellor was detained and his update will occur later in the agenda.
3. **Approval of Minutes** - The minutes of the January 29, 2020 meeting were approved.
4. **Chancellor’s Remarks/Updates**
 - Some current Legislation activities are as follows:
 - Specific Budget Request- Assembly Member Wendy Carrillo: The Los Angeles Community College District is seeking a \$12,000,000 budget; this is a specific budget request only for LACCD. The budget will be utilized to support Dream Resource Center and for LGBTQ+ activities.
 - Assembly Bill 1862 - 4 Year CSU Transfer Bill - Students who begin in community college through the LA College Promise and completed transfer requirements will continue with free education when transferred to a CSU. Currently 13,000 of our Students are enrolled in the LA College Promise Program.
 - The Cal Grant Proposal to strengthen the amount of money that could be given to adult learners is making its way through the legislature.
 - COVID -19 District Response
 - As of March 19, 2020 classes that are able, will be shifted to online, all services will remain open for the purposes of the students' needs.
 - All major activities and events throughout the Colleges will be cancelled.
5. **ECDBC Reports and Recommendations**
 - At the last meeting, in response to the Faculty Guild motion to terminate the debt payment, ECDBC was tasked with *developing a written policy providing fiscal guidelines and steps to ensure college are accountable for their budgets*. The ECDBC’s updated accountability measures were presented, followed by discussion. All constituents are asked to share this document with their committees and senates, and this document will be brought back at the April 15, 2020 meeting for further discussion.
6. **Enrollment Update & Reporting (Corner)**
 - The Spring 2020 daily report was distributed and discussed. The enrollment is similar from last year.
 - The enrollment for some of the college's shows a decline, mainly due to outstanding dual enrollment and late start classes. Once input, enrollment is expected to increase.
7. **FON Update (Roman)**
 - There are no significant changes from the prior report .
 - Currently projecting 11 college critical credit faculty hires; also projecting 4 non-credit/SFP hires (which currently do not count towards the FON).
8. **2018-19 Recalc and 2019-20 P1 Update (Gordon)**
 - 2018-19 Recalc
 - Ms. Gordon gave a recap of the usage of last year’s projected unbudgeted revenue of \$18,507,994, of which \$5,000,000 was set aside until 2018-19 Recalc, was released. The final Recalc unbudgeted revenue number came in at 17,152,897, a decline of \$1,355,097. The total available is \$3,644,903 (\$5,000,000-\$1,355,097), of which the Chancellor gave approval to immediately distribute \$2,000,000 to the colleges.
 - 2019-20 P1
 - The Districts State Apportionment Exhibit C was discussed. It shows that the District would have

lost \$11,384,138 if the District was not held harmless by the State. Because the District budgeted 2019-20 at the hold harmless revenue of \$642,545,651, there is no impact on the current budget.

- The 2019-20 P1 shows a deficit factor of 3.6897%, or \$23.7m revenue reduction to the District. The deficit factors tend to decrease during the fiscal year.
- A schedule was distributed that showed the breakdown by college of the net \$11,384,138 decline of SCFF revenue by college. Some colleges showed growth, those that did will receive additional revenue.

9. 2019-20 2nd Qtr Financial Status by College (Gordon)

- A handout title *2019-20 Current Budget Allocation and Projected Expenditures Unrestricted General Fund as of December 31, 2019* was distributed and discussed.
- Currently 3 colleges and the ESC are projecting deficits.

10. 2020-21 Proposed Preliminary Allocation (Gordon)

- The Preliminary Budget Allocation was developed based on the minimum state apportionment funding guarantee to the District of \$642.5 million plus 2.29% COLA, and holds the colleges to their 2016-17 FTES funding levels. The preliminary allocations to the college were based upon the “old” allocation model.
- Given that the Board approved a new District Allocation Model that better aligns with the new Student Centered Funding Formula, this formula will be utilized for the Final Budget Allocations; changes in allocation between Preliminary and Final Allocation can be expected, however colleges will be held harmless during the time the District is being held harmless, currently through 2021-22.

11. 2018-19 Self Evaluation (Gordon)

- A motion was made to approve the Self-Evaluation for 2018-2019.

12. DBC Recommendation to the Chancellor

- No Recommendations to the Chancellor

13. Item to Be Addressed by ECDBC

- Financial Impact due to COVID-19 (Coronavirus) virus.
- Accountability Measures revision, requesting a second review from ECDBC.

