

# Los Angeles Community College District

## District Budget Committee Meeting Minutes

February 19, 2014

1:30-3:30 p.m., Board Room, District Office

**Roll Call** X Indicates Present

**Academic Senate**

David Beaulieu	X
Joseph Perret	X
Dana Cohen	
Jeff Hernandez	X
Lauren McKenzie	
Allison Moore	

**L.A. Faculty Guild**

Joanne Waddell	X
Olga Shewfelt	
Sandra Lee	X
John McDowell*	X
Armida Ornelas	
Rudy Ordonez	

**Unions/Association**

Allison Jones	X
Galen Bullock	
Lubov Kuzmik	
Leila Menzies	X
James Bradley	
Velma Butler	
Richard A. Rosich	

**College Presidents**

Nabil Abu-Ghazaleh	X
Kathleen F. Burke*	X
Alma Johnson-Hawkins**	X
Yasmin Delahoussaye* *	X
Larry Frank	X
Farley Herzek**	X
Marvin Martinez	X
Renee Martinez	X
Monte Perez	X

**Student Trustee Rep**

LaMont Jackson

\* DBC CO-chairs

\*\* Interim

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**Also Present**

**Resource Persons**

Adriana Barrera	X
Jeanette Gordon	X
Cathy Iyemura	X
Albert Román	X
Vinh Nguyen	X
Bobbie Kimble	X
Maury Pearl	X

**Guests**

Mary Gallagher	X
Daniel Villanueva	X
Anil Jain	X
Rolf Schleicher	X
Ann Tomlinson	X
Ken Takeda	X
Tom Furukawa	X
Maureen O'Brien	X
Ferris Trimble	X
Jamil Ahmad	X
Sarah Crespo	X

1. **Call to Order** by DBC Co-Chair Mr. John McDowell at 1:35 pm.
2. **M/S/P Agenda** approved as presented
3. **M/S/P Approval of Minutes of January 22, 2014** as presented - No change.
4. **2012-13 State General Revenue Recalculation/RDA Backfill Update (Jeanette Gordon)**

Jeanette Gordon reported that the District received an additional \$17.4 million of State General Revenue adjustments for last year 2012-13. There was approximately \$1.7 million for RDA backfill. The RDA backfill was less than anticipated due to increase in property tax collections. The additional state general revenue included:

- \$1,094,356 for additional funded enrollment growth revenue for FY 2012-13
- \$788,395 augmentation to EPA fund
- \$1.7 million in RDA backfill
- \$13.6 million increase in property tax, which reduced last deficit factor from -3.4% to -0.25%

She also reported that the Board Budget and Finance Committee and the Board of Trustees have approved to use the additional revenue to fund for FON subsidy in FY 2013-14, a 1.43% salary increase beyond a 1.57% COLA, and 7 FTE positions in the Educational Services Center for current year (FY2013-14). It was clarified that for future years, funding for 7 positions in the Educational Services Center will be provided from General Reserve.

Funding for other budget items was also discussed:

- Funding for a 2% over-cap target above a 1.63% state funded growth,
- Covering college deficits, and
- Other initiatives such as funding district and college marketing, recruitment, outreach campaign, and accreditation activities. Funding to cover a 1.43% salary increase will be computed based on the last year actual salary expenses plus related employee benefits.

Chancellor Barrera indicated that there is a need to fund \$360,000 for the CURRICUNET application for curriculum to link to SIS, which is not eligible for Bond funding under the SIS conversion project.

There were discussions about intervention of those colleges in deficits and financial assistance. Members also discussed for possible distribution of all remaining funds to colleges for offering more classes and for other purposes. Colleges are impacted by salary and benefit increases and questioned allocation of resources to support colleges.

## **5. Enrollment Update (Cathy Iyemura)**

Cathy Iyemura reported that, for Day 8, Spring' 14 enrollment is about 101 percent of prior Spring' 13. It was noted that the Districtwide average enrollment per section is down from 35 last year to 32. Cathy Iyemura indicated that we can wait for another week to get better enrollment comparison.

Joanne Waddell raised a need for district-wide and college campaign on marketing, recruitment, and outreach activities. Members were concerned about other districts (Pasadena CC and Santa Monica CC) surrounding LACCD actively advertising to attract students to their schools and our District does not do enough. There was also discussion about surrounding districts lobbying at the statewide level to keep a 3% enrollment growth rate for FY 2014-15. Members suggested that the District should have a marketing campaign on a consistent basis and have a marketing budget every year and a comprehensive strategy to come up with new ideas to generate more enrollments.

**M/S/P (Monte Perez/Jeff Hernandez)** – The DBC requests that there will be a report to the DBC at the next meeting on what and how much colleges spend on marketing, outreach, and recruitments.

## **6. Accreditation Planning for 2016(Dr. Barrera)**

The Chancellor asked for some thoughtful consideration about the role of the DBC, the District resource allocations and how it links to the District/Colleges strategic plans. She indicated that she attended the Accreditation Institute and that she has heard from other districts how they are addressing accreditation at the district level. She reported that she has talked to Mr. Don Gauthier, District Academic Senate President, Ms. Bobbie Kimble, Ms. Deborah Harrington, and Mr. Maury Pearl about what it is we can do at the District level to start the conversation and suggested that we need to start with the DBC. She announced that ACCJC will be conducting a training session for all locations at Trade-technical College in preparation for the 2016 visit.

There was discussion on the District Planning Committee (DPC), its membership, and how it would need to link the district and college strategic plan to the District budget plan. What do we do to bridge the strategic plans with resource allocations? The Chancellor indicated that she is open for suggestions to move forward. David Beaulieu discussed college autonomy in decision making, district commitment to decentralization, and the District Planning Committee's role and its membership. Every college has a strategic plan as well as the District. He indicated that it is problematic for the DBC committee to determine academic planning issues and policy decisions. The District Planning Committee supposes to consist of district leaders monitoring the implementation of the District Strategic Plan, and it has really not done that.

The Committee referred the issue to the ECDBC for further discussion about how the DPC and the DBC can address the link between the District strategic planning and the resource allocation.

## **7. FON Update (Dr. Román)**

Dr. Román reported the District's projected FON for Fall 2014 and Fall 2015 at 1,451. The adjusted FON for Fall 2013 was reported at 1,452. Fall 2013 adjusted for estimated separation was at 1,372. Late Fall 2013 and Spring 2014 hires plus replacements of FY 2013-14 will bring the District's estimated Fall 2014 FTEF to 1,451. This represents the projected FON over by 30 for Fall 2014.

## **8. ECDBC Committee Report and Recommendations (Jeanette Gordon)**

Jeanette Gordon reported that the ECDBC recommended to suspend the implementation of the district's proposed growth funding proposal due to the Governor's new proposed growth formula in his Education Trailer Bill. The Governor's proposed new growth formula is addressing the underachievement gaps, similar to the District's growth funding proposal.

John McDowell reported out the ECDBC recommendation on the District's reserve level at 5% for General Reserve and 5% for Contingency Reserve

**M/S/P** the ECDBC recommendation to set the District's reserve level at 5% for General Reserve and 5% for Contingency Reserve for FY 2014-15.

The remaining pending items to be addressed by the ECDBC: Health Services Fees, Enrollment Incentive Reserve, and Accreditation Planning Budget Issues

The meeting was adjourned at 3:30 pm.

*Future Meetings: April 16, May 21, and June 18  
(Note: the meeting originally scheduled for April 23 was changed to April 16)*