

District Academic Senate Exec Meeting

Friday, May 20, 2016
ESC 1st Floor, Hearing Room
MINUTES

Attendance

	Present:
Officers	Don Gauthier (President), Elizabeth Atondo (2 nd VP: Curriculum), Vic Fusilero (Secretary), Alex Immerblum (Treasurer)
	Local Senate Presidents:
City	
East	Alex Immerblum
Harbor	Susan McMurray
Mission	Leslie Milke
Pierce	Anna Bruzzese
Southwest	Alistaire Callender
Trade	Wally Hanley
Valley	Josh Miller
West	
Guests	

Call to Order at 9:50 am.

Approval of the Agenda: As edited (Miller/Milke **MSC**).

Approval of minutes of March 18, 2016 postponed to the DAS Exec meeting on June 17, 2016.

Public Speaker(s): None

Action Items

1. Ratify resolution marking Alistaire Callender's retirement.

2. Motion - Board Rule X, Article III - Selection Policies:

Administration has forwarded Board Rule X, Article III (Faculty selection policies) to DAS Exec for its examination. Gauthier will examine X.III and get back to local senates. Immerblum reviews the history of the issue surrounding X.III: Previously a taskforce worked on faculty selection policies, but now administration works on policies and gives them to DAS to review. Immerblum suggests that DAS give itself a clear timeline since administration would like to have the issue returned to them by June. Immerblum suggests taking a formal action on this motion. Milke suggests establishing a taskforce (Gauthier, Immerblum, Milke) that will present changes to DAS Exec. Current changes are in the 2nd half of the document. Milke says that DAS should have input into the selection process. Echeverri says that DAS can make recommendations. Immerblum reminded DAS that it has purview on faculty selection. Gauthier has suggested that the taskforce submit recommendations to the

32 entire DAS Exec by June 13, after which DAS Exec members will then review over
33 the summer and vote on in September 2016.

34
35 **3. MOTION (as edited by Immerblum): Recognizing that district governance**
36 **structures and budget development processes fall under Senate purview, the**
37 **District Academic Senate shall begin consultation with the chancellor to**
38 **achieve mutual agreement for an Executive Committee of the District Budget**
39 **Committee (ECDBC). This shall be completed by July 1, 2016 and will follow a**
40 **shared governance model for the purpose of supporting the DBC. Membership**
41 **on the revised ECDBC shall be drawn from DBC and appointed by constituent**
42 **groups, as expected of any shared governance committee. The consultation**
43 **process shall involve district administration, staff, and faculty leadership and**
44 **their first action shall be to create a charter, mission, and by-laws.**

45 (Milke/Immerblum MSC). Unanimous.

46
47 **4. Motion to assign Elizabeth Atondo, Carole Akl (Mission), Margarita Pillado**
48 **(Pierce) as DAS members of E-65 Task Force. (Atondo/Hanley MSC). Unanimous.**

49
50 **5. Motion: Approve E-110 Advanced Placement edit. (Atondo/Immerblum MSC).**
51 Unanimous.

52
53 **6. Motion: Approve E-123 CLEP credit. (Bruzzese/Immerblum MSC). Unanimous.**

54
55 **7. Consultation agenda:**

56 a. Gauthier reported that DAS used to receive a list of people denied teaching
57 positions and used to be able to check that faculty did not have a teaching
58 assignment elsewhere. Immerblum stated that this process was to avoid
59 “inadvertent hires.”

60 b. Gauthier suggested that DAS continue during the summer its work of reviewing
61 that faculty were teaching what they are supposed to be teaching.

62 c. Gauthier recommended also working on retreat rights for administrators. Miller
63 reported that the LAVC president has told Valley faculty that they do not have
64 retreat rights. Given that Valley is currently hiring equity deans, Miller asked if these
65 equity deans lose their retreat rights, if equity money were to disappear. Milke
66 asked if retreat rights weren’t already established upon hiring of deans. Immerblum
67 suggested giving Chancellor a list of issues that DAS is working on.

68 d. DBC/ECDBC

69 e. District-wide Shared Governance (Handout)

70 f. Establish district-wide Conference Committee to field disagreements regarding
71 conference funding.

72 g. Immerblum asks about difference between Presidents’ Council and Cabinet
73 (Presidents and Executives)

74 h. Milke suggested discussing DAS meeting attendance. Gauthier said that if
75 representatives cannot come, then these representatives need to send a substitute
76 to report back to their campuses.

77 i. District-wide calendar for meetings: Gauthier suggested establishing district-wide
78 calendar for meetings.

79

80 **Old Business**

81 1. Proposed New Bond Program: (Handout: “Addressing the Academic & Facilities
82 Needs at LACCD to Promote Student Success,” Author: Committee of the Whole).
83 Gauthier suggests that faculty give continual input on building use and bond
84 programs. Gauthier says that DAS has not yet seen June 30 report on current bond
85 programs. Immerblum asked if DAS wants the bond measure. The recent survey
86 suggests that everyone supports a new bond program. Gauthier says that no one has
87 asked what the new bond program will mean in new taxes.