14. Other Business

- Request to have the Information Technology reorganization brought to DBC for discussion.

The meeting was adjourned at 3:28pm.

Future DBC Meetings: Apr 15, May 13, Jun 10.
Future ECDBC Meeting: Apr 28, May 26, Jun 23.

LACCD Budget Update and Motion

December 2019

John McDowell

Motion Urging the District to Terminate “College Debt Repayment”

The Faculty Guild urges LACCD to terminate the failed and harmful policy and practice of college debt repayments and replace it with a practice that would help colleges rather than harm them.

The many reasons for this policy change are overwhelmingly persuasive including:

- 1) *Debt repayments harm students and colleges, not the people responsible for the debts;*
- 2) *The primary reason for college debts is underfunding. The CCC system is chronically underfunded, made worse in LACCD by the district’s growing reserves and huge ending balances (20% last year). If the district limited ending balances to a maximum of 10% there would be no college deficits;*
- 3) *It’s a new budget funding game with new rules. Like it or not, in the new funding formula (SCFF) we are competing with 71 other districts for funding. LACCD’s success depends on the performance of all nine of our colleges, but debt payments are hobbling several of our colleges. Think of a 9 member baseball team. No manager would hobble 3 or 4 of their players going to a new season, especially with new rules in place, so why would we;*
- 4) *The rationale expressed for this ineffective and outworn practice is that requiring paying back past debt will prevent future college debts. Obviously, that has proven not true. It exacerbates a college’s fiscal problem instead of solving it;*
- 5) *Debt repayments often contribute to further deficits in following years. It harms colleges by making their financial troubles worse, locking them in a vicious cycle hard to escape;*
- 6) *Debt repayments demoralize and discourage college administrators, faculty and staff, and does not, as intended, result in more carefully, well planned and disciplined spending;*
- 7) *In recent years the total sum of annual debt repayments from colleges have been put into ballooning reserves and ending balances. It does no good, just damages our colleges.*

Note: Our small colleges, particularly Southwest and Harbor, have consistently struggled trying to live within their budgets. However, over the last 20 years all of our 9 colleges have at one time or another ended years in a deficit. Even East, after building up ending balances for decades, in recent years has over spent its budget needing to spend down the past positive ending balances.

Motion approved at Jan 29, 2020 DBC Meeting:

DBC urges the District to terminate College Debt Repayment and directs ECDBC by June 30, 2020 to develop a written policy providing fiscal guidelines and steps to ensure college are accountable for their budgets.

To ensure sound fiscal management and provide a process to monitor and evaluate the financial health of colleges within the District, the overall assessments of a college's financial condition will include, but not be limited to, the following operating standards:

1. College's budget shall be balanced in terms of funds available for appropriation throughout the fiscal year. Should funds available be reduced, corresponding expenditures are expected to also be reduced.
2. College shall be expected to develop its long-term enrollment plan to meet its education mission, and maintain enrollment data on all disciplines and instructional programs. The enrollment data shall include, but not be limited to, FTES, student headcount, teaching faculty productivity by discipline area, average class size, class sections offered, and cost per FTES.
3. College shall be expected to maintain position/assignment control on all personnel assignments, both academic and classified, to ensure that costs do not exceed budget.
4. College shall develop its annual college financial plan and provide to the Chancellor timely college budget and expenditure reports and/or fiscal analyses to assist in monitoring the financial health of the college.
5. At a minimum, the college shall provide to the Chancellor quarterly status reports on expenditures and on the college's overall fiscal status.
6. College will develop an annual Student Centered Action Plan (SCAP) which includes goals towards meeting SCFF metrics, these goals will be evaluated quarterly. For those colleges at risk of not meeting their goals, a technical assistance team (composed of district finance staff, Vice Chancellor of Institutional Effectiveness, College President, Vice President of Administration, Vice President of Academic Affairs, Vice President of Student Services, Faculty and Classified Representatives), will meet in Fall and Spring to assist the college build capacity and identify strategies to meet or surpass the metrics.
7. Each College President and the Deputy Chancellor shall be responsible to the Chancellor for the management of the college's and Educational Service Center's total budget. Budget management includes maintaining a balanced budget, as well as the efficient and effective utilization of financial resources.
8. The District shall maintain a District General Reserve of six and a half percent (6.5%), a Contingency Reserve of three and a half (3.5%) and set aside an amount of two (2.0%) for future scheduled maintenance requirements. In addition, the College is required to set aside 1% of its revenue as a college reserve.
9. If a college's expenditures or projected expenditures exceed its revenue, college shall be required to submit a self-assessment and review to the Chancellor, and to develop a written action plan to satisfactorily address the identified fiscal concerns.
10. ~~If the college ends the year in a deficit greater than 1% of its budget or \$500,000, whichever is greater, it is required to:~~

