

Los Angeles Community College District  
 District Budget Committee Meeting Minutes  
 April 15, 2020  
 1:00-3:00 p.m., Zoom Meeting

**Roll Call**    X Indicates Present

**Academic Senate**

Glen Baghdasarian	X
Angela Echeverri	X
Jeff Hernandez	X
Robert L. Stewart Jr.	X
Eddie Tcherchian	X
Joshua Wentz	X

**L.A. Faculty Guild**

Joseph Guerrieri	X
Sandra Lee	X
John McDowell	X
Olga Shewfelt	
Joanne Waddell*	X
Vacant	

**Unions/Association**

Arif Ahmed; Local 721	X
Mary-Jo Apigo; Local 911 Teamster	X
Kathleen Becket; SEIU Local 99	
Shirley Chen Page; Local 1521A	
Steve Paine; Class Mgmt. Rep	
Vacant-Build & Cost Trade	

**College Presidents**

Seher Awan	X
Mary Gallagher	X
Barry Gribbons	X
Otto W. Lee	X
James M Limbaugh	X
Alexis Montevirgen	X
Monte E. Perez*	X
Raul Rodriguez**	X
Katrina VanderWoude	X

Student Trustee Rep  
 vacant

\* DBC CO-chairs

\*\* Interim

Also Present

*Resource Persons*

Ryan Cornner  
 Jeanette L. Gordon  
 Mercedes Gutierrez  
 Deborah La Teer  
 Carmen Lidz  
 Melinda A. Nish  
 Maury Pearl  
 Stacie Pinkett  
 Francisco C. Rodriguez  
 Albert J. Román

*Guests*

Tangelia Alfred  
 Silvia Barajas  
 Kristi Blackburn  
 Larry Frank  
 Chee Grace  
 Daniel Hall  
 Tom Jacobsmeyer  
 Mike Lee  
 Rasel Menendez  
 Erika Miller  
 Fernando Orleas  
 Pamela Sanford  
 Elarton-S William

1. **Call to Order** - at 1:05 p.m. by Joanne Waddell
2. **Approval of Agenda** – The Agenda was approved, the order of the agenda was rearranged to accommodate the Chancellors request.
3. **Approval of Minutes** - The minutes of the March 11, 2020 meeting were approved.
4. **Chancellor's Remarks/Updates**
  - COVID-19 update, 32 cases around the district since it began, 4 weeks ago. The District has one sad and unfortunate death related to COVID-19.
  - Three phases: response, stabilization and recovery. Shifting into remote learning format, remote teaching and learning format, remote operations and remote student services. LACCD has transition close to 8,000 courses to train and educate to support the remote teaching environment. LACCD implemented resources and supports for students to bridge the students needs. Over a million dollars was raised from various support foundation groups towards the provision of laptops and connectivity, emergency aid and food support.
  - Almost 100% of our employees are working remotely and 95% of courses are delivered online with high level of reliability and high level of service and support. LACCD has encumbered close to \$10 million from our reserves directly to the direct response to COVID-19. It covers everything from overtime to supplies to taxes, technology to software to hardware, to overtime for the Sheriff's Department, security and other cost associated with paying student workers for two weeks.
  - LACCD shifted the academic calendar shift the semester to give the space needed to train and to transition into a remote teaching and learning online environment due to campus closures not returning to campus anytime soon.
  - A recovery phase through whole variety of training education, safety equipment, social distancing practices, cleaning guidelines, that will allow the colleges to be safe, clean and maintain during this period.
5. **CARES Act (Gordon)**
  - The \$2.2 trillion stimulus bill include \$31 billion for education of which about \$14 billion will go to higher education to support the emergency needs of students and to support institutions coping with the immediate effects of coronavirus.
  - IHEs will receive \$12.8 billion of funds based on relative share of Pell Grant recipients.
  - The Colleges will receive a total allocation amount of \$45 million and the minimum allocation to be awarded for emergency financial aid grants to students in the amount of \$22.6 million.
6. **5 Year Fiscal Forecast (Gordon)**
  - Ms. Gordon provided a presentation outlining 4 different scenarios.
  - The State was indicated it will not budget for anything other than for COVID-19 related expenses in 2020-21.
7. **ECDBC Reports and Recommendations**
  - No report, the meeting scheduled for March 24, 2020 was cancelled.
8. **Enrollment Update & Reporting (Corrner)**
  - Summer Enrollment starts May 4, 2020, which will have a major impact on future semesters based on enrollment. Currently we are 2% better than last year and slightly ahead.
  - The numbers of Pell Grants recipients are doing extremely well with the Financial Aid packaging. With the new software, the packaging is much quicker and the numbers are solid.
  - Enrollment is currently projected to be flat over the year.
  - LACCD is working in partnership with LAUSD on a dual enrollment program, which will allow LAUSD high school students to enroll in our summer classes to earn high school credits due to LAUSD school closures due to COVID-19. LACCD anticipate a positive trend of increase in enrollment at LACCD campus.
9. **FON Update (Roman)**

- There are not significant changes from the prior report.
- Do not anticipate a problem meeting the Faculty Obligation Number for 2019-20, required two full time Faculty to meet our FON for Fall 2020. Currently, there are 12 Faculty positions open for recruiting to be filled; of which 6 are non-credit. All positions are moving forward virtually, including the Presidential search for East.

**10. COVID – 19 Expenses (Gordon)**

- A handout titled *Los Angeles Community College District Current and Projected Cost to COVID-19 Response as of 4-9-2020* was displayed and discussed.
- The expenditures are categorized as follows: Custodial Support, Information Technology, ADA Compliance, Security, and Remote/ Online Conversion/Professional Development, As of April 9, 2020 the total expenditures are \$6.8 million.
- The committee requested the detail of the expenditures.

**11. Ending Balance vs Reserves (Gordon)**

- Ms. Gordon reviewed the General Fund Unrestricted Ending Balance as of June 30, 2019, discussing the difference between ending balance and reserves.

**12. DBC Recommendation to the Chancellor**

- No Recommendations to the Chancellor

**13. Item to Be Addressed by ECDBC**

- None

**14. Other Business**

- None

The meeting was adjourned at 2:56 p.m.

Future DBC Meetings: May 13, Jun 10  
Future ECDBC Meeting: May 26, Jun 23