88

89 **Reports**

90 **President’s Report:**

91 1. **DBC/ECDBC:** At the meeting on May 18, 2016, it was decided that administrative
92 and faculty co-chairs would be elected at the next meeting. Vice-Chancellor of
93 Finance, Robert Miller, admitted that LACCD’s budget model needs to be reviewed.
94 Gauthier reported that the District will end the year \$151 million in the black and is
95 anticipating 2% growth (Handout: “Addressing the Academic & Facilities Needs at
96 LACCD to Promote Student Success”). LACCD will add 106 district-wide faculty in
97 2016-2017. Of the 242 for 2016-2016, 193 have been posted and/or filled; the
98 remainder will be filled in 2016-2017. One continuing problem is that several
99 positions still have too many MQs; there can only be 1 MQ. Consequently, some of
100 the MQs need to be changed to desirable qualifications. McMurray asked who is
101 training the people that are writing the job descriptions. Milke suggested that
102 training needs to be conducted in the departments or with VPs, who are drafting the
103 job descriptions, or else DAS needs to draft recommendations on how to write job
104 descriptions. Nevertheless, HR must still improve its process. Milke criticized the
105 LACCD Job Fair, which, according to Hanley, did not see representatives from
106 several schools. If we use the 2% increase, possible hires for 2016-2017 are as
107 follows (with fractions rounded up): City 15.4 (i.e. 16 hires), East 15.1, Harbor 7.4,
108 Mission 7, Pierce 18, SW 6.7, Trade 13, Valley 15, West 7.5. Gauthier advised senate
109 presidents to make sure that their campuses are collecting from the district the
110 \$35,000 per hire (1st), \$25,000 (2nd), \$10,000 (3rd) (total: \$70,000 for all three
111 years).

112

113 **2. AB 288 report: None**

114 **3. HR report: None**

115

116 **First VP Report – Equivalency Report:** Echeverri reported problems in filling
117 committees. Immerblum asked that—as a local senate president—he be informed of
118 such problems in order to solve them.

119

120 **Second VP – Curriculum Report:** Atondo reported that a workgroup has been
121 established to work on E-64 (Program approval process) during the summer.
122 Current discussion is focused on advanced classes. Curriculum committees at

123 Harbor, City, and East have been drawing up policies on approving advanced
124 classes. Atondo prefers that criteria be set, not in the contract, but rather by DAS.
125 Immerblum asked if DCC is discussing the issue of non-credit, adult education
126 courses. Atondo reported that the DCC meeting of non-credit faculty found a need at
127 district level to define its focus on non-credit (i.e. the 5 categories).
128

129 **Treasurer's Report** – Budgeting meeting costs:

130 Immerblum suggested building a reserve, into which each college could pay more.
131 Local senates pay to host DAS meetings, which cost approx. \$300 for each DAS
132 lunch.
133

134 **Standing Committee Reports** – Echeverri

135 1. PDC: Echeverri reminded DAS that DPC is being reconfigured. McMurray wants to
136 know what DPC is charged with as well as the link between the District Planning
137 Committee and local senate planning committees. Miller reported that Vice
138 Chancellor Cornner recognized that DPC was not working effectively and
139 consequently wanted to separate the DPC into two committees. Echeverri stated
140 that the DPC will have one senate representative and will be and co-chaired by a
141 DAS representative.

142 2. Open Education Resources (AB 798 or College Textbook Affordability Act of
143 2015): Gauthier asked if the DAS position on AB 798 was unclear. Bruzzese stated
144 that DAS supports the principles in AB 798. Bruzzese also recommended that the
145 Student Success Committee form a task force on this issue. Gauthier encouraged
146 faculty to look at open education resources since pressure is coming from all
147 different angles now: e.g. students, Achieving the Dream. Miller reported that the
148 LAVC senate is investigating which departments, esp. section levels might use OER
149 materials.
150

151 **New Business**

152 1. New Consultation model (discussion) to replace Chancellor's Directive #70:
153 Gauthier will send out the new consultation model out to DAS.
154 2. Computer Based Software (CBT) Project for summer: 15 disciplines will receive
155 Gen Ed support. A meeting on Friday, July 9, 2016, will identify disciplines. Gauthier
156 has asked the DAS Exec to identify three faculty in each of the broad areas of General
157 Education, e.g. Biology, Chemistry, Physics, and Math.
158

159 **Other items: None**

160

161 **Noticed for Next Meeting: None**

162

163 The meeting was adjourned at 12:00 pm.

164

165 **DAS Professional Development College Steering Committee meeting @ Noon**

166 Topics include:

- 167 1. 2016-17 Budget discussion
168 2. Courses for Fall

- 169 3. Modularizing PDC offerings
170 4. Process for hiring, offering courses through LACC
171 5. Others?

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173 **Future dates**

174 *Chancellor's Consultation, ESC Hearing Room, Monday, 5/23/16 @3:00 - 4:30PM*

175 *DAS Exec, ESC Hearing Room, Friday, 6/17/16 @9:30 - 12 Noon*

176 *Chancellor's Consultation, ESC Hearing Room, Monday, 6/20/16 @3:00 - 4:30PM*

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178 Respectfully submitted by Vic Fusilero, DAS Secretary