- ~~a. Perform self-assessment and review through the established participatory governance process at the college.~~
- ~~b. Submit to the Executive Committee of the District Budget Committee a financial plan that addresses the college's financial health concerns consistent with the measurement criteria as indicated below.~~
- ~~c. Participate in a quarterly review as requested by the Executive Committee of the District Budget Committee on the college's fiscal condition.~~

~~11. If a college has experienced three consecutive years of deficits, the college shall be required to submit a detailed recovery plan, developed through the established participatory governance process at the college for achieving fiscal stability. The Chancellor shall evaluate the college's recovery plan and may recommend to the Board of Trustees that a special emergency response team be appointed to monitor and regulate the enrollment management and fiscal affairs of the college.~~

12. Any college ending the year with a deficit will be required to develop an action plan, developed through the established participatory governance process, as follows:

- a. Less than .5%; required to submit an action plan to the ECDBC and the DBC for approval.
- b. Between .5% to 2%; required to submit an action plan to a Financial Intervention Team (FIT*) which will visit the college and discuss options with college leaders. After meeting with the FIT, the college will present a final plan for approval by the ECDBC and DBC
- c. Over 2%; required to submit an action plan to a Financial Intervention Team (FIT) which will visit the college, discuss options with college leaders and make recommendations to that plan. The Chancellor will ensure the college implements the FIT plan. Alternatively, with approval of the Chancellor, the college may implement other structural changes that achieve the same fiscal results as the FIT recommendations.

* FIT team consists of one representative each of: CFO, College President, College Vice President, Staff Guild, Academic Senate and Faculty Guild.

13. The Chancellor shall review the college's fiscal affairs and enrollment management practices as part of the College President's annual performance evaluation. The Chancellor must report to the Board of Trustees any significant deficiencies and take any corrective measures to resolve the deficiencies up to and including the possible reassignment or non-renewal of the college president's contract.

District Financial Accountability Measurement Criteria

1. Deficit Spending

- a. Is the college deficit spending more than 1% of its revenue budget over multiple years?
- b. Is the deficit spending addressed by ending balance, college reserve, or built-in growth revenue?
- c. College's Overall Instructional Measures:
 - i. Is teaching faculty productivity (FTES/FTEF) greater than or equal to 510?
 - ii. Is average class size greater than or equal to 34?
 - iii. Are costs per FTES by instruction, instructional services, student services, maintenance and operations, and other non-instructional support services greater than or equal to average costs among small or large colleges within the district and statewide average?
 - iv. Are administrative costs per FTES greater than or equal to average costs among small or large colleges within the district and statewide average?
- d. Full Time Faculty Hiring Obligation
 - i. What is the college's full-time and part-time ratio and obligation (excluding faculty over- base)?
- e. College Expenditures and Staffing Trends over the last five years
 - i. Is percentage of budget allocated to salaries and benefits at or less than district-wide average?
 - ii. Is the college using one-time funds to pay for permanent staff or other ongoing expenses?
 - iii. Is faculty, administration, and classified staffing level comparable with other colleges within the District?
 - iv. How do expenditures by activity (instructional, instructional services, student services, and non-instructional activities) compare to other colleges in the district?
 - v. How do the release and reassigned FTEF and expenditures such as release times for bargaining unit and department chair non-instructional activities compare to other colleges in the district?
 - vi. How do utilities and other non-salary operating expenditures by activity compare to other colleges in the district?
- f. Enrollment Management
 - i. Does a college have a multi-year plan for enrollment growth and class sections offered? Does a college's plan address changes in the class offerings and the maintenance of instructional productivity (FTES/FTEF)? Has the enrollment been stable over the last five years?
 - ii. Are academic and classified staffing adjustments consistent with the enrollment decline?
 - iii. Does the college continuously analyze its enrollment trends and class offerings?
- g. College's Overall Educational Program Evaluation
 - i. Is a college's enrollment and fiscal plan consistent with its overall educational program mission?

