

DRAFT
Los Angeles Community College District

District Budget Committee Meeting Minutes

October 15, 2014

1:30-3:30 pm, Board Room, Educational Services Center

Roll Call X Indicates Present

Academic Senate

David Beaulieu	X
Joseph Perret	X
Dana Cohen	X
Jeff Hernandez	X
Donald Gauthier	
Allison Moore	X

L.A. Faculty Guild

Joanne Waddell	X
Olga Shewfelt	X
Sandra Lee	X
John McDowell*	X
Armida Ornelas	X
John Sikora	X

Unions/Association

Allison Jones/Selina Chi	X
Hao Xie	X
Lubov Kuzmik	
Leila Menzies	X
Shirley Chen Page	X
Velma Butler/Michael Romo	
Richard A. Rosich	

College Presidents

Renee Martinez	X
Marvin Martinez*	X
Otto W. Lee	X
Monte Perez	X
Kathleen F. Burke	X
Linda D. Rose	X
Larry Frank	X
Erika A. Endrijonas	X
Nabil Abu-Ghazaleh	X

Student Trustee Rep

Daniel Ly/LaMont Jackson

* DBC CO-chairs

** Interim

Also Present

Guests

Resource Persons

Adriana Barrera	
Jeanette Gordon	X
Maury Pearl	X
Bobbi Kimble	X
Chito Cajayon	X
Vinh Nguyen	X
Albert Roman	X
Chancellor Francisco Rodriguez	X

Diva Sanchez	X
Violet Amrikhas	X
Ken Takeda	X
Mike Lee	X
Mary Gallagher	X
Ann Tomlinson	X
Rasel Menendez	X
Dan Walden	X
Ferris Trimble	X
Nestor Tan	X

1. **Call to Order** by DBC Co-Chair Mr. Marvin Martinez at 1:40 pm
2. **M/S/P Agenda** approved as presented.
3. **Approval of Minutes** – Minutes of September 10, 2014 were approved with one correction of a guest attendance name.
4. **Chancellor's Remarks/Updates**

Chancellor briefed the Committee on some activities that have fiscal implications:

- Food Services – At the last Board meeting, there was strong interest in improving the food services. There was a study that was done a year ago and that was a proposal was presented in the Spring Semester that discussed the potential solutions including a single food provider. However, those recommendations and proposals have not been acted on. Chancellor indicated that there is no recommendation to the Board of Trustees to how the food services throughout the district should be provided. He made it clear that the goal is to improve the food services and availability, quality, and consistency across the District's food services as a service not a money generating machine. He asked the college presidents for the next steps to have the appropriate constituencies at the colleges be part of the conversation in the evaluation (phase 2) built on the initial assessments last year of the college food services. This will take necessary measures, due diligent, and form the recommendations so that they can be implemented early in the next Fall semester. There is no interest from the Board to disrupt the integrity of the three college's culinary programs.
- Faculty Obligation (FON) for Fall 2015 – The required FON requirement is staggering. The district is facing with challenges to hire all the FON for Fall 2015. He asked that colleges and the District Human Resources Office become more engaged in the processes in this coming Spring semester to meet this challenge. .
- Bond Credit Rating meetings with S & P and Moody - He mentioned that he and Ms. Gordon met with these agencies in San Francisco. He commended Ms. Gordon for her works. The District is in the strong financial position. In addition, these agencies gave considerations and commendations to the District on the 10 percent reserve policy, the debt management policy, the planning for post Proposition 30, and the district's financial flexibility to main a strong financial position.

5. Board Budget and Finance Committee and ECDBC Committee Report and Recommendations (Jeanette Gordon)

Ms. Gordon reported that the Board Budget and Finance Committee meeting on October 8, 2014 reviewed the Bond Underwriting pools for the next bond issuances, Fall 2014 enrollment update and Cost per FTES, and the Committee's goals for 2014-15 year.

Jeanette Gordon also reported on the ECDBC meeting on September 23, 2014. The committee continued discussion on the District's Strategic Planning and Budgeting. Vice Chancellor Bobbi Kimble made presentation on the District Planning Committee (DPAC) as its related to

the District Strategic Planning. Discussions were about the existing the charges and membership of the DPAC. It is currently composed of researchers who worked on data analyses instead of having discussion on policies. The ECDBC committee suggested that the DPAC reassess its roles, charges, and membership before the integration between planning and budgeting can happen.

The DBC further discussed on the important links between planning and budgeting. There were discussions how the local planning and budgeting are linked with the District's/college's planning processes, including linking with resource allocation. It was suggested that there should be a mechanism to continuing annually improving our processes and evaluating the resource allocation based on the District and college planning.

Ms. Gordon also reported that the ECDBC continues the evaluation of the Budget Allocation Formula. The ECDBC is reviewing the minimum base funding, Sheriff's Contract and safety, M&O, and growth funding. There were discussions for considerations and concerns about suggestions to include funding to support the DSPS (categorical) program in the Budget Allocation formula.

6. Enrollment Planning Update (Maury Pearl)

Maury Pearl reported on the daily enrollment comparison for Fall 2014 compared to Fall 2013 as of Day 28. For the District as a whole comparing fall 2014 to fall 2013, headcount increased by 1%, duplicated enrollment was slightly decreased, section count increased by 1%, and enrollment per section declined by 2%. He mentioned that the First Census run was very similar to Day 28 enrollment. Maury also reported that he will be visiting colleges to gather the college enrollment planning for Winter intersession, Spring semester, and Summer 2015 intersession.

Members requested for a formula how to convert the enrollment into FTES. There were questions about how colleges are doing on student recruitments and marketing. Maury indicated that updated enrollment projection information will be provided in the future meetings when he finishes meetings with colleges.

7. FON Hiring Update (Dr. Roman)

Dr. Roman distributed the Projected FON for Fall 2015 and the current full-time and part-time ratio by colleges. He reported that the District needs to hire 157 FTEF to meet the FON requirement of 1519.1 for Fall 2015.

The District is facing with issues of recruitment, capacity, and retirement. The district needs to put together the strategic recruitments and planning for additional resources to hire as many as 157 more positions. He asked for the hiring and recruitment processes to start early and expediting the work of various hiring committees.

There were discussions on how many positions are assigned to each college to hire. Dr. Roman indicated that the FON hiring distribution will be available at the next meeting. Funding incentives for hiring additional FON were also suggested. Some members also raised issues about how the District can have the more effective recruitment efforts and strategies.

8. 2015-16 Budget Planning and Development (Vinh Nguyen)

The proposed budget planning assumptions for FY 2015-16 were presented. Information regarding the State Budget Outlook for FY 2015-16, the STRS contribution rates increase over the next seven years calendar, FON Obligations, and the budget issues and concerns were reviewed and discussed.

9. DBC Recommendations to the Chancellor – None.

10. Items requested from DBC members to ECDBC

- ✓ Evaluation of Budget Allocation Model
- ✓ Integration of Planning and Budget

The meeting was adjourned at 3:45 pm.

Future Meetings: November 12, December 10, January 21, February 18, March 18, April 22, May 20, June 17.