2. Information to be Used to Perform the Assessment

- a. College's Self- Assessment and Review Apportionment Attendance Report Enrollment Projection
- b. Instructional Measures (FTES/FTEF) Average Class Size

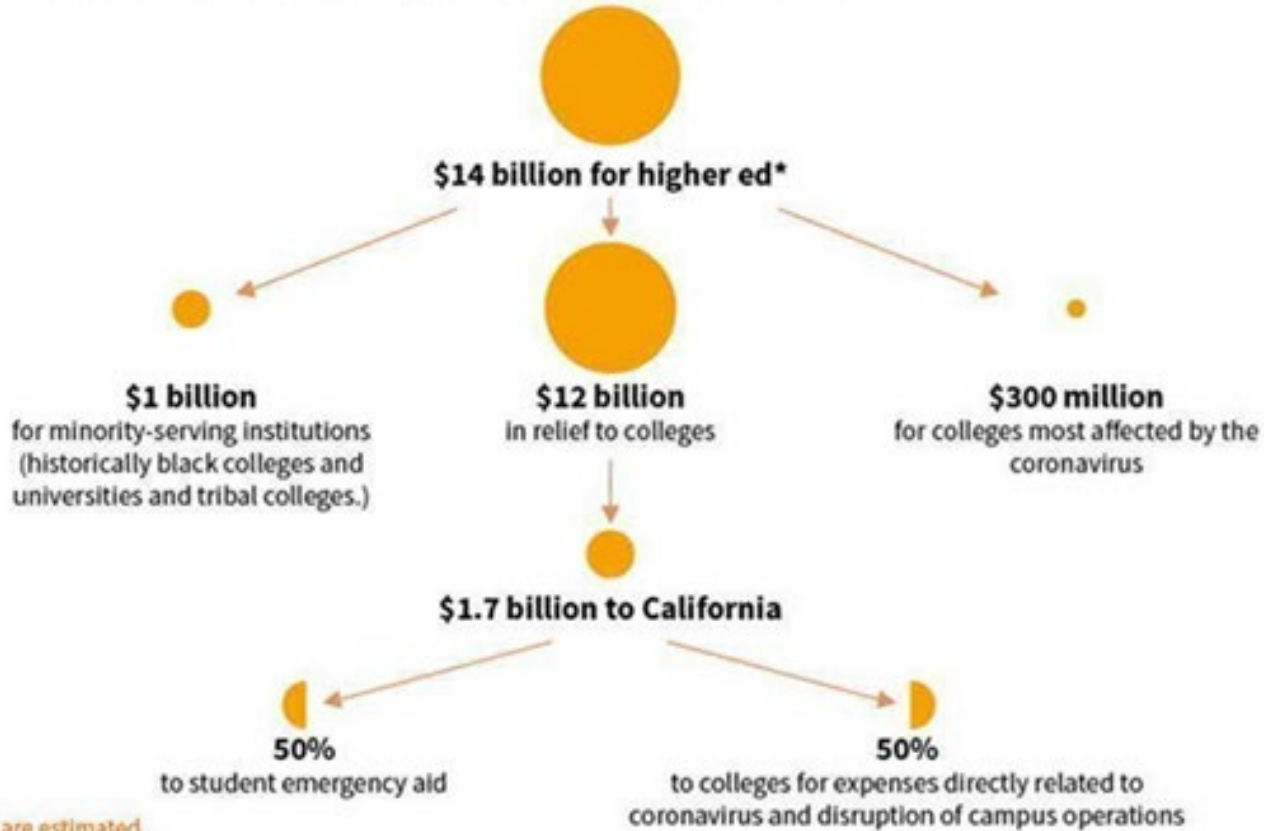
- c. FTES and Expenditures ranking
 - d. College Quarterly Financial Status Report Monthly Projection and College Financial Plan Unrestricted General Fund by Activity
 - e. College Expenditure Trends over last five years Full Time Faculty Hiring Obligation
 - f. Release Times and Reassigned Times
 - g. Other Available Information (Enrollment data, Fiscal Data, Staffing Plan, etc...)
3. Other Suggested Criteria:
- a. FTES per FTEF by discipline
 - b. Percentage of Weekly Faculty Contact Hours (WFCH) taught by full-time and part-time faculty Cost per FTES for each program and compared with other colleges and districts Adequate/Proper Reserve Level or Ending Balance
 - c. Cost reduction measures to preserve revenues and mitigate further potential deficits
 - d. Metrics used for the Student Centered Action Plan (SCAP)
4. Other Items for Discussion
- a. Deficit repayment schedule
 - b. Emergency loans for financial relief
 - c. Required actions to curtail and manage spending if certain conditions exist

As of April 9, 2020

Category	Item	Actual/ Committed Cost
Custodial Support		
	<i>Total Custodial Support</i>	620,450
Information Technology		
	<i>Total Info Tech</i>	5,514,773
ADA Compliance		
	<i>Total ADA Compliance</i>	288,853
Security		
	<i>Total Security</i>	147,844
Remote/Online Conversion/Professional Development		
	<i>Total Remote/Online Conversion/Professional Development</i>	68,000
Communications		
	<i>Total Communications</i>	150,000
Emergency Operations Center		
	<i>Total Emergency Operations Center</i>	-
Additional Staff Costs		
	<i>Total Additional Staff Costs</i>	-
Students		
	<i>Total Students</i>	-
Equipment and Supplies		
	<i>Total Equipment and Supplies</i>	-
Anticipated Loss in Revenue		
	<i>Total Anticipated Loss in Revenue</i>	-
Total		6,789,920

Breaking down the new stimulus law for California colleges

The \$2.2 trillion stimulus bill includes \$31 billion for education of which about \$14 billion will go to higher education. Here's how the funds will be spent nationally and in California:



*All numbers are estimated.

Source: Coronavirus Aid, Relief and Economic Security Act and the U.S. Department of Education.
Charts by Yuxuan Xie.

EdSource

CARES Act

Higher Education Emergency Relief Fund

- \$14 billion provided to higher education institution (IHE) to support the emergency needs of students and to support institutions as they cope with the immediate effects of coronavirus.
- Broad flexibility provided for the use of these funds, but IHEs that receive funding will be required to use not less than 50% of the funds for emergency financial aid grants to students.
- Examples of eligible expenses are food, housing, course materials, technology, healthcare, and child care.

CARES Act

Higher Education Emergency Relief Fund

- IHEs will receive 90% (\$12.8 billion) of the funds based on their relative share of Pell Grant recipients.
- Institutional awards are calculated using **75 percent** of full-time enrollment of Pell recipients at an institution, and
- **25 percent** of the institutional award is calculated using full-time enrollment of non-Pell recipients. (Students who were exclusively online prior to the pandemic are not included in this calculation.)

CARES Act

Federal Student Grant Aid

- Ensures Pell Grants received during the emergency do not count against a student's total lifetime Pell Grant limit if the student did not complete this semester.
- Institutions and students will not be required to return their federal student aid for this semester if the student does not continue in their studies due to the emergency.
- Institutions can continue to make Federal Work-Study payments to students who are unable to fulfill their work-study obligations for up to one academic year.

Allocations for Section 18004(a)(1) of the CARES Act			
OPEID	School	Total Allocation	Minimum Allocation to be Awarded for Emergency Financial Aid Grants to Students
02226000	East Los Angeles College	\$10,797,043	\$5,398,522
00122300	Los Angeles City College	\$5,197,272	\$2,598,636
00122400	Los Angeles Harbor College	\$2,906,139	\$1,453,070
01255000	Los Angeles Mission College	\$2,940,483	\$1,470,242
00122600	Los Angeles Pierce College	\$7,694,796	\$3,847,398
00704700	Los Angeles Southwest College	\$2,222,854	\$1,111,427
00122700	Los Angeles Trade-Technical College	\$5,124,229	\$2,562,115
00122800	Los Angeles Valley College	\$6,154,624	\$3,077,312
00859600	West Los Angeles College	\$2,215,810	\$1,107,905
		\$45,253,250	\$22,626,627

source: <https://www.ed.gov/news/press-releases/> April 9, 2020

Recipient’s Funding Certification and Agreement
Emergency Financial Aid Grants to Students under the Coronavirus Aid, Relief, and
Economic Security (CARES) Act

Section 18004(a)(1) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education (“Secretary”) to allocate formula grant funds in the amount of \$_____ to _____ (“Recipient”).

Section 18004(c) of the CARES Act requires Recipient to use no less than fifty percent of the funds received to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care, and child care). This Certification and Agreement solely concerns the emergency financial aid grants to students under Section 18004(c) of the CARES Act.

To address the pressing financial need of students due to the disruption of campus operations from coronavirus, and pursuant to the authority duly delegated to the Secretary under the CARES Act and associated with the coronavirus emergency, as stated in Proclamation 9994 of March 13, 2020, “Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak,” *Federal Register* Vol. 85, No. 53 at 15337-38, the Secretary and Recipient agree as follows:

1. The Secretary will provide Recipient fifty (50) percent of its formula grant funds (the “advanced funds”) for the sole and exclusive purpose of providing emergency financial aid grants to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care expenses.

2. Recipient agrees to promptly make available emergency financial aid grants from the advanced funds directly to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care expenses. Recipient shall not use the advanced funds to reimburse itself for any costs or expenses, including but not limited to any costs associated with significant changes to the delivery of instruction due to the coronavirus and/or any refunds or other benefits that Recipient previously issued to students.

3. Recipient retains discretion to determine the amount of each individual emergency financial aid grant consistent with all applicable laws including non-discrimination laws. Recipient acknowledges that the Secretary recommends the maximum Federal Pell Grant for the applicable award year as an appropriate maximum amount for a student’s emergency financial aid grant in most cases, and the Recipient should be mindful of each student’s particular socioeconomic circumstances in the staging and administration of these grants. The Secretary strongly encourages Recipient’s financial aid administrator to exercise the use of professional judgment available under Section 479A of the Higher Education Act of 1965 (HEA), 20 U.S.C § 1087tt, to make adjustments on a case-by-case basis to exclude individual emergency financial aid grants from the calculation of a student’s expected family contribution. The Secretary does not consider these individual emergency financial aid grants to constitute Federal financial aid under Title IV of the HEA.

4. In consideration for the advanced funds and as conditions for their receipt, Recipient warrants, acknowledges, and agrees that:

(a) The advanced funds shall not be used for any purpose other than the direct payment of grants to students for their expenses related to the disruption of campus operations due to coronavirus, such as food, housing, course materials, technology, health care, and child-care;

(b) Recipient holds those funds in trust for students and acts in the nature of a fiduciary with respect thereto;

(c) Recipient shall promptly comply with Section 18004(e) of the CARES Act and (i) report to the Secretary thirty (30) days from the date of this Certification and Agreement and every forty-five (45) days thereafter in accordance with 2 CFR 200.333 through 2 CFR 200.337, or in such other additional form as the Secretary may specify, how grants were distributed to students, the amount of each grant awarded to each student, how the amount of each grant was calculated, and any instructions or directions given to students about the grants; and (ii) document that Recipient has continued to pay all of its employees and contractors during the period of any disruptions or closures to the greatest extent practicable, explaining in detail all specific actions and decisions related thereto, in compliance with Section 18006 of the CARES Act;

(d) Recipient shall comply with all requirements in Attachment A to this Certification and Agreement;

(e) Recipient shall promptly and to the greatest extent practicable distribute all the advanced funds in the form of emergency financial aid grants to students by one year from the date of this Certification and Agreement, and document its efforts to do so as part of the report specified in subsection (c) above;

(f) Recipient shall cooperate with any examination of records with respect to the advanced funds by making records and authorized individuals available when requested, whether by (i) the U.S. Department of Education and/or its Inspector General; or (ii) any other federal agency, commission, or department in the lawful exercise of its jurisdiction and authority; and

(g) failure to comply with this Certification and Agreement, its terms and conditions, and/or all relevant provisions and requirements of the CARES Act or any other applicable law may result in Recipient's liability under the False Claims Act, 31 U.S.C. § 3729, *et seq.*; OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; 18 USC § 1001, as appropriate; and all of the laws and regulations referenced in Attachment A, which is incorporated by reference hereto.

RECIPIENT or Authorized Representative of Recipient _____

OPEID Number _____

DATE _____

Attachment A to Recipient's CARES Funding Certification and Agreement

The Recipient assures and certifies the following:

- Recipient will comply with all applicable assurances in OMB Standard Forms 424B and D (Assurances for Non-Construction and Construction Programs), including the assurances relating to the legal authority to apply for assistance; access to records; conflict of interest; nondiscrimination; Hatch Act provisions; labor standards; Single Audit Act; and the general agreement to comply with all applicable Federal laws, executive orders and regulations.
- With respect to the certification regarding lobbying in Department Form 80-0013, no Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making or renewal of Federal grants under this program; Recipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," when required (34 C.F.R. Part 82, Appendix B); and Recipient will require the full certification, as set forth in 34 C.F.R. Part 82, Appendix A, in the award documents for all subawards at all tiers.
- Recipient will comply with the provisions of all applicable acts, regulations and assurances; the following provisions of Education Department General Administrative Regulations (EDGAR) 34 CFR parts 75, 77, 79, 81, 82, 84, 86, 97, 98, and 99; the OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement) in 2 CFR part 180, as adopted and amended as regulations of the Department in 2 CFR part 3485; and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards in 2 CFR part 200, as adopted and amended as regulations of the Department in 2 CFR part 3474.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is 1801-0005. The time required to complete this information collection is estimated to be 2,853 total burden hours. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: Hilary Malawer, 400 Maryland Avenue, SW. Washington, D.C. 20202.

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
GENERAL FUND UNRESTRICTED
5-YEAR Financial Forecast - Summary**

Scenario 1:		<i>Hold Harmless</i>				SCFF Calc	SCFF Calc
		2018-19 Actual	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Assumes flat enrollment & metrics							
98,000 FTES in 2023-24							
NO Salary Increase							
NO HRA after 2019-20							
TOTAL RESOURCES		\$ 700,687,599	\$ 700,307,046	\$ 715,342,982	\$ 733,544,075	\$ 723,719,723	\$ 741,399,821
TOTAL EXPENDITURES		\$ 676,842,072	\$ 723,502,806	\$ 725,971,667	\$ 741,052,877	\$ 744,110,979	\$ 752,827,634
NET REVENUES LESS EXPENDITURES		\$ 23,845,527	\$ (23,195,760)	\$ (10,628,685)	\$ (7,508,803)	\$ (20,391,256)	\$ (11,427,813)
FUND BALANCE							
Beginning Fund Balance (includes PY adj)		\$ 124,151,940	\$ 153,895,138	\$ 130,699,378	\$ 120,070,693	\$ 112,561,890	\$ 92,170,634
Net Revenues Less Expenditures		23,845,527	(23,195,760)	(10,628,685)	(7,508,803)	(20,391,256)	(11,427,813)
Ending Fund Balance		147,997,467	130,699,378	120,070,693	112,561,890	92,170,634	80,742,820
<i>Fund Balance % of Expenditure Budget</i>		21.9%	18.1%	16.5%	15.2%	12.4%	10.7%
Assumptions:		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
COLA		2.71%	3.26%	2.29%	2.71%	2.82%	2.60%
State fully funds the SCFF, i.e. no revenue 'constraints' or deficit factors							
Scenario 2:		<i>Hold Harmless</i>				SCFF Calc	SCFF Calc
		2018-19 Actual	2019-20 Projected	2020-21 Projected	2021-22 Projected	2022-23 Projected	2023-24 Projected
Assumes flat enrollment & metrics							
98,000 FTES in 2023-24							
NO Salary Increase							
NO HRA after 2019-20							
TOTAL RESOURCES		\$ 700,687,599	\$ 700,307,046	\$ 668,180,025	\$ 718,100,665	\$ 723,379,923	\$ 741,051,186
TOTAL EXPENDITURES		\$ 676,842,072	\$ 723,502,806	\$ 725,223,366	\$ 740,284,297	\$ 743,320,725	\$ 752,016,833
NET REVENUES LESS EXPENDITURES		\$ 23,845,527	\$ (23,195,760)	\$ (57,043,341)	\$ (22,183,632)	\$ (19,940,802)	\$ (10,965,647)
FUND BALANCE							
Beginning Fund Balance (includes PY adj)		\$ 124,151,940	\$ 153,895,138	\$ 130,699,378	\$ 73,656,037	\$ 51,472,404	\$ 31,531,602
Net Revenues Less Expenditures		23,845,527	(23,195,760)	(57,043,341)	(22,183,632)	(19,940,802)	(10,965,647)
Ending Fund Balance		147,997,467	130,699,378	73,656,037	51,472,404	31,531,602	20,565,955
<i>Fund Balance % of Expenditure Budget</i>		21.9%	18.1%	10.2%	7.0%	4.2%	2.7%
Assumptions:		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
COLA		2.71%	3.26%	0.00%	2.71%	2.82%	2.60%
In 2020-21 State applies deficit factor of 5%; 2021-22 and beyond no deficits + COLA							

Scenario 3:		<i>Hold Harmless</i>				SCFF Calc	SCFF Calc
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
		Actual	Projected	Projected	Projected	Projected	Projected
Assumes flat enrollment & metrics							
98,000 FTES in 2023-24							
NO Salary Increase	TOTAL RESOURCES	\$ 700,687,599	\$ 700,307,046	\$ 636,053,004	\$ 718,100,665	\$ 723,379,923	\$ 741,051,186
NO HRA after 2019-20	TOTAL EXPENDITURES	\$ 676,842,072	\$ 723,502,806	\$ 725,223,366	\$ 740,284,297	\$ 743,320,725	\$ 752,016,833
State Apportionment Decline of 10% (\$64m)	NET REVENUES LESS EXPENDITURES	\$ 23,845,527	\$ (23,195,760)	\$ (89,170,363)	\$ (22,183,632)	\$ (19,940,802)	\$ (10,965,647)
	FUND BALANCE						
	Beginning Fund Balance (includes PY adj)	\$ 124,151,940	\$ 153,895,138	\$ 130,699,378	\$ 41,529,015	\$ 19,345,383	\$ (595,419)
	Net Revenues Less Expenditures	23,845,527	(23,195,760)	(89,170,363)	(22,183,632)	(19,940,802)	(10,965,647)
	Ending Fund Balance	147,997,467	130,699,378	41,529,015	19,345,383	(595,419)	(11,561,066)
	<i>Fund Balance % of Expenditure Budget</i>	21.9%	18.1%	5.7%	2.6%	-0.1%	-1.5%
Assumptions:		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
	COLA	2.71%	3.26%	0.00%	2.71%	2.82%	2.60%
		In 2020-21 State applies deficit factor of 10%; 2021-22 and beyond no deficits + COLA					
Scenario 4:		<i>Hold Harmless</i>				SCFF Calc	SCFF Calc
		2018-19	2019-20	2020-21	2021-22	2022-23	2023-24
		Actual	Projected	Projected	Projected	Projected	Projected
Assumes flat enrollment & metrics							
98,000 FTES in 2023-24							
NO Salary Increase	TOTAL RESOURCES	\$ 700,687,599	\$ 700,307,046	\$ 603,925,983	\$ 718,100,665	\$ 723,379,923	\$ 741,051,186
NO HRA after 2019-20	TOTAL EXPENDITURES	\$ 676,842,072	\$ 723,502,806	\$ 725,223,366	\$ 740,284,297	\$ 743,320,725	\$ 752,016,833
State Apportionment Decline of 15% (\$96m)	NET REVENUES LESS EXPENDITURES	\$ 23,845,527	\$ (23,195,760)	\$ (121,297,384)	\$ (22,183,632)	\$ (19,940,802)	\$ (10,965,647)
	FUND BALANCE						
	Beginning Fund Balance (includes PY adj)	\$ 124,151,940	\$ 153,895,138	\$ 130,699,378	\$ 9,401,994	\$ (12,781,638)	\$ (32,722,440)
	Net Revenues Less Expenditures	23,845,527	(23,195,760)	(121,297,384)	(22,183,632)	(19,940,802)	(10,965,647)
	Ending Fund Balance	147,997,467	130,699,378	9,401,994	(12,781,638)	(32,722,440)	(43,688,087)
	<i>Fund Balance % of Expenditure Budget</i>	21.9%	18.1%	1.3%	-1.7%	-4.4%	-5.8%
Assumptions:		2018-19	2019-20	2020-21	2021-22	2022-23	2022-23
	COLA	2.71%	3.26%	0.00%	2.71%	2.71%	2.82%
		In 2020-21 State applies deficit factor of 15%; 2021-22 and beyond no deficits + COLA					

**LOS ANGELES COMMUNITY COLLEGE DISTRICT
GENERAL FUND UNRESTRICTED
2018-19 ENDING BALANCE
As of June 30, 2019**

Designated Balances ^[1]	
Open Orders	8,332,939
College Ending Balance	14,499,348
ESC/IT Ending Balance	2,224,295
Districtwide Elections	3,000,000
Other Districtwide Balances ^[2]	21,827,233
STRS/PERS	30,730,000
Restricted Program deficits	685,200
Total Designated Balances	81,299,015

Reserves	
General Reserve	43,540,805
Contingency Reserve	20,450,242
Additional Revenue to fund reserves	2,707,405
Total Reserves	66,698,452

Total Ending Balance 147,997,467

Total General Fund Unrestricted Expense 661,615,554

Reserve % of Expenses	10.1%
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Total Ending Balance % of Expenses	22.4%
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^[1] Balances set aside for designated purposes determined by Board Policy, Allocation Model and/or business office past practice.

^[2] 2018-19 Unbudgeted Revenue	17,783,973
State Mandate Set Asides-Blue Ribbon & Marketing	2,849,306
President & Dean Academy	69,370
DAS Prof College & DAS Sustainability	25,075
LA College Promise	181,130
VDK	918,379
Total Districtwide	21,